
Civil Air Patrol
Board of Governors Meeting Minutes
6 December 2006
Washington DC

Chairman, Civil Air Patrol Board of Governors
Lieutenant General Nicholas B. Kehoe, USAF (Ret)
President, Congressional Medal of Honor Foundation

Vice Chairman, Civil Air Patrol Board of Governors
Major General Antonio J. Pineda, CAP
Civil Air Patrol National Commander

Members

Brigadier General Paul M. Bergman, CAP
Member-at-Large

Major General Richard L. Bowling, CAP
Member-at-Large

Brigadier General Amy S. Courter, CAP
Civil Air Patrol National Vice Commander

Lieutenant General John D. Hopper, Jr., USAF (Ret)
CEO, Air Force Aide Society

Major General M. Scott Mayes, USAF (Ret)

Rear Admiral David R. Nicholson, USCG (Ret)
Department of Homeland Security

Lieutenant General Charles J. Searock Jr., USAF (Ret)
General Aviation & Technology Consultant

Major General John M. Spiegel, USAF (Ret)
Booz Allen Hamilton, Inc

Mister Bruce N. Whitman, President
FlightSafety International Incorporated

Appointments Current as of 1 November 2006

Civil Air Patrol
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Schedule

CALL TO ORDER
Lieutenant General Nicholas B. Kehoe, USAF (Ret)

PLEDGE OF ALLEGIANCE
Major General Antonio J. Pineda, CAP

ROLL CALL
Mr. Don R. Rowland

RECOGNITION OF NEW MEMBERS AND VISITORS
OPENING REMARKS
Lieutenant General Nicholas B. Kehoe, USAF (Ret)

CIVIL AIR PATROL BOARD OF GOVERNORS AGENDA

CLOSING REMARKS
ADJOURNMENT
Lieutenant General Nicholas B. Kehoe, USAF (Ret)

Civil Air Patrol
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OPENING REMARKS AND ANNOUNCEMENTS

CALL TO ORDER. Lt Gen Nicholas B. Kehoe, USAF (Ret), Chairman, Civil Air Patrol Board of Governors, called the meeting to order. Maj Gen Anthony J. Pineda, CAP, Vice Chairman, Civil Air Patrol Board of Governors, led the group in reciting the Pledge of Allegiance. Mr. Don Rowland, Executive Secretary, called the roll and noted that there was a quorum with all members present.

THE CHAIRMAN thanked everyone attending this December meeting of the Civil Air Patrol Board of Governors. He noted attendance of Maj Gen Scott Mayes, USAF (Ret), former Commander, First Air Force, for the first time in his retired status. The Chairman also welcomed and introduced Brig Gen Amy Courter, CAP, newly elected National Vice Commander of Civil Air Patrol and noted her first time sitting at the table.

THE CHAIRMAN acknowledged the others who usually attend the BoG meeting as well as a large contingent of the Civil Air Patrol leadership. He thanked the staffs of National Headquarters and CAP-USAF for all their efforts to ensure the success of this meeting.

THE MEETING ADJOURNED IN OPEN SESSION AT 1520, WEDNESDAY, 6 DECEMBER 2006.

Agenda Item: 1

Approval of Previous Minutes

Background

The BoG met last on 7 June 2006 in Washington DC. The 6 December 2006 meeting of the Board of Governors is to review and approve the previous meeting minutes.

See **Appendix A** for the 7 June 2006 Board of Governors' meeting minutes.

Proposed BoG Action

That the Board of Governors votes to approve the 7 June 2006 minutes.

Funding Impact

None.

Committee Recommendation

None.

BoG Action

MAJ GEN BOWLING, CAP, moved and LT GEN HOPPER, USAF (Ret), seconded a motion that the BoG approve the minutes of the 7 June 2006 meeting.

THE MOTION CARRIED UNANIMOUSLY

Agenda Item: 2

CAP National Commander's Report

Background

Maj Gen Antonio Pineda, CAP, will discuss the following Civil Air Patrol issues, plus other items of interest since the last meeting of the Board of Governors.

- a. Update on CAP activities
- b. Items referred
 - (1.) Constitution & Bylaw changes referred to Aug 06 National Board by Jun 06 Board of Governors
 - (a) Revisions to the CAP Membership Action Review Board (MARB)
- Action Required
 - (b) Term of Office for CAP Region and Wing Commanders
 - (c) Term of Office for CAP National Commander
 - (2.) Constitution & Bylaw change referred to Board of Governors by Aug 06 National Board and Nov 06 National Executive Committee

Revisions to Article XX of the Constitution to help streamline CAP Regulation approval process
- Action Required

Proposed BoG Action

To be determined.

Funding Impact

None.

Committee Recommendation

None.

BoG Action

a. Update on CAP activities:

There was discussion on how funds received into the CAP Foundation through donations, grants, etc. will be transferred to the corporation and whether there are appropriate controls. The Executive Director explained that a large portion of donations will be earmarked for specific purposes such as scholarships. There was agreement that as the Foundation progresses the Board needs to stay informed on the transfer of money from the Foundation to the corporation.

b. Items referred

- (1) Constitution & Bylaws changes referred to Aug 06 National Board by Jun 06 Board of Governors.

(a) Revisions to the CAP Membership Action Review Board (MARB):

BRIG GEN BERGMAN, CAP moved and MAJ GEN MAYES, USAF (Ret) seconded a motion that the BoG approve a change to the Civil Air Patrol Constitution and Bylaws, ARTICLE XVI – MEMBERSHIP ACTION REVIEW BOARD, paragraph 3, to read as follows: “The Membership Action Review Board shall be chaired by the National Legal Officer (or his/her designee) and shall consist of four active senior members, in the grade of Colonel, not currently in the command or vice command of a region or wing. These four members will be appointed by the National Commander, from a list of candidates provided by the National Executive Committee, and confirmed by the Board of Governors for an indeterminate term until his/her successor is appointed and confirmed.

There was discussion on the merits of having a staff member from National Headquarters serve on the board as opposed to an all-volunteer board. There was a question as to the deletion of the sentence: “Designees may serve only in the event the chair or named member is unable to participate.” Col Kauffman explained that the way it was written, the National Legal Officer would have the option to name a designee that may not be a legal officer.

THE CHAIRMAN noted the MARB to be credible in terms of its independence. The process to appoint and remove members of the MARB appears to be reasonable, and the BoG should expect the MARB to do its work as a check and balance type of organization.

BRIG GEN BERGMAN, CAP moved TO TABLE and MAJ GEN SPEIGEL, USAF (Ret) seconded a motion to delay the vote until after lunch to allow for concerns to be addressed in a rewrite of the motion.

LATER IN THE MEETING, THE BOG VOTED UNANIMOUSLY TO BRING THE MOTION FROM THE TABLE

BRIG GEN BERGMAN, CAP moved and BRIG GEN COURTER, CAP seconded a motion that the BoG approve the following amended change to the Civil Air Patrol Constitution and Bylaws, ARTICLE XVI – MEMBERSHIP ACTION REVIEW BOARD, paragraph 3, to read as follows (change from earlier motion is underlined):

“3. The Membership Action Review Board shall be chaired by the National Legal Officer (or another legal officer as his/her designee) and shall consist of four active senior members, in the grade of Colonel, not currently in the command or vice command of a region or wing. These four members will be appointed by the National Commander, from a list of candidates provided by the National Executive Committee, and confirmed by the Board of Governors for an indeterminate term until his/her successor is appointed and confirmed. Designees may serve only in the event the chair or named member is unable to participate due to a conflict of interest.”

THE MOTION CARRIED UNANIMOUSLY

- (b) Term of Office for CAP Region and Wing Commanders—not endorsed by National Board.
 - (c) Term of Office for CAP National Commander—not endorsed by National Board.
- (2) Constitution & Bylaws change referred to Board of Governors by Aug 06 National Board and Nov 06 National Executive Committee

MAJ GEN BOWLING, CAP, moved and BRIG GEN COURTER, CAP, seconded a motion that the BoG approve a change to the Civil Air Patrol Constitution and Bylaws, ARTICLE XX – Regulations, to read as follows:

“1. To further the orderly administration of the activities, business and affairs of the Corporation, the National Commander shall establish and maintain regulations which shall be applicable to all members of Civil Air Patrol. These regulations will be based on policies established by the Board of Governors or National Board.

“2. Except as provided in Article X, paragraph 2.c., and paragraphs 3 and 4 of this article, all policies shall be ratified by a majority vote of the National Board.”

There was discussion on the issue that all policies don't have to be regulated and that CAP-USAF policies need to be considered. Also, there may be BoG policies that may need to be promulgated into regulation for implementation, not requiring National Board action.

THERE WAS AGREEMENT TO DELAY VOTE ON THIS MOTION UNTIL AFTER LUNCH TO ALLOW FOR CONCERNS TO BE ADDRESSED IN A REWRITE OF THE MOTION

LATER IN THE MEETING, BRIG GEN COURTER, CAP, moved and MAJ GEN SPEIGEL, USAF (Ret) seconded a motion that the BoG approve the following amended change to the Civil Air Patrol Constitution and Bylaws, ARTICLE XX – Regulations, to read as follows (change from earlier motion is underlined):

“1. To further the orderly administration of the activities, business and affairs of the Corporation, the National Commander shall establish and maintain regulations which shall be applicable to all members of Civil Air Patrol. These regulations will be based on policies established by the Board of Governors, National Board, CAP-USAFA, or law.”

“2. Except as provided in Article X, paragraph 2.c., and paragraphs 3 and 4 of this article, all CAP policies promulgated by the National Board or National Commander shall be ratified by a majority vote of the National Board.”

THE MOTION CARRIED UNANIMOUSLY

- c. (added) Reorganization of National Commander’s Volunteer Staff

MAJ GEN PINEDA announced that Col Larry Kauffman is stepping down as the National Chief of Staff. Additionally, Maj Gen Pineda has aligned his staff into Deputy Chiefs of Staff for Training, Support, Operations, and Strategic Missions under the Chief of Staff, and the functions of Chaplain, EEO, Finance, Inspector General and Safety as well as a Command Master Sergeant report directly to the National Commander. He plans to increase the NCO Corps by recruiting senior NCOs at region and wing level.

During discussion, concerns were expressed that under a traditional chain of command, operational functions are aligned under the commander while support functions are aligned under a Chief of Staff. Note was also made that the functions of the operations and strategic missions Deputy Chiefs of Staff appear overlapping and may not work well. These will be addressed as this new organizational structure evolves.

- d. (added) Proposed Selection Process for Region and Wing Commanders

MAJ GEN PINEDA also briefed a selection process for wing and region commanders, which outlined the following criteria: (1) Applicants for region or wing command will sign a waiver to allow a background check, if required. (2) A board of three CAP members (selected by the National Commander) will convene, review applications and offer a ranked order. (3) A background check will be run on their number one candidate (database criminal record search including financial and traffic). (4) If this individual “passes” the check, this appointee may be considered for position, pending National Commander final approval. (5) If appointee fails a background check, the selection board will recommend the next candidate for National Commander approval.

DECISION PAPER**ON****AMENDMENTS TO CAP CONSTITUTION:
REVISIONS TO MARB**

- **PURPOSE:** To obtain CAP Board of Governors (BOG) vote to amend CAP Constitution, Article XVI para 3, *Membership Action Review Board (MARB)*.

- **BACKGROUND:** The proposed Constitutional changes are indicated:

ARTICLE XVI - MEMBERSHIP ACTION REVIEW BOARD

3. The Membership Action Review Board shall be chaired by the National Legal Officer (or his/her designee) and shall consist of ~~the National Director of Leadership Development and Membership Services (or his/her designee)~~, three ~~three~~ four active senior members, in the grade of Colonel, not currently in the command or vice command of a region or wing. These ~~three~~ four members will be appointed by the National Commander, from a list of candidates provided by the National Executive Committee, and confirmed by the Board of Governors for an indeterminate term until his/her successor is appointed and confirmed. ~~Designees may serve only in the event the chair or named member is unable to participate.~~

Summary: The proposed change would replace a CAP employee from a decision making position on the MARB with a CAP volunteer member. General Counsel would be replaced by the Deputy Director, Personnel and Membership Services as the administrative arm of the MARB.

The Aug 06 NB voted to accept this change and forward it to the BoG to ensure the MARB process is controlled by volunteers with only administrative support provided by the NHQ staff.

- **DECISION:** Vote to approve / disapprove change to the Constitution.

DECISION PAPER

ON

AMENDMENTS TO CAP CONSTITUTION:
REVISIONS TO ARTICLE XX

- **PURPOSE:** To obtain CAP Board of Governors (BOG) vote to amend CAP Constitution, Article XX, *Regulations*.

- **BACKGROUND:** The proposed Constitutional changes are indicated:

ARTICLE XX - Regulations

Article XX of the Constitution be changed from:

1. To further the orderly administration of the activities, business and affairs of the Corporation, the National Commander shall adopt and maintain regulations which shall be applicable to all members of Civil Air Patrol.
2. Except as provided in Article X paragraph 2.c., and paragraph 3 and 4 of this article, all regulations promulgated by the National Commander shall be ratified by a majority vote of the National Board.

To read:

1. To further the orderly administration of the activities, business and affairs of the Corporation, the National Commander shall establish ~~adopt~~ and maintain regulations which shall be applicable to all members of Civil Air Patrol. These regulations will be based on policies established by the Board of Governors or National Board.
2. Except as provided in Article X paragraph 2.c., and paragraph 3 and 4 of this article, all policies ~~regulations promulgated by the National Commander~~ shall be ratified by a majority vote of the National Board.

Summary: The Aug 06 National Board and the Nov 06 NEC voted to propose this change to the BoG in order to streamline and improve the regulation ratification process.

- **DECISION:** Vote to approve / disapprove change to the Constitution.

Odell/CAP/GC/334-953-6019/go/16 Nov 06

Agenda Item: 3

Executive Director's Update

Background

Mr. Don Rowland, Executive Director of CAP and Executive Secretary to the BoG, will update the BoG on the following items:

- a. Assessment
- b. FY06 Corporate and Appropriated Budget Execution
- Update only (**Appendix B**)
- c. FY07 Amended Appropriated Budget
- Action Required
- d. FY08 Appropriated Budget Recommendations
- Action Required
- e. FY09 Amended POM (APOM)
- Action Required
- f. Line of Credit Review
- Update only
- g. Investments
- Update only
- h. CY07 Cost of Living Adjustment (COLA)
- Action Required

Proposed BoG Action

To be determined.

Funding Impact

To be determined.

Committee Recommendation

The CAP Finance Committee has reviewed the financial data presented and forwarded these items through CAP's NEC for presentation to the Board of Governors.

BoG Action

- a. Assessment – no action
- b. FY06 Corporate and Appropriated Budget Execution: Update

LT GEN SEAROCK, USAF (Ret), requested a report at the next meeting that shows the kind of funds that are raised through the "CAP Cares" campaign.

c. FY07 Amended Appropriated Budget:

MAJ GEN SPEIGEL, USAF (Ret), moved and MAJ GEN BOWLING, CAP seconded a motion that the BoG approve the CAP FY07 Appropriated Budget as amended.

THE MOTION CARRIED UNANIMOUSLY

d. FY08 Appropriated Budget Recommendations:

MAJ GEN PINEDA, CAP, moved and REAR ADM NICHOLSON, USCG (Ret) seconded a motion that the BoG approve the CAP FY08 Appropriated Budget.

THE MOTION CARRIED UNANIMOUSLY

e. FY09 Amended POM (APOM)

MAJ GEN BOWLING, CAP, moved and MAJ GEN PINEDA, CAP, seconded a motion that the BoG endorse the CAP FY09 APOM submission.

THE MOTION CARRIED UNANIMOUSLY

f. Line of Credit Review – no action

g. Investments – no action

h. CY07 Cost of Living Adjustment (COLA)

MAJ GEN PINEDA, CAP, moved and REAR ADM NICHOLSON, USCG (Ret), seconded a motion that the BoG approve the proposed COLA increase for next calendar year.

THE MOTION CARRIED UNANIMOUSLY

There was discussion on whether there is adequate review of the performance of the Executive Director/Executive Secretary to ensure appropriate compensation. There was clarification that while the EX is responsive to the National Commander, the EX answers to the Board of Governors. The CHAIRMAN expressed appreciation to Mr. Rowland for all his efforts and the great job he and the staff are doing.

DECISION PAPER**ON****FY07 AMENDED APPROPRIATED BUDGET**

- **PURPOSE:** To obtain approval of the CAP FY07 Amended Appropriated Budget.

- **BACKGROUND:** The FY07 budget was previously approved, however at that time CAP's funding was to be reduced by \$3.875M. Following successful Congressional action, \$4.0M was restored to the FY07 appropriated budget. This meeting will seek approval of an amended budget to account for this restoration of funding.

Budget is at **Appendix C**.

- **HIGHLIGHTS:**

The following mission area funding was increased as noted:

- Cadet Uniforms funding (\$56K)
- Cadet Activities (\$197K)
- AF-funded Training Missions & Supplies (\$626K)
- Aircraft Major Maintenance funding (\$900K)
- CD Mission support (\$500K)
- Consolidated Aircraft Maintenance Program (\$275K)

- **DECISION:** Approve the CAP FY07 Appropriated Budget as amended.

DECISION PAPER**ON****FY08 APPROPRIATED BUDGET**

- **PURPOSE:** To obtain approval of the CAP FY08 Appropriated Budget.

- **BACKGROUND:** During each budget cycle, the BoG is asked to approve the CAP budgets. This meeting will seek approval of the FY08 Appropriated Budget.

Budget is at **Appendix C**. Mr. Rowland will brief the significant adjustments to the FY08 budget as compared to FY07.

- **HIGHLIGHTS:**

-- Reduction in baseline of \$1.934M which will have a significant impact on our capabilities

-- Reduced training expenditures by 33%

-- Reduced aircraft major maintenance expenditures by 16%

- **DECISION:** Approve the CAP FY08 Appropriated Budget.

DECISION PAPER

ON

FY09 AMENDED POM (APOM)

- **PURPOSE:** To obtain endorsement of CAP's submission for the FY09 APOM.

- **BACKGROUND:** During the Dec meeting of the BoG, CAP's POM or APOM submission to Air University is discussed. This meeting will seek approval of our FY09 APOM.

APOM submission is at **Appendix D**.

- **HIGHLIGHTS:**

1. Tactical HF Capability - Funds "Mission Critical" HF communications system. As with LMR, the NTIA has established minimum equipment standards for HF radios which result in the requirement to replace all of CAP's HF radio system. HF is used to provide mission support to emergency services crews operating in rural areas beyond the reach of traditional cell phones or LMR as well as disaster recovery teams operating in disaster areas where traditional communications systems are compromised or destroyed. In addition, the CAP HF system is tasked by the Joint Chiefs of Staff for nationwide mission execution under CJCS OPOD 02-CY (S), with specified HF frequencies assigned.

2. Command & Control HR Capability - Funds "Mission Essential" HF components to provide command and control support to CAP's 1600 units throughout the country.

3. Operation Noble Eagle Support - Funds 6,500 flying hours and administrative support for AFNORTH tasking to support ACC initiative for Homeland Defense mission readiness training. Supports Noble Eagle and Falcon Virgo activities.

4. Aircrew Training Flight Hours - Funds 15,000 flight hours. CAP's mission pilots are currently funded for 5 hours of mission training per year. This is not enough to remain proficient in the ever-expanding roles and missions CAP is being tasked to perform by DoD and other Federal Agencies. This initiative increases aircrew training hours from 5 to 10 hours **per year**.

5. Vehicle Support - Fixes disconnect in annual vehicle procurement and funds manufacturer recommend routine maintenance. CAP's vehicle replacement program as funded can only support 50% of the annual requirement due to inflation. Currently CAP's vehicle fleet of 905 vehicles is replaced at a rate of approximately 32 vehicles a year, resulting in a replacement rate of every 28 years. Procuring 65 vehicles a year will bring that to every 14 years.

6. Missionized National Operations Center (NOC) - DoD and other Federal Agency operational mission taskings have resulted in over 7,000 mission sorties coordinated through the NOC annually. Initiative will complete the standup and fund the support to the CAP NOC and fund administration in support of Homeland Security.

- **DECISION:** Approve the CAP FY09 APOM submission.

DECISION PAPER**ON****CY07 COLA**

- **PURPOSE:** To endorse proposed CY07 Cost of Living Adjustment for NHQ staff.
- **BACKGROUND:** During the Nov 06 NEC, CAP's Finance Committee submitted the COLA recommendation and the NEC unanimously approved the recommended rate increase. The FY07 budget can support the COLA recommended.
 - US Urban Area COLA for CY07: 3.9%
 - Proposed CAP NHQ COLA: 3.5%
- **DECISION:** Endorse the proposed COLA increase for next calendar year.

Agenda Item: 4

Audit Committee Report

Background

The Civil Air Patrol Board of Governors Audit Committee normally meets twice a year in conjunction with the regular meeting of the Board of Governors. Brig Gen Bergman, Chairman of the Board of Governors' Audit Committee, will provide an update on recent activities and findings as well as progress towards compliance with the Sarbanes-Oxley Act.

Proposed BoG Action

To be determined.

Funding Impact

To be determined.

Committee Recommendation

To be presented by Brig Gen Bergman.

BoG Action

BRIG GEN BERGMAN gave the following report:

1. Sarbanes Oxley Compliance. CAPR 123-2, Complaints, was modified to allow anonymous complaints and the regulation is currently being reviewed by NHQ/IG and GC.
2. Wing Banker Solution (WBS). This program was budgeted for a 3-year phase-in process to aid CAP in achieving an unqualified audit. Enough wings have now come on board with the WBS that it is estimated that in 2 years CAP may achieve an unqualified audit. Five of the eight regions are using WBS and the other three are being strongly encouraged to do so.
3. Under past audit procedures, CDs (Certificates of Deposit) were considered an investment; CAP is moving to account for CDs as a cash equivalent. The Audit Committee approved this change to cash recognition per SFAS 95.

THE CHAIRMAN encouraged continued work toward an unqualified audit. He complimented the staff at NHQ, especially FM, and our partnership with Wilson-Price and the Audit Committee for accomplishments in the audit area and moving toward an unqualified opinion. He added that this process is being worked in a smart way and is going in the direction desired by the BoG and the volunteer leadership.

Agenda Item: 5

Professional Development Update

Background

CAP conducts professional development courses for its adults to support recruiting, education and training. CAP's professional development program is modeled after the Air Force's Leadership Competencies model. In the past two years, CAP has completely revised the professional development courses that impact over 85% of our members.

CAP has drafted an e-Learning strategic plan. This ten year plan has the goal of porting most of CAP's education & training into the distributed learning environment by 2015. Part of this plan includes distance learning and mentoring experiences.

CAP schedules the Cadet Officer School, National Staff College and the Region & Wing Commanders Course during times when other AU schools are out of session. Even though AFI 10-2701 states that CAP units will be given priority for space on Air Force Installations ahead of youth groups such as scouting, other Air Force Instructions, like AUI 36-2326, treat CAP's PCE as "Special Events," similar to weddings, resulting in lower than desired billeting priority and subject to last minute cancellations for higher priority visitors.

Proposed BoG Action

Recommend the BoG endorse CAP's e-Learning Strategic Plan at the Jun 07 meeting.

Recommend the BoG endorse CAP's request to obtain a higher billeting priority.

Funding Impact

To be determined.

Committee Recommendation

None.

BoG Action

MAJ GEN SPEIGEL, USAF (Ret), moved and BRIG GEN BERGMAN, CAP, seconded a motion that the BoG endorse CAP's e-Learning Strategic Plan at this meeting versus waiting till the next meeting of the BoG.

THE MOTION CARRIED UNANIMOUSLY

With regard to the proposed recommendation to obtain a higher billeting priority, there was a suggestion to go directly to Lt Gen Lorenz, USAF, the Commander, Air University, who was in attendance at the BoG meeting. Gen Lorenz explained that billeting at Maxwell is a constant struggle to try to meet all the demands for space, but he would consider the request.

DECISION PAPER
ON
PROFESSIONAL DEVELOPMENT

- PURPOSE: To update the Board of Governors on CAP's Professional Development program.

- BACKGROUND:

1. CAP conducts professional development courses for its adults to support recruiting, education and training. CAP's professional development program is modeled after the Air Force's Leadership Competencies model.

2. In the past two years, CAP has completely revised the professional development courses that impact over 85% of our members. These courses engage adult learners and are targeted at the appropriate learning level. The courses all emphasize accountability and public trust. New online modules give members the ability to initiate their own training when their busy schedules permit. These revised courses include:

- a. Level One (targeting new members and includes Cadet Protection and OPSEC training)
- b. Training Leaders of Cadets (targeting adults who work with CAP's youth)
- c. Squadron Leadership School (targeting squadron staff)
- d. Corporate Learning Course (targeting wing staff)
- e. National Staff College (targeting region staff and potential national leaders)
- f. Region/Wing Commanders Course (targeting recently appointed corporate officers)

3. CAP has drafted an e-Learning strategic plan to support our Professional Development goals. This ten year plan has the goal of porting most of CAP's education & training into the distributed learning environment by 2015. Part of this plan includes distance learning (the revised PD courses like Level One or Training Leaders of Cadets already have such on-line components). However, distance learning is not enough –

members need to interact with one another. Therefore, CAP's e-Learning will have both on-line components and mentoring experiences. Part of the e-Learning Strategic Plan includes a CAP Knowledgebase, where thousands of members already visit our online encyclopedia and repository of practical information about CAP programs.

4. CAP's top three PD schools (Region/Wing Commanders Course, National Staff College and Cadet Officer School) attempt to use a centralized location (Maxwell/Gunter AFB). This allows the use of AU faculty as guest lecturers and it has been highly successful. Each year, CAP tries to schedule these top three PD schools during times when other AU schools are out of session. Even though AFI 10-2701 states that CAP units will be given priority for space on Air Force Installations ahead of youth groups such as scouting, other Air Force Instructions, like AUI 36-2326, treat CAP's PCE as "Special Events," similar to weddings, resulting in lower than desired billeting priority and subject to last minute cancellations for higher priority visitors.

- DECISION:

a. Recommend the BoG endorse CAP's e-Learning Strategic Plan at the Jun 07 meeting.

b. CAP has developed a staff package to request that CAP's PCE be treated as such in the Air Force's publications. Recommend the BoG endorse CAP's request to obtain a higher billeting priority.

Agenda Item: 6

Litigation Update

Background

Mr. Gordon Odell, Headquarters Civil Air Patrol General Counsel, will update the Board of Governors on the status of litigation involving the Civil Air Patrol. (Discussion in attached Background Paper)

Proposed BoG Action

To be determined.

Funding Impact

To be determined.

Committee Recommendation

None.

BoG Action

MR. ODELL briefed the current lawsuits against CAP. Next, Mr. Odell provided a DECISION PAPER ON PROPOSED LEGISLATION: Changes to 10 U.S.C. Sec 9442 (b) (2) re: "Deemed Instrumentality." The current law reads: "The Civil Air Patrol shall be deemed to be an instrumentality of the United States with respect to any act or omission of the Civil Air Patrol, including any member of the Civil Air Patrol, in carrying out a mission assigned by the Secretary of the Air Force." However, in a pending case a judge has held that maintenance and training were not part of the subject Air Force assigned mission (AFAM) and not subject to defense and indemnity by the United States. In an effort not to divide the defense between the U. S. and the insurance carrier, the BoG is requested to authorize CAP to pursue an amendment to 10 U.S.C. to ensure that CAP and members are "deemed to be an instrumentality of the United States" with respect to claims and actions arising from AFAMs. The proposed amended legislation reads as follows:

"Sec. 9442. Status as volunteer civilian auxiliary of the Air Force

"(a) VOLUNTEER CIVILIAN AUXILIARY – The Civil Air Patrol is a volunteer civilian auxiliary of the Air Force when the services of the Civil Air Patrol are used by any department or agency in any branch of the Federal Government.

"(b) USE BY AIR FORCE – (1) The Secretary of the Air Force may use the services of the Civil Air Patrol to fulfill the noncombat programs and missions of the Department of the Air Force

(2)(changed) The Civil Air Patrol shall be deemed to be an instrumentality of the United States with respect to any claim against Civil Air Patrol, including any member of the Civil Air Patrol arising out of a mission assigned by the Secretary of the Air Force.

(c) (added) It is the sense of Congress that the language “claim against” Civil Air Patrol regarding claims arising out of Air Force missions was the intent of the language enacted in The Floyd D. Spence National Defense Authorization Act for Fiscal Year 2001. This amendment is intended to apply to any and all claims and actions currently pending.”

There was discussion that the BoG is willing to allow this proposal to start going through the process to change legislation but may need more formal language with assurance that Air Force JA and/or GC has embraced this proposal. There was clarification that without a change in legislation CAP may be vulnerable because of the ruling by a judge in the North Carolina case.

LT GEN SEAROCK, USAF (Ret), moved and LT GEN HOPPER, USAF (Ret), seconded a motion that the BoG approve the General Counsel pursuing this, in consultation with Air Force GC, to see if it merits a change to legislation, and report back to the BoG.

THE MOTION CARRIED UNANIMOUSLY

BACKGROUND PAPER**ON****GC LITIGATION UPDATE**

- **PURPOSE:** To update Board of Governors on status of lawsuits against CAP

- **BACKGROUND:** Below are the current lawsuits against CAP. Details will be provided during BoG meeting. Any discussion on strategy employed or resolution of suits will require a closed-door session.

- **Aric Hall v Civil Air Patrol**

- **Campbell v CAP**

- **CAP v American Air** (Not filed.)

- **CAP v Delta & FAA** (Not filed.)

- **Doe v CAP**

- **Hammons Hotels v CAP** (claim, not filed.)

- **NC Aircraft Accident Litigation**

- **Plaszowiecki v Civil Air Patrol**

- **Stella v CAP**

- **DECISION:** None required

Agenda Item: 7

Membership Action Review Board Update

Background

The Membership Action Review Board (MARB) was established by the Constitution as a board of final review for adverse membership actions taken by commanders at all levels. It has the authority to independently review demotions, removal from command, membership suspensions in excess of 60 days, and membership terminations. It has jurisdiction when a member claims that the adverse membership action was motivated by retaliation, reached without due process, or involved a material failure to follow applicable CAP regulations; and has the authority to affirm, reverse, or modify in favor of the member, the final adverse membership action. The Board of Governors has requested the MARB report on recent activities.

Mr. Gordon Odell, Headquarters Civil Air Patrol General Counsel, will report on the activities of the MARB.

Proposed BoG Action

To be determined.

Funding Impact

To be determined.

Committee Recommendation

None.

BoG Action

MR. ODELL briefed all pending MARB complaints.

Agenda Item: 8

Other Business

Background

All other business brought to the table by members of the Board of Governors.

Proposed BoG Action

To be determined.

Funding Impact

None.

Committee Recommendation

None.

BoG Action

1. Uniform Changes

THE CHAIRMAN briefed that there had been some Air Force concerns regarding recent uniform changes but the National Commander answered those concerns and helped to clarify the changes under consideration and so this issue can be considered closed.

2. Complaint Against the National Commander

LT GEN KEHOE, USAF (Ret) pointed out that he had the option of addressing this issue only to the members of the BoG appointed by the Air Force, but he chose to discuss before the full body. He said there was a complaint filed against the National Commander that had to do with personnel actions taken. He advised the BoG members and, in accordance with established procedures, forwarded the complaint to the CAP Inspector General (IG). The CAP/IG is taking a look at the complaint and, when the investigation is completed, the board will be advised. The person who filed the complaint said the IG should not be the one to investigate, but Gen Kehoe disagreed and stated that the IG investigation will proceed. Gen Kehoe talked to the IG and felt that there was no reason for the investigation to be conducted by another party in that the IG reports to the BoG. He also judged that it was not necessary for the commander to be suspended pending the outcome of the investigation. The BoG discussed the matter and concurred with the way the matter is being handled.

3. Checks and Balances of the Civil Air Patrol leadership

The following letters were distributed to members of the BoG and discussed:

- (a) Memorandum For Deputy Chief of Staff (Air, Space and Information Operations) from Assistant Secretary of the Air Force (Manpower and Reserve Affairs), dated Jun 6, 2006, Subject: Civil Air Patrol, with attached Paper on CAP Observations;
- (b) Letter from Lt Gen Carrol H. Chandler, USAF, DCS, Air, Space & Information Operations, Plans & Requirements to Lt Gen Nicholas B. Kehoe, USAF (Ret), Board of Governors, dated 19 September 2006, with attached Hq AF A3/5 Proposed Courses Of Action (COA);
- (c) Memorandum For Lt Gen Nicholas Kehoe, USAF (Ret), dated 9 November 2006, from CAP/CC, Subject: AF/A3 Review of CAP Checks and Balances

LT GEN KEHOE, USAF (Ret) stated that the Air Force came to him as chairman of the BoG to deal with several issues. The AF/IG investigated an unrelated CAP matter, found to be unsubstantiated, but their review basically highlighted several areas where CAP checks and balances warranted another look. Lt Gen Kehoe referred these issues to CAP's National Commander, who in turn responded back (item c above). The BoG's formal response back to AF/A3 has not yet been sent. One point made was that CAP doesn't have the same level of checks and balances as does the Air Force and may not be possible in a civilian organization such as CAP. One course of action (COA) suggested that the election of the National Commander be endorsed or approved by the Secretary of the Air Force. Gen Kehoe expressed the opinion that, owing to the nature of a volunteer organization like CAP, election of leaders ensures volunteer input and the AF should honor that. If CAP's election process doesn't work (i.e., issues develop with the elected leadership) then there are mechanisms in place to deal with it. He added that he would like to go back to the Air Force and say, "We looked at the many issues brought up and some COAs are not appropriate in this case." He solicited the feelings of the BoG members.

LT GEN SEAROCK, USAF (Ret) expressed an opinion that the BoG needs to be careful how it gets into CAP matters, since the BoG is not a Board of Directors, telling CAP what to do. CAP has a "board" to do that, the National Board and they have the power to remove a National Commander. The National Commander has the responsibility to worry about morale, retention, and recruiting. He added that he was not sure that is the charter of the BoG, and recommended arms length in an advisory role.

LT GEN KEHOE, USAF (Ret) responded that the BoG is in fact the governing body of CAP, by law, but agreed that the BoG should stay at arms length to let CAP conduct day-to-day business and help them when the BoG can do so.

LT GEN SPEIGEL, USAF (Ret) expressed several opinions: (1) There should be a trust and confidence process for selecting wing commanders, written or not, by the BoG,

outlining how to do that. He added that the BoG should discuss and be sure the National Commander is doing the intent of what the Air Force expects, given a desire for openness and eliminate the “good old boy” perception. The process should be open and transparent. (2) Education. As a board, the BoG needs to give some pertinent guidance on how to incorporate education and development into the selection process to be sure CAP develops a pool of candidates with the desired backgrounds from which to pick. (3) The idea of a “Senior Officer File” (as suggested in the AF/A3 COA) is only created when there is adverse information. When incorporated into the command selection process, it helps to ensure you don’t get surprised. This is not a file that everything goes in to, but only adverse information.

BRIG GEN BERGMAN, CAP, expressed an opinion that the BoG should be more proactive to work with the CAP leadership to make this selection process better in an effort to eliminate complaints.

LT GEN KEHOE, USAF (Ret) asked the question, “Are we comfortable with the response back to AF/A3?” Ultimately, the BoG needs to go back to the Air Force. He stated that the intent was to improve CAP leadership and ethics and the things that cause people to leave Civil Air Patrol. He will endorse the reply and considers it to have been done in a constructive manner and was responsive to AF concerns.

4. Challenge Grant of \$5,000.00 to the CAP Foundation

BRIG GEN COURTER, CAP, moved to establish a \$5,000.00 challenge grant for unrestricted funds donated to the CAP Foundation. The funds will be matched, dollar for dollar, personally by Gen Courter, in honor of the volunteers of the Civil Air Patrol.

BRIG GEN COURTER, CAP, pointed out that the foundation needs seed money and one way to get seed funding is from the members of the Board. Grant applications often ask, “What percentage of your leadership also gave to this program?” It is important to CAP to be able to show solid support from the organization’s Board of Governors.

LT GEN KEHOE, USAF (Ret) requested that when the Foundation meeting is held and CAP knows how it will move ahead to please send that information to the BoG, i.e. “This is what CAP would like to do and here is how the BoG can help.”

5. Selection of New MARB Members

MAJ GEN PINEDA, CAP, stated that he would like to nominate two members to fill the vacancies on the Membership Action Review Board (MARB): (1) Col Andrew Skiba (past Northeast Region Commander, past Florida Wing Commander, and former Southeast Region Vice Commander)—to replace Col Ernest C. Pearson who has been appointed Pacific Region Commander; and (2) Col Drew Alexa (past Colorado Wing Commander and Chairman, Advanced Technologies Group)—to replace the NHQ staff member deleted by the action under Agenda Item 2.b.(1)(a).

For future nominations, BoG members would like to see biographies of nominees and some kind of criteria for selection. Also, vacancies should be announced across CAP so that any interested may apply and the process remains open and transparent.

BRIG GEN BERGMAN, CAP, moved and LT GEN HOPPER, USAF (Ret) seconded a motion that the BoG confirm the appointment of Col Andrew Skiba and Col Drew Alexa for membership on the MARB.

THE MOTION CARRIED UNANIMOUSLY

6. Report From the Constitution and Bylaws Committee

The BoG requested a report from the Constitution and Bylaws Committee on the current process to revise the C&BL and the adequacy of this process.

Agenda Item: 9

Next Meeting

Background

The BoG normally meets twice a year. In 2007, the proposal is to conduct the first meeting of the year on Wednesday, 6 June 2007 in the Washington DC area. (Discussion in attached Decision Paper)

Proposed BoG Action

That the Board of Governors vote to approve Wednesday, 6 June 2007 as the next meeting date and that it be held in the Washington DC area.

Funding Impact

To be determined

Committee Recommendation

None.

BoG Action

WITH CONSENSUS OF THE BOG, the next meeting will be held on 6 June 2007, as recommended.

DECISION PAPER
ON
NEXT BOG MEETING

- **PURPOSE:** To obtain Board of Governors (BoG) approval for their next meeting date and location.

- **BACKGROUND:**

- BoG is chartered to meet at least twice during the calendar year
- Historically meetings are held in June and December
- Last item on each BoG agenda is normally the selection of the next meeting date
- NHQ recommends the next meeting date of Wednesday, 6 June 2007 in the Washington DC area
- There are no national holidays or other significant events that would conflict with this date

- **DECISION:** Select Wednesday, 6 June 2007, Washington DC, as the next BoG meeting date and location.

Agenda Item: 10

Election of BoG Chairman and Vice Chairman

Background

The term of Chairman Lt Gen Nicholas Kehoe is concluded effective 26 February 2007. The office of the chairman is required to be filled on a rotating basis between CAP appointed members and those appointed by the Secretary of the Air Force. Therefore, the next chairman shall be elected from the four members appointed by the Civil Air Patrol and the vice chairman shall be elected from four members appointed by the Secretary of the Air Force, in accordance with the procedures in **Appendix E**.

Eligible CAP Candidates for Chairman

Major General Antonio J. Pineda
Major General Richard L. Bowling
Brigadier General Paul M Bergman
Brigadier General Amy S. Courter

Eligible SECAF Candidates for Vice Chairman

Lt Gen Nicholas B. Kehoe
Lt Gen John D. Hopper Jr.
Maj Gen John M. Speigel
Maj Gen M. Scott Mayes

Proposed BoG Action

That the Board of Governors elects the next chairman and vice chairman for a two year term beginning 27 February 2007.

Funding Impact

None.

Committee Recommendation

None.

BoG Action

THE CHAIRMAN began by noting that the BoG did not establish a policy prohibiting the CAP National Commander from serving as Chairman of the BoG.

LT GEN SEAROCK, USAF (Ret) nominated Maj Gen Antonio J. Pineda, CAP, as Chairman of the BoG.

LT GEN HOPPER, USAF (RET) nominated Maj Gen Richard L. Bowling, CAP, as Chairman of the BoG.

BY SECRET BALLOT VOTE, ON THE SECOND BALLOT, MAJ GEN BOWLING, CAP, WAS ELECTED CHAIRMAN OF THE BOG, FOR A 2-YEAR TERM BEGINNING 27 FEBRUARY 2007.

BRIG GEN BERGMAN, CAP, nominated Maj Gen John M. Speigel, USAF (Ret), as Vice Chairman of the BoG.

REAR ADM NICHOLSON, USCG (Ret) nominated Lt Gen John D. Hopper, Jr., USAF (Ret), as Vice Chairman of the BoG.

BY SECRET BALLOT VOTE, ON THE SECOND BALLOT, LT GEN JOHN D. HOPPER, JR. WAS ELECTED VICE CHAIRMAN OF THE BOG, FOR A 2-YEAR TERM BEGINNING 27 FEBRUARY 2007.

APPENDIX A

7 June 2006 BoG Meeting Minutes

[Under separate attachment]

APPENDIX B

FY06 Corporate & Appropriated Budget Execution

FY06 Budget Execution

• <u>Corporate Budget</u>	<u>Budget Expended</u>	<u>%</u>	
• 2,486,667	2,058,198	85	
•	<u>Appropriated Budget</u>	<u>Budget Expended</u>	<u>%</u>
• O&M	35,412,299	34,816,546	98
• DDR	420,000	419,650	100
• Aircraft (3-yr funds)	6,482,800	6,391,800	99
• Vehicle (3-yr funds)	<u>805,950</u>	<u>0</u>	0
•			
• Total Appropriated	43,121,049	41,627,997	97

APPENDIX C

CAP FY07 Amended Appropriated Budget

&

CAP FY08 Appropriated Budget Recommendation

[Under separate attachment]

APPENDIX D

FY09 Amended POM Submission

Civil Air Patrol (CAP) Corp.

I. Program Summary

A. Current as of: 9 Nov 2006

B. Exercise: FY09 APOM

C. PEs: 91223F

D. CONOPs: AEF CONOP

E. AU Liaison: Maj Dana Myrick, HQ AU/XPRR
DSN : 493-5414

F. School POC: Mr. Kevin Root, CAP-USAF/FM, DSN: 493-6493

G. Originating Requirements

- PL 80-557
- 10 USC 9442-8
- AFD 10-27, "Civil Air Patrol"
- AFI 10-2701, "Organization and Function of the Civil Air Patrol"

H. AETC Strategy

- AETC Goal 1 – Meet Air Force recruiting and accession requirements with high-quality, technically oriented airmen
- AETC Objective 2.1 – Plan, program and acquire resources to meet corporate Air Force education and training requirements

I. Program Description

- As the Congressionally recognized, official Air Force Auxiliary, Civil Air Patrol’s mission is to serve America by developing our nation’s youth, accomplishing local, state and national emergency and humanitarian missions; and educating our citizens on the impact of aviation and space

J. Program Detail

- Funds congressionally mandated emergency services, aerospace education, counter drug, and cadet programs
- Provides citizenship training through the Civil Air Patrol cadet programs – for youth in 6th grade through age 20; includes focus on inner city and at-risk youth
- Conducts over 95 percent of CONUS air search and rescue missions tasked by the Air Force Rescue Coordination Center
- Provides emergency communications and assistance for disaster relief and homeland security missions
- Provides aerospace educational materials and workshops for thousands of teachers throughout the nation
- Executes counter drug program

K. Production (N/A)

L. Funding Baseline (\$K)

PE	APPN	FY07	FY08	FY09	FY10	FY11	FY12	FY13	FY14
91223F	10	10193	4416	2417	2479	2511	2566	2623	2673
91223F	16	695	865	883	905	919	939	960	978
91223F	30	25087	23753	24475	24602	23422	23947	24484	24949
	Total	35975	29034	27775	27986	26852	27452	28067	28600

Capability Assessment Summary			
Area	Current (FY07-08)	Short (FY09-13)	Medium (FY14-18)
People	Yellow	Yellow	Yellow
Modernization	Green	Yellow	Yellow
Readiness	Green	Green	Green
Infrastructure	Green	Green	Green

M. Capability Assessment

1. People:

Current/Short/Medium: Yellow for immediate to long term requirement for Enhanced NOC (see resource issue #6)

2. Modernization:

Current: Green

Short/Medium: Yellow for Enhanced NOC equipment needs (see resource issue #6)

3. Readiness:

Current/Short/Medium: Green

4. Infrastructure:

Current/Short/Medium: Green

II. Resource Issues

A. Issue #1

Title: Tactical High Frequency (HF) Capability (Initiative)

Background. As with LMR, the NTIA has established minimum equipment standards for HF radios which result in the requirement to replace all of CAP's HF radio system. HF is a long range communications system which reaches beyond shorter range equipment such as the LMR. Therefore, HF is used to provide mission critical command and control support to emergency services crews such as ground search and rescue teams operating in rural areas beyond the reach of traditional cell phones or LMR as well as disaster recovery teams operating in disaster areas where traditional communications systems are compromised or destroyed. In addition, the CAP HF system is tasked by the Joint Chiefs of Staff for nationwide mission execution under CJCS OPORD 02-CY (S), with specified HF frequencies assigned.

Adjustment. Funds replacement of the "Mission Critical" CAP HF communications system.

Impact. If unfunded, CAP will lose its survivable long range communications system. This will leave CAP unable to execute its JCS-directed mission, FEMA National Radio System support to the White House, most disaster recovery operations and a large percentage of search and rescue missions, especially in the western half of the country.

Discussion.

- Compliance with these NTIA requirements is another issue which affects all federal HF users to include the USAF
- The equipment needing replacement has reached its useful life. Even without the change in NTIA standards, this equipment is beyond any reasonable service life expectancy.
- HF has a natural advantage over other communications systems such as satellite or cell phones in that it does not require infrastructure to operate. This saves operating costs throughout the service life of the equipment and allows communications when other systems have failed like happened after recent hurricanes or the terrorist attacks on 11 Sep 2001. This makes it an essential disaster response asset while also providing command and control capability when and where no other system can operate.
- There is significant interest at Hq AF and DoD levels in CAP maintaining a strong and viable nationwide HF communications capability as outlined in CJCS OPORD 02-CY (S). This is a secondary capability of this system available when incident command facilities are activated. This tasking is normally answered with command and control resources because these mission critical resources are not 24/7 monitored stations. They are only used when called upon for mission critical needs.
- FEMA's National Radio System (FNARS) provides backup communications between the US President and all State and Territory Governors, but acknowledges it has only one station in most states and those are in moderate to high-risk locations. In a 4 Apr 03 letter, the FNARS Program Manager stated FEMA needs CAP HF support and further stated "I cannot over emphasize the importance of your support to these national security and emergency preparedness missions as they are critical to this great country."

Summary of Additional Resources Required.

Additional Funding Required (\$K)

PE	APPN	EEIC	FY07	FY08	FY09	FY10	FY11	FY12	FY13	FY14
91223	16			294	303	312	322	331	0	0
91223	30	59282		732	754	776	800	824	0	0
		Total		1026	1057	1088	1122	1155	0	0

B. Issue #2

Title: Command and Control High Frequency (HF) Capability (Initiative)

Background. As with LMR, the NTIA has established minimum equipment standards for HF radios which result in the requirement to replace all of CAP’s HF radio system. HF is a long range communications system which reaches beyond shorter range equipment such as the LMR. Therefore, HF is used to provide mission essential command and control support to over 1600 units throughout the country. In addition, the CAP HF system is tasked by the Joint Chiefs of Staff for nationwide mission execution under CJCS OPORD 02-CY (S), with specified HF frequencies assigned.

Adjustment. Funds replacement of the “Mission Essential” CAP HF communications system.

Impact. If unfunded, CAP will lose its survivable long range point to point communications system. This will leave CAP unable to execute some of its JCS-directed mission, FEMA National Radio System support to the White House in a timely manner.

Discussion.

- Compliance with these NTIA requirements is another issue which affects all federal HF users to include the USAF
- The equipment needing replacement has reached its useful life. Even without the change in NTIA standards, this equipment is beyond any reasonable service life expectancy.
- HF has a natural advantage over other communications systems such as satellite or cell phones in that it does not require infrastructure to operate. This saves operating costs throughout the service life of the equipment and allows communications when other systems have failed like happened after recent hurricanes or the terrorist attacks on 11 Sep 2001. This makes it an essential disaster response asset while also providing command and control capability when and where no other system can operate.
- There is significant interest at Hq AF and DoD levels in CAP maintaining a strong and viable nationwide HF communications capability as outlined in CJCS OPORD 2-05.
- FEMA’s National Radio System (FNARS) provides backup communications between the US President and all State and Territory Governors, but acknowledges it has only one station in most states and those are in moderate to high-risk locations. In a 4 Apr 03 letter, the FNARS Program Manager stated FEMA needs CAP HF support and further stated “I cannot over emphasize the importance of your support to these national security and emergency preparedness missions as they are critical to this great country.”
- CAP volunteers and units operate in a different manner than active duty units in that they do not have personnel operating monitoring stations at a CAP facility 24/7. These stations are often be assigned to members homes that have committed to supporting the above taskings as part of their day to day lives. Though they could support taskings that are not time critical in nature, if these resources are not supported certain missions that require immediate support would not be possible.
- This request is for less than the agreed upon mission essential requirements to be able to accomplish the above noted missions.

Summary of Additional Resources Required.

Additional Funding Required (\$K)

PE	APPN	EEIC	FY07	FY08	FY09	FY10	FY11	FY12	FY13	FY14
91223	16		0	1368	1409	1451	1495	1540	0	0
		Total	0	1368	1409	1451	1495	1540	0	0

C. Issue #3

Title: Operation Noble Eagle Support (ZBT from ACC)

Background. Funds 6,500 flying hours and administrative support for 1st Air Force tasking.

Adjustment. Note: To support ACC initiative.

Impact. DoD Homeland Defense mission readiness would suffer significantly if CAP could not provide cost-effective airborne “targets” for training and exercises.

Discussion. 1st Air Force is tasked with maintaining sovereignty of US airspace. CAP’s Noble Eagle activities directly support increased proficiency for CONR radar controllers and the interceptor crews that protect CONUS sovereign airspace. Supports 1st AF Presence Missions and Air Defense Sector training. Provides Falcon Virgo Military Readiness Exercise events, Joint Theater Air and Missile Defense support and Clear Skies target missions for National Capital Region. Provides intercept training for CONUS active duty and air reserve component fighter units.

Summary of Additional Resources Required.

Additional Funding Required (\$K)

PE	APPN	EEIC	FY07	FY08	FY09	FY10	FY11	FY12	FY13	FY14
91223	30	59282	442	450	459	468	477	486	496	505
		Total	442	450	459	468	477	486	496	505

D. Issue #4

Title: Aircrew Training Flight Hours (Initiative)

Background. Funds 15,000 flight hours. CAP’s 3,000 mission pilots and other aircrew members are currently funded for 5 hours of mission training per year. This is not enough to remain proficient in the ever-expanding roles and missions CAP is being tasked to perform by DoD and other Federal Agencies.

Adjustment. Increases aircrew training hours for each pilot from current average of 5 to 10 hours **per year**. (3,000 pilots x 5 hours x \$99 per flight hour)

Impact. Mission effectiveness will be impaired if CAP is not able to provide necessary training to all of its aircrews. More proficiency training is needed for each pilot to meet the demands of specialized equipment and advanced missions. CAP will not be able to perform Air Force assigned missions that are tasked to use technical sensor equipment. Lack of additional training will increase safety risks and decrease mission effectiveness.

Discussion. More training is needed for each aircrew to maintain proficiency with the specialized, advanced technology equipment that CAP now operates. The ARCHER hyperspectral imaging system (HSI) and Satellite-transmitted Digital Imaging System (SDIS) both require regular aircrew training in order to ensure mission success.

Summary of Additional Resources Required.

Additional Funding Required (\$K)

PE	APPN	EEIC	FY07	FY08	FY09	FY10	FY11	FY12	FY13	FY14
91223	30	59282		1485	1513	1541	1570	1599	1631	1662
		Total		1485	1513	1541	1570	1599	1631	1662

E. Issue #5

Title: Vehicle Support (Disconnect)

Background. Fixes disconnect in annual vehicle procurement and funds manufacturer recommend routine maintenance.

Adjustment. Maintains annual vehicle replacement at 65. CAP’s vehicle replacement program as funded can only support 50% of the annual requirement due to inflation.

Impact. Additional funding required for replacement of aging vehicle fleet and routine preventive maintenance. Currently CAP’s vehicle fleet of 905 driven vehicles is replaced at a rate of approximately 32 vehicles a year, resulting in a replacement rate of every 28 years! Procuring 65 vehicles a year will bring that to every 14 years.

- Disconnect driven by increased procurement costs for vehicles. Air Force approves the annual vehicle buy based on CAP’s vehicle acquisition procedures outlined in CAP Regulation 77-1, “Operation and Maintenance of CAP Vehicles,” para 2. Fact-of-life costs have increased from the original baseline factor of \$12,000/vehicle to the current (approx.) cost of \$24,400/vehicle. Current POM baseline funding only allows purchase of half of CAP’s requirements.

- Standard, manufacturer’s recommended routine maintenance actions must be performed to ensure vehicles are maintained in a safe operating condition, especially given the average turn-over of the fleet. The average cost of routine maintenance is \$532 per vehicle. Currently CAP volunteers must fund “routine” maintenance items while CAP Hq pays for “major” items such as engines & transmissions, suspension work, electrical system and safety items. This initiative will relieve the burden on AF Auxiliary volunteers and ensure minor maintenance is actually accomplished, thereby extending the life of the vehicles owned by CAP.

Discussion. Funds replacement of vehicles back to Air Force approved levels by adjusting funds to match current day procurement costs and provides for routine preventive maintenance.

Summary of Additional Resources Required.

Additional Funding Required (\$K) (Summary by PE/APPN/EEIC)

PE	APPN	EEIC	FY07	FY08	FY09	FY10	FY11	FY12	FY13	FY14
91223	16		841	880	920	962	1006	1052	1073	1093
91223	30	59282	463	469	475	480	486	492	502	512
		Total	1304	1349	1395	1442	1492	1544	1575	1605

F. Issue #6

Title: Missionized National Operations Center (NOC) (Initiative)

Background. DoD and other Federal Agency operational mission taskings have resulted in over 7,000 mission sorties coordinated through the NOC annually. Initiative will complete the standup and fund the support to the CAP National Operations Center.

NOTE: Flying hour costs removed after revalidation effort. CAP is developing MOUs and other agreements with CAP-USAF, 1st Air Force, and AF/XOS-H to fund or reimburse these hours. Initiative now only contains critical administrative support requirements.

NOTE 2: These positions have no Air Force manpower impact and are funded through O&M, not civilian pay.

Adjustment. Funds administration in support of Homeland Security.

Impact. CAP will not be able to perform Air Force-assigned Homeland Security missions of aerial reconnaissance of critical infrastructure and special events or damage assessment. AFI 10-2701, “Organization and Function of the CAP” states CAP’s NOC “will provide notification and mission reporting to the Air Component Commander and AFRCC (AF Rescue Coordination Center)” -- without this missionized capability, CAP will be unable to provide that response for the Air Force.

Discussion.

- CAP’s Homeland Security mission tasking is increasing via Northern Command tasking issued through 1st Air Force. CAP now included on agency checklists as a HLS first responder. NOC coordinated missions have increased from 200 to 1200 over a one-year period since 1st Air Force tasking began. As 1st Air Force activity increases, NOC

tasking projected to increase to over 7000 annually.

- Funding required to staff and equip a National Center for a 16/6 operation with a surge capability for 24\7.

-- 3 shift supervisors, 2 mission coordinators

-- Computer server; back-up generator; software upgrades; live tie in to AF Rescue Coordination Center

Summary of Additional Resources Required.

Additional Funding Required (\$K)

PE	APPN	EEIC	FY07	FY08	FY09	FY10	FY11	FY12	FY13	FY14
91223	30	59282	364	506	388	430	403	410	418	0
		Total	364	506	388	430	403	410	418	0

Total Additional Funding Required for ALL 6 Resource Issues (\$K)

PE	APPN	EEIC	FY07	FY08	FY09	FY10	FY11	FY12	FY13	FY14
91223	16		841	2542	2632	2725	2823	2923	1073	1093
91223	30	59282	1269	3642	3589	3695	3736	3811	3047	2679
		Total	2110	6184	6221	6420	6559	6734	4120	3772

APPENDIX E

Election of Chairman and Vice Chairman of the Board of Governors

Civil Air Patrol Constitution Requirements:

ARTICLE IX-A CHAIRMAN AND VICE CHAIRMAN OF THE BOARD OF GOVERNORS

Procedures:

1. Chairman announces that the next order of business is the election of the chairman.
2. Chairman reads the *Constitutional* requirements for chairman (Article IX-A, Section 1):

The Chairman of the Board of Governors shall be chosen by the Members of the Board of Governors from among the Members appointed by the Secretary of the Air Force and the Members selected by the Civil Air Patrol and shall serve a term of two (2) years. The position of Chairman shall be held on a rotating basis between members of the Board of Governors appointed by the Secretary of the Air Force and members of the Board of Governors selected by the Civil Air Patrol.

3. Chairman announces that the next chairman shall be elected from the four members appointed by the Civil Air Patrol.
4. Chairman accepts nominations for the next chairman of the Board of Governors (nominations can come from any member). When there are no further nominations, chairman announces that nominations are closed.
5. Chairman asks if anyone requests a secret ballot. If so, get vote and proceed with either open or secret ballot.
6. Chairman calls for the vote. Nominee must receive majority of those present and voting. An abstention is not counted as those present and voting. If there is no majority, another vote is taken until there is a majority.
7. Chairman announces the chairman-select.
8. Chairman announces that the next order of business is the election of the vice chairman.

9. Chairman reads the *Constitutional* requirements for vice chairman (Article IX-A, Section 1):

The Vice Chairman of the Board of Governors shall be chosen by the Members of the Board of Governors from among the Members appointed by the Secretary of the Air Force and the Members selected by the Civil Air Patrol and shall serve a term of two (2) years. The position of Vice Chairman shall be held on a rotating basis between Members of the Board of Governors appointed by the Secretary of the Air Force and Members of the Board of Governors selected by Civil Air Patrol and shall not come from the same appointment group as the Chairman.

10. Chairman announces that the next vice chairman shall be elected from the four members appointed by the Secretary of the Air Force.

11. Chairman accepts nominations for the next vice chairman of the Board of Governors (nominations can come from any member). When there are no further nominations, chairman announces that nominations are closed.

12. Chairman asks if anyone requests a secret ballot. If so, get vote and proceed with either open or secret ballot.

13. Chairman calls for the vote. Nominee must receive majority of those present and voting. An abstention is not counted as those present and voting. If there is no majority, another vote is taken until there is a majority.

14. Chairman announces the vice chairman-select.