



NATIONAL HEADQUARTERS  
CIVIL AIR PATROL  
UNITED STATES AIR FORCE AUXILIARY  
105 SOUTH HANSELL STREET  
MAXWELL AIR FORCE BASE, ALABAMA 36112-6332

20 June 2005

MEMORANDUM FOR: ALL CAP UNIT COMMANDERS

FROM: LMM

SUBJECT: Change to CAPR 35-5, paragraph 25

1. The National Executive Committee recently approved a change to the professional appointment promotion policy for individuals appointed as CAP chaplains. **Effective immediately chaplain appointment promotion policy will be changed as follows:**

Concurrent with appointment as a chaplain in CAP, chaplains may be appointed to an appropriate grade as outlined below. Requirements for appointment as CAP chaplains are outlined in CAPR 265-1, *The CAP Chaplain Program*.

- a. **First Lieutenant.** A clergyperson with a bachelors degree from a nationally accredited college (listed in the Higher Education Directory or recognized by the Armed Forces Chaplains Board), and at least five years experience ministry experience who meets the qualifications for a chaplain waiver appointment as outlined in CAPR 265-1.
  - b. **Captain.** A clergyperson with a bachelors degree and seminary degree or a bachelors degree and more than seven years of ministry experience.
  - c. **Major.** A clergyperson with an earned doctorate degree in a ministry related field and one year time-in grade as a captain.
2. A formal change to CAPR 35-5, CAP Officer and Noncommissioned Officer Appointments and Promotions, will be forthcoming. If additional information or assistance is required please call Chaplain Services at 334 953-6002 or Membership Services at 877 227-9142.

//Signed//  
DON R. ROWLAND  
Acting Executive Director