

# NEC Minutes

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**National Executive Committee  
Meeting Minutes  
3-4 November 2000**

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**Maxwell AFB, Alabama**

# 3-4 November 2000

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**ATTEST:**

**OFFICIAL:**

**DAVID N. SIMMONS**  
**Colonel, CAP**  
**National Legal Officer**

**JAMES C. BOBICK**  
**Brigadier General, CAP**  
**National Commander**

# OPEN SESSION

CALL TO ORDER .....Brig Gen James C. Bobick, CAP  
INVOCATION.....Ch, Lt Col, James H. Melancon  
PLEDGE OF ALLEGIANCE .....Col Joseph D. McMillan, CAP  
ROLL CALL .....Col Robert L. Brooks, CAP

## NATIONAL EXECUTIVE COMMITTEE

Brig Gen James C. Bobick, CAP ..... National Commander  
Col Dennis Parkhurst, USAF ..... Senior AF Advisor  
Col Richard L. Bowling, CAP ..... National Vice Commander  
Col Joseph D. McMillan, CAP ..... National Chief of Staff  
Col Larry D. Kauffman, CAP .....National Finance Officer  
Col David N. Simmons, CAP ..... National Legal Officer  
Col Andrew E. Skiba, CAP..... National Controller  
Col Donald N. Prouty, CAP.....Northeast Region Commander  
Col Gene D. Hartman, CAP ..... Middle East Region Commander  
Col William S. Charles, CAP ..... Great Lakes Region Commander  
Col Joseph C. Meighan, Jr., CAP .....Southeast Region Commander  
Col Shelia J. Waldorf, CAP ..... North Central Region Commander  
Col Colin F. Fake, CAP .....Southwest Region Commander  
Col David L. Floyd, CAP..... Rocky Mountain Region Commander  
Col Phillip S. Groshong, CAP ..... Pacific Region Commander

## OTHER CORPORATE OFFICIALS

Col Robert L. Brooks, CAP	Executive Director
Col Scott Hamilton, CAP	Assistant Executive Director
Col Stanley Leibowitz, CAP	General Counsel
Mr. Paul J. Capicik	Director, Mission Support
Mr. Don R. Rowland	Director, Plans & Requirements
Mr. James L. Mallett	Director, Aerospace Education & Training
Mr. William R. Bean	Director, Cadet Programs
Col Scott Richards, CAP	Director, Personnel
Mr. Thomas E. Hicks	Director, Financial Management
Ms. Mary Nell Crowe	Director, Marketing & Public Relations
Col Glen Atwell, CAP	Director, Operations
Mr. Michael Button	Director, Logistics & Acquisition

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**SUBJECT: Cooperative Agreement Update  
CAP/CC – BG Bobick**

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**INFORMATION BACKGROUND:**

BG Bobick will give the NEC an update on the Cooperative Agreement.

**GEN BOBICK** briefed that with the signing of the new Civil Air Patrol Congressional Legislation.

“The new Congressionally directed procedures are effective 27 February 2001 (120 days after signing). At that time, the new CAP Constitution and Bylaws, and the Board of Governors will become effective. We are already working under the Cooperative Agreement, the Statement of Work, OMB Circulars, and the DODGARS. Minor changes in all documents will be made to incorporate the few changes in the new legislation. The most significant one is that the Board of Governors will consist of 11 members—4 Civil Air Patrol, 4 US Air Force, and 3 from government and industry. The CAP National Commander and the Secretary of the Air Force will jointly select the three.

With the retirement of Lt. General Kehoe and the transfer of the Air Force Auxiliary to USAF/XO, our Pentagon point-of-contact is now Brigadier General Bishop, USAF/XOO, who is a great champion for CAP. I have never seen the relationship between CAP and the Air Force any better than it is right now.”

**SUBJECT: Chaplaincy Update  
CAP/CC – BG Bobick**

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**INFORMATION BACKGROUND:**

BG Bobick will give the NEC an update on CAP Chaplaincy.

**GEN BOBICK** provided copies of letters between Chaplain (Major General) Dendinger, USAF/HC and him (Atch 1), in regard to the continuing relationship between CAP Chaplain Service and Air Force Chaplain Services. A major change is the US Air Force will no longer fund the CAP-USAF Chaplain position. CAP will hire a Staff Chaplain who will provide support to the CAP Chaplaincy. Chaplain Dendinger will task the Maxwell AFB Wing Chaplain to provide direct liaison with the CAP Chief of Chaplain Service and our newly appointed staff person. Also, a list of CAP region and wing chaplains has been forwarded to Chaplain Dendinger who has offered to request direct assistance from active, guard or reserve wing chaplains to the CAP region and wing chaplains in their local areas. Gen Bobick emphasized that there is no change to the Chaplain program except for the potential improvement because of the established closer relationship and direct lateral contacts with the Air Force.

**COL PARKHURST** when asked why the Air Force is no longer funding the headquarters staff chaplain responded that this was an AETC decision because the Recruiting Service needed this position to recruit Air Force chaplains. He added, “That wasn’t a quick or a recent decision action. The headquarters position has been unfunded for almost 2 years. It wasn’t a vote of non-confidence in CAP because the incumbent remains in place.”

**SUBJECT: IACEA Update  
CAP/CC – BG Bobick**

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**INFORMATION BACKGROUND:**

BG Bobick will update the NEC on the International Air Cadet Exchange Association (IACEA).

**GEN BOBICK** briefed that 17 countries attended the IACEA meeting hosted by CAP in September in Washington DC. He also referenced an issue in Japan that needs to be resolved. He stated, “The handbook which outlines the rules for the IACE program requires that only one representative from each nation may be a member of the association and participate in the exchange program. The handbook also states the age limits to be at least 17 years old and no more than 21 years old to participate as a cadet in the exchange program. The organization that belongs to our association in Japan deals with younger youth. But there is another organization in Japan that has youth the proper age who could participate. We recently discovered that these were the youth who have been participating in the exchange. Their organization is not a member. We are working with them and are hoping that the two organizations in Japan will form an alliance and sign a Memorandum of Understanding so that we may legally continue the Japanese exchange program. We are confident this issue will be resolved before the 2001 exchange.” Gen Bobick expressed appreciation to the CAP IACE Director, volunteer staff, and the Cadet Programs Director and staff for their outstanding efforts in support of the 2000 IACEA conference.

**GEN BOBICK** also announced that effective with the 2001 exchange, the CAP cadets would travel direct to host countries, as do other participating countries. Also, the Washington Phase of the IACE is being reinstated to ensure that the CAP cadets are prepared to represent their country, their states, and their organization in a foreign country.

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**SUBJECT: Board of Governors – Member-at-Large  
CAP/CC – BG Bobick**

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**INFORMATION BACKGROUND:**

Current/proposed congressional legislation establishes the creation of a CAP Board of Governors. CAP will have four representatives on this Board; the National Commander, National Vice Commander and two members-at-large. The two at-large members will serve a single four-year Board term. A letter was sent to all CAP senior members asking those who qualified for these positions to forward their applications to HQ CAP.

**PROPOSED NEC ACTION:**

The NEC consider all qualified applicants and select the most qualified to fill the term of office for the two CAP at-large positions on the Board of Governors.

**ESTIMATED FUNDING IMPACT:**

To be determined.

**REGULATIONS AND FORMS AFFECTED:**

None.

**CAP NATIONAL HEADQUARTERS' COMMENTS**

None.

**COMMITTEE RECOMMENDATION:****NEC ACTION:**

***COL CHARLES/GLR moved, COL FLOYD/RMR seconded the motion that the NEC approve the proposed directive prescribing the procedures and requirements for appointment to the Board of Governors (BOG) member-at-large positions, as amended prescribing closed ballot for nominations and closed ballot for selection of each BOG member-at-large.***

**MOTION CARRIED**

**GEN BOBICK clarified that approval of this directive will comply with the new CAP Constitution and Bylaws, effective 27 Feb 01 (120 days following presidential signing of the new legislation). He added that this directive, as approved by the NEC, would be published and posted to the web site (Atch 2). Also, a list of qualified nominees was provided to the NEC on Friday morning for evaluation before the selection process on Saturday morning (Atch 3).**

On Saturday morning, the NEC proceeded with the RECOMMENDED BOG SELECTION PROCESS. The approved process was followed.

**COL GROSHONG/PACR moved, COL FAKE/SWR seconded the motion** that the NEC accept the ballot (of the 66 applicants, 14 were nominated by the NEC).

### **MOTION CARRIED**

On the first vote for one BOG member, votes were cast for 4 of the 14 nominees. There was no majority vote for any candidate.

On the second vote for one BOG member, votes were cast for 3 of the 4 remaining nominees. There was no majority vote for any candidate.

On the third vote for one BOG member, votes were cast for 3 of the 3 remaining nominees. There was no majority vote for any candidate.

On the fourth vote for one BOG member, a majority vote was cast for Col Robert C. Bess, CAP.

On the fifth vote for one BOG member, votes were cast for 4 of the remaining 13 nominees. There was no majority vote for any candidate.

On the sixth vote for one BOG member, a majority vote was cast for Col Michael L. Pannone, CAP.

GEN BOBICK announced for the record that the two members-at-large for the Board of Governors are Col Bob Bess and Col Mike Pannone.

FOLLOW-ON ACTION. Gen Bobick immediately notified Col Pannone of his selection, but was unable to reach Col Bess. Gen Bobick talked with Mrs. Bess and asked that she inform Col Bess that Gen Bobick would like to have him call at his earliest convenience. Col Bess called Gen Bobick Saturday evening and Gen Bobick notified him of his selection. Personnel will send by mail an official notification of the results and a thank you for applying to all other applicants.

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**SUBJECT: Committee Reports**

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**BACKGROUND:**

1. Finance Committee

Col Kauffman

**COL KAUFFMAN/NFO provided a copy and briefed the National Finance Committee meeting minutes, 2 Nov 00, with 3 attachments (Atch 4).**

**COL CHARLES/GLR moved that the NEC approve the National Finance Committee recommendations, as presented in the NFC minutes.**

**MOTION CARRIED**

2. Development Committee (Atch 5)

Col Convery

**COL McMILLAN noted that the Development Committee minutes, 20 Sep 00, are included in the agenda.**

***COL HARTMAN/MER moved, COL GROSHONG/PACR seconded the motion that the NEC accept the report as presented and move the non-agenda items to Agenda Item 23--New Business.***

**MOTION CARRIED**

3. Operations Committee

Col Skiba

**COL SKIBA stated that some of the items that have been considered by committee are included in separate agenda items. He further reported:**

**The Cessna seat-rail issue (referred to the Operations Committee, May 2000, New Business Item 9) would best be handled by our new CAP LG staff.**

**The FRO issue has been reviewed and one change made to FRO qualifications for commanders. This information has been distributed to the field and will be included in the revised CAPR 60-1.**

**The committee is still working the 406 ELT issue.**

**The National Pilot Database is now being handled in-house by MS.**

**Update on the PFD (personal floatation device) issue. As a result of the end of the budget year fallout money, a purchase was made with Eastern Air Marine consisting of rafts and PFDs that are aircrew issue equipment. The purchases are both FAA and US Coast Guard approved equipment. Wings have been requested to submit their needs for this type equipment for overwater flying mission requirements. Col Skiba stated that PFDs require**



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**SUBJECT: Program Objective Memorandum (POM)  
HQ CAP/XP – Mr. Rowland**

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**INFORMATION BACKGROUND:**

The POM is the long-range funding plan used by the U.S. Air Force. As the auxiliary of the Air Force, CAP participates in the POM process to forecast future appropriated funding requirements needed to support CAP programs. The current POM figures reflecting the level of funding requested and projected from the Air Force will be briefed.

**PROPOSED NEC ACTION:**

The NEC endorse the concepts and direction of the proposed POM funding requests.

**ESTIMATED FUNDING IMPACT:**

To be determined.

**REGULATIONS AND FORMS AFFECTED:**

None.

**COMMITTEE RECOMMENDATION:**

*Finance Committee will review POM figures and present their recommendations during the NEC meeting.*

**NEC ACTION:**

**MR. ROWLAND briefed the FY02 AF Financial Plan and the CAP 03 – 08 POM. He also presented a slide briefing on the requirements and justification to support the requests. (Atch 7)**

**COL FAKE/SWR moved, COL SKIBA/NC seconded the motion that the NEC accept the CAP 03 – 08 POM as briefed.**

**MOTION CARRIED**

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**SUBJECT: Vehicle Fleet  
GLR/CC-Col Charles**

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**INFORMATION BACKGROUND:**

The management of our vehicle fleet has been an issue with the recent inspections of CAP. It has been shown that we do not have a process to track the use of our vehicles. There is no program to track mileage by category of use.

Without a valid management program, we as an organization cannot justify the current fleet or any new vehicles. Similar to our aircraft reporting programs, we must develop viable management system for our vehicle fleet.

The Great Lakes region has developed a revised CAPF 73. This form has the daily vehicle inspection items, and has added a mileage log to record mileage by category of use. Through this system the region can develop a history of use to justify the vehicles assigned. The form can also be used to track mileage of private vehicles that are used to support CAP.

We need to discuss this issue and develop a program to monitor and track vehicle usage.

**PROPOSED NEC ACTION:**

The NEC approve the attached revised form 73 and require its use in all corporate vehicles. Also, the NEC direct National HQ staff to develop a reporting system of vehicle mileage to be presented no later than the March 2001 National Board meeting.

**ESTIMATED FUNDING IMPACT:**

None.

**REGULATIONS AND FORMS AFFECTED:**

*CAPF 73, Operators Vehicle Inspection Checklist.*

**CAP NATIONAL HEADQUARTERS' COMMENTS**

Effective 1 October, 00, a new CAP Form 73, (CAP Vehicle Inspection Guide and Justification) replaced the previous CAP Form 73 (CAP Vehicle Inspection Report) and CAP Form 74 (Annual CAP Vehicle Inspection). The new CAP Form 73 is designed to be used on a monthly basis to document the daily inspections/discrepancies of vehicles and to record time and usage data. Wings are responsible for ensuring time and usage data is input into the CAP database no later than the 10th of every month. This data is needed to accomplish fleet analysis mandated by recent audits and inspections and will facilitate lifting the freeze on the vehicle buy program. The new CAP Form 73 and instructions were mailed to the field the first week in October '00. Although we recognize and applaud the initiative shown by the GLR, the use of the new CAP Form 73 is mandatory. However, it is acceptable for GLR to test its revised form for region purposes as long as the data required by new CAP Form 73 is input as required. GLR test results will enhance CAP/LG review of the CAP Form 73 and will be used to revise it if necessary.

**COMMITTEE RECOMMENDATION:**

None.

**NEC ACTION:**

**COL CHARLES** withdrew this item in favor of a proposed new process that will be staffed by CAP LG.

**COL BUTTON/LG** reported that the new Form 73 (effective 1 Oct 00) is on the web and instructions for form use have been faxed and e-mailed to the field.

**GEN BOBICK** asked that region commanders to contact wing commanders to insure that the Form 73 is used by everyone operating any CAP ground vehicle. He stated that under the new system, this is one of the first items that will be checked during any inspection as we failed in the past to provide sufficient reporting procedures. He requested that MS include an information sheet on the CAP home page to draw people's attention to the Form 73 and proper Vehicle Reporting as well as a paper copy included in the monthly mailing.

**COL PARKHURST** agreed with a suggestion that LOs could help monitor this program at the wing level.

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**SUBJECT: National Cadet Competition (NCC)  
RMR/CC – Col Floyd**

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**INFORMATION BACKGROUND:**

A committee was formed at the May 00 NEC to look into funding for the NCC. This committee gave its' preliminary findings at the Aug 00 National Board. The National Board increased the committee membership and tasked them to report additional findings at the Nov 00 NEC.

**PROPOSED NEC ACTION:**

Committee recommendations will be presented at the NEC meeting.

**ESTIMATED FUNDING IMPACT:**

To be determined.

**REGULATIONS AND FORMS AFFECTED:**

None.

**CAP NATIONAL HEADQUARTERS' COMMENTS**

None.

**COMMITTEE RECOMMENDATION:**

To be presented.

**NEC ACTION:**

***COL FLOYD/RMR moved, COL WALDORF/NCR seconded the motion*** that the NEC approve \$3,000 per region for six regions (NER, MER, GLR, SWR, NCR, and RMR), and \$4,000 per region for two regions (SER and PACR) as a supplement to travel expenses for the National Cadet Competition in the event government transportation is not available.

***COL HARTMAN/MER moved to amend, COL FAKE/SWR seconded the amendment*** that the NEC approve up to \$100 per cadet, up to a maximum of \$3,000 per region for six regions (NER, MER, GLR, SWR, NCR, and RMR) and up to \$150 per cadet, up to a maximum of \$4,500 per region for two regions (SER and PACR) as a supplement to travel expenses for the National Cadet Competition in the event government transportation is not available.

**MOTION TO AMEND CARRIED****AMENDED MOTION CARRIED (11 ayes, 3 nays, and 1 abstention)**

It was noted for the record that this is an unfunded requirement.

**SUBJECT: National Committee Chairs Travel Funding  
CAP/CC – BG Bobick**

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**INFORMATION BACKGROUND:**

In 1999, the National Board created a standing committee system to more efficiently managed the activities of CAP. These committees have preformed in an outstanding manner and have made significant contributions to CAP. Because they have been successful, there have been increased responsibilities and demands put on the CAP standing committees. It is time to consider funding the travel requirements for committee chairs.

**PROPOSED NEC ACTION:**

The NEC approve funding the travel requirements of the National Board standing committees chairs.

**ESTIMATED FUNDING IMPACT:**

To be briefed.

**REGULATIONS AND FORMS AFFECTED:**

None.

**CAP NATIONAL HEADQUARTERS' COMMENTS**

None.

**COMMITTEE RECOMMENDATION:****NEC ACTION:**

**GEN BOBICK withdrew this agenda item. Travel funding for National Committee Chairs was approved in the National Finance Committee report (Agenda Item 2).**

**SUBJECT: Cadet Protection Policy Training for Cadets  
NCAC**

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**INFORMATION BACKGROUND:**

The Cadet Protection Policy is in place to protect Civil Air Patrol cadets from physical and sexual abuse. Senior members are trained in this policy so that they can recognize and report abuse, but cadets are not made fully aware of this policy. Our cadets are unsure of the definitions of abuse, why recognition and reporting of abuse are so important, and how to report abuse.

As with all problems, improved education can help. There are several available to better educate our cadets.

Our cadet officers could be better trained to recognize abuse and ensure that abuse is correctly reported. Cadet officers are in a more direct leadership role than senior members, and have a better opportunity to observe or gain knowledge of abuse. Cadet officers are also in a better position to recognize abuse of cadets by other cadets. By better educating our cadet officers, problems concerning abuse can be recognized faster and resolved more quickly.

To ensure that our cadet officers are trained to recognize and report abuse, Cadet Protection Policy Training, CAPP 50-3, could be required for completion of cadet program Phase II. This training would be the same training that senior members are required to take to complete Level 1 and would provide cadets with background information on Civil Air Patrol abuse policies.

Cadets over eighteen years of age are in a special category concerning the Cadet Protection Policy because of their legal status as adults. They need to be better informed of the policy because implications of abuse that involve them have a much more substantial legal impact.

To ensure that cadets over eighteen years of age are well educated on the Cadet Protection Policy, cadets should be required to complete the Cadet Protection Policy Training, CAPP 50-3, prior to becoming eighteen years of age. This would ensure that they are fully aware of the policy and reporting procedures.

During an encampment, stress is high and members are very busy. Sometimes encampment staff are stretched thin and overworked and because abuse is not on their minds, they fail to recognize the early warning signs. By refreshing their memory of the abuse policy prior to the encampment, they would be more aware of possible abuse and resolve any abuse issues quickly.

To help encampment staff, both cadet and senior members, be more aware of abuse during an encampment, they should be required to take the Cadet Protection Policy Training, CAPP 50-3, 30 days prior to encampment as a refresher. By taking this training again as a refresher, members would be more aware of possible abuse situations and the procedures for reporting abuse during the encampment could then be discussed with the encampment staff.

### **PROPOSED NEC ACTION:**

The NEC approve the following changes to the cadet program:

- a. Require Cadet Protection Policy Training, CAPP 50-3, for completion of Phase II of the cadet program.
- b. Require Cadet Protection Policy Training, CAPP 50-3, for cadets before they reach their eighteenth birthday.
- c. Require encampment staff to take the Cadet Protection Policy Training as a refresher prior to the start of the encampment.

### **ESTIMATED FUNDING IMPACT:**

The estimated cost to produce 24,000 copies of the one-page change to CAPR 52-16 (approximately a one-year supply) will be approximately \$218. The estimated cost to produce 24,000 copies of the revised CAPF 59-1 (approximately a one-year supply) will be approximately \$218.

### **REGULATIONS AND FORMS AFFECTED:**

CAPR 52-16, *Cadet Program Management*, and CAPF 59-1, *Phase II Completion Certificate*.

### **CAP NATIONAL HEADQUARTERS' COMMENTS**

The staff believes that conducting CPPT for cadets should not be mandated but left to the discretion of unit commanders after acquiring the consent of the parents of cadets. In view of the differences among the states regarding majority/minority status as well as what constitutes sex education and who can teach it, a national mandate to conduct CPPT for cadets would be inappropriate.

### **COMMITTEE RECOMMENDATION:**

None.

### **NEC ACTION:**

**COL BOWLING/CV moved, COL SIMMONS/NLO seconded the motion** that the NEC refer this proposal to the National Legal Officers College.

### **MOTION CARRIED**

**FOLLOW-ON ACTION:** Col McMillan/NCS will send this agenda item to the National Legal Officers College for action in June 2001. This item will be included in the August 2001 National Board agenda.

**SUBJECT: Discrimination in Termination of Cadet Membership  
NCAC**

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**INFORMATION BACKGROUND:**

In Change 2 of CAPR 35-3, dated 1 July 1985, Paragraph 3a(9) was added as such:

3. Causes to Terminate Cadet Membership

a. Automatic Loss of Membership

(9) Pregnancy

Pregnancy is cause for termination of cadet membership, however, this is a cause that discriminates between female and male cadets. The Civil Air Patrol must treat both male and female cadets equally.

To take into account all possible situations in which this condition could be created, the pregnancy term, maternity, and paternity should be used as discriminating factors. This would create equal standards for male and female in the cadets. The terms are broad enough to be applied to the any number of situations that might arise and are defined as such:

Pregnancy – Condition of being pregnant.

Paternity – Quality or state of being a father; fatherhood; derivation or dissent from a father.

Maternity – State or quality of being a mother; character or relation of a mother; motherliness.

With our current regulation stating that pregnancy is cause for termination of cadet membership, we do not ask every female cadet when she signs in at the meeting if she is pregnant. We are informed through the cadets themselves or the parent of the cadet and that is how we will continue to be informed of cases of maternity and paternity.

**PROPOSED NEC ACTION:**

The NEC accept the following change to CAPR 35-3:

3. Causes to Terminate Cadet Membership

a. Automatic Loss of Membership

(9) Pregnancy, Maternity, or Paternity.

With this change, once it is known that a female cadet is or has been pregnant, she loses cadet membership, and once it is known that a male cadet fathered a child or as the cause of a pregnancy, he loses cadet membership.

**ESTIMATED FUNDING IMPACT:**

The estimated cost to produce 24,000 copies of the one-page change to CAPR 35-3 (approximately a one-year supply) will be approximately \$218. The estimated cost to produce 24,000 copies of the revised CAPR 35-3 (approximately a one-year supply) has yet to be determined.

**REGULATIONS AND FORMS AFFECTED:**

CAPR 35-3, *Membership Termination*.

**CAP NATIONAL HEADQUARTERS' COMMENTS**

The staff feels that this is a very sensitive issue that will require extensive legal research and advice before becoming part of the CAP series of regulations. We feel that the National Legal Officers College should take this on and form an opinion before any changes to the current regulations are implemented.

**COMMITTEE RECOMMENDATION:**

Development Committee

After considerable discussion concerning the inequities in the current termination regulation concerning this issue, the committee felt that some change was warranted. However, realizing the legal implications of this type of decision the committee voted to forward this item to the National Legal Officer, General Counsel and perhaps the National Legal Officers College for their input prior to a final decision.

**NEC ACTION:**

**COL KAUFFMAN/NFO moved, COL PROUTY/NER seconded the motion that the NEC refer this proposal to the National Legal Officers College.**

**MOTION CARRIED**

**FOLLOW-ON ACTION: Col McMillan/NCS will send this item to the National Legal Officers College for action in June 2001. This item will be included in the August 2001 National Board agenda.**

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**SUBJECT: CAPR 60-1 Revisions  
NLO – Col Simmons**

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**INFORMATION BACKGROUND:**

There have been instances in CAP where a member pilot has acted inappropriately while performing official flying duties. In these instances, the wing commander has the right to temporarily suspend the members flying privileges. There are no written provisions to revoke a pilots privileges if the wing commander deems it necessary.

**PROPOSED NEC ACTION:**

That the NEC change CAPR 60-1 to provide a commander the ability to revoke a CAP pilot's flying privileges for cause, with a right of review

**ESTIMATED FUNDING IMPACT:**

To be determined.

**REGULATIONS AND FORMS AFFECTED:**

CAPR 60-1, *CAP Flight Management*.

**CAP NATIONAL HEADQUARTERS' COMMENTS**

HQ agrees that CAPR 60-1 needs to better cover the suspension/revocation of CAP pilot privileges. HQ CAP/DOV is currently considering this along with other items in the planned revision of CAPR 60-1. Estimated completion date for the complete revision is December 2000.

**COMMITTEE RECOMMENDATION:****NEC ACTION:**

**COL SIMMONS withdrew this item in view of the fact that CAPR 60-1 is currently being revised and National Headquarters is considering this change at the present time.**

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**SUBJECT: National Aerospace Display Competition (NADC)  
NCAC**

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**INFORMATION BACKGROUND:**

**GENERAL:** This proposal describes the procedures, regulations, and criteria for conducting an Aerospace Display Competition at the national level. The competition will help to increase Aerospace Education awareness and training, while providing a separate and distinct competition opportunity for cadets who enjoy AE. Every effort should be made by each squadron, group, wing, and region to make the competition available to those cadets who wish to expand their knowledge of the aerospace program. This will promote squadron unity and give cadets even more exposure to the program by giving them an opportunity to attend CAP's premier aerospace event each year, NCASE.

- a. The National Aerospace Display Competition (NADC) will consist of a team from each region.
- b. To be eligible to compete at the NADC, a team must be selected by their respective region commander, similar to the current NCC process. Commanders are encouraged to select each team through wing and region *competitions*.
- c. Each team will consist of a maximum of five cadets. These cadets will present their unit's aerospace display.
- d. It is recommended that Aerospace Display Competitions be held in conjunction with their respective wing/region conferences whenever possible. The NADC will be held in conjunction with NCASE.

**RULES AND REGULATIONS:**

- a. Each year at NCASE, the Director of Aerospace Education will provide a theme for the wings and regions to adhere to for the next year's NADC. As a reminder, at least four months prior to the start of NCASE, all wing and region commanders and aerospace Directors will be notified of the theme once again.
- b. Each team's entire display is limited to one table, 6'x3'.
- c. Teams may be permitted to use electricity for equipment such as TV's, VCR's, a computer, etc. upon request, if so desired by the team.
- d. Teams must have cadets present at the display at all times during the judging period.
- e. Presenting cadets must be in the appropriate cadet uniform.
- f. Only cadets will be allowed to build and present each aerospace display. Senior participation in any manner will warrant immediate disqualification.
- g. Each competing unit is limited to one display. This may include dioramas, computer presentations, videotapes, etc.

Each display must include:

- a. List of participating cadets.
- b. Banner stating the unit represented.

c. Informational handouts.

**SPECTATORS:** All CAP members are invited and encouraged to attend the NADC to view the displays. Family members and friends are also invited to observe the presentations.

- a. They must understand they are spectators only and will not be involved in the competition.
- b. They must make their own arrangements for transportation, lodging, and meals.
- c. Once the teams are finished setting up their projects, there will be no limitation as to when spectators can view the competition.

**SEQUENCING OF CONTEST:** Prior to the competition, the teams will be given an opportunity to set up their displays. Each unit will be judged during a set period of time (a couple of hours is suggested) designated by the Director of Aerospace Education. During this time, all cadets must be present at the display and at least one cadet must be present at the display at all other times. Teams competing will not be made aware of whom the judges are.

**SCORING:** It is suggested that the judging be based on but not limited to the following criteria:

- a. appearance
- b. presentation
- c. teamwork
- d. originality
- e. creativity/innovation
- f. professionalism
- g. relevance to the theme
- h. knowledge of material

**PENALTIES:** Penalties will be given if a team is lacking any of the required material, uses more than the space allotted, or does not adhere to the rules and regulations. If a project is unattended, a score of zero will be given to that team.

### **PROPOSED NEC ACTION:**

The NEC approve the competition. The NEC will then direct the cadet programs directorate in concert with the education and training directorate to develop the competition and create a regulation for competition consistent with the NCAC's recommendations. This regulation will be in the 52-series and should be completed by the 2001 NCASE. This will allow the Director of Aerospace to announce the 2002 NADC theme at the 2001 NCASE.

### **ESTIMATED FUNDING IMPACT:**

CAP/HQ should continue working on funding from organizations such as the Airline Pilots Association (ALPA) and the Women Pilot's Association to help defray the cost of airlift and billeting for the teams and their escorts. The estimated costs to produce 24,000 copies of this two-page regulation (approximately a one-year supply) will be approximately \$218.

**REGULATIONS AND FORMS AFFECTED:**

CAPR 52-16, *Cadet Program Management*.

**CAP NATIONAL HEADQUARTERS' COMMENTS**

Although we applaud any initiative to gain greater visibility for Aerospace Education, there are funding, logistical, and personnel issues that would need to be addressed before the staff can support this event. Further, the staff believes that the National Board/Conference would be the proper venue for this event vice the National Congress on Aviation and Space Education (NCASE). If this proposal is eventually approved, the staff believes that competition should be held at the National Board/Conference and the winning team be recognized at NCASE.

**COMMITTEE RECOMMENDATION:**

None.

**NEC ACTION:**

***COL BOWLING/CV moved, COL WALDORF/NCR seconded the motion* that the NEC accept the proposal for a National Aerospace Display Competition and that it be given to National Headquarters for staffing and feasibility.**

**MOTION CARRIED**

**FOLLOW-ON ACTION: National Headquarters will staff and include this item in the August 2001 National Board agenda.**

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**SUBJECT: Cadet Commander's Ribbon  
NCAC**

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**INFORMATION BACKGROUND:**

Currently, senior members may receive the Command Service Ribbon denoting one year of service as a unit commander. Serving as a cadet commander, the pinnacle of a cadet's career for most, there is no award.

The cadet puts in long hours and extra effort on the way to becoming a cadet commander, and once in that position will continue to contribute greatly to the success of the unit. Currently, there is no recognition given to cadets who have accomplished this goal. This award would recognize the efforts of cadet commanders who actively take on the responsibility of running a cadet unit and have bettered themselves and their unit during their term.

Since cadet commanders often serve shorter terms than unit commanders do, the award will be given for six months of service. A bronze triangle clasp will denote repeated awards and this award will be retroactive, as long as all criteria are met. To ensure that a cadet has earned this recognition, the award and length of service will be recorded on a CAPF 2a and placed in the cadet's file by the unit commander along with all other correspondence listed below.

The ribbon will be awarded to a cadet commander after meeting the following requirements:

- 1) The cadet commander has served continuously for six months in the position, and
- 2) A Civil Air Patrol senior member has nominated the cadet for the award, and
- 3) The cadet commander has assisted in the planning of effective regular unit meetings, and
- 4) Two letters of recommendation from senior members who have actively worked with the cadet during his/her time in the position have been submitted, and
- 5) The cadet has submitted a narrative to the squadron commander revealing his/her key role in 8 or more of the 10 following criterion during his/her term as the cadet commander
  - a. Assist in active recruiting efforts for the squadron, or
  - b. Promote aerospace education, emergency services, and leadership laboratory activities, or
  - c. Encourage squadron CAC participation, or
  - d. Encourage cadets in the squadron to attend wing, region, and national special activities, or
  - e. Encourage cadets in the squadron to apply for CAP scholarships, or
  - f. Assist in planning multi-squadron activities, or
  - g. Plan a successful community service activity for the unit, or
  - h. Members in the squadron participate in a functioning drill team and/or color guard,
  - i. Encourage testing and promotions within the squadron, or
  - j. Promote active communication between seniors and cadet staff in the squadron
- 6) The squadron commander must verify the information in the cadet's narrative and approve the award

- 7) It is recommended that the award be presented at either a squadron or group banquet or awards ceremony. Cadet Commander's Ribbons may also be presented at wing conferences.

**PROPOSED NEC ACTION:**

The NEC accept the concept of the Cadet Commander's Ribbon and task the appropriate committee with developing the ribbon and the regulations that describe its wear in coordination with the National CAC's suggestions.

**ESTIMATED FUNDING IMPACT:**

The estimated cost to produce 24,000 copies of the one-page change to CAPR 52-16 (approximately a one-year supply) will be approximately \$218. The estimated cost to produce 24,000 copies of the revised CAPF 59-1 (approximately a one-year supply) will be approximately \$218.

**REGULATIONS AND FORMS AFFECTED:**

CAPR 39-3, *Awards of CAP Medals, Ribbons, and Certificates*; CAPM 39-1, *CAP Uniform Manual*.

**CAP NATIONAL HEADQUARTERS' COMMENTS**

None.

**COMMITTEE RECOMMENDATION:**

**Development Committee**

The committee reviewed the proposal submitted by the Cadet Advisory Council and **did not feel that it warranted approval**. The Committee felt that there are already enough ribbons authorized to recognize achievement in the cadet program.

**NEC ACTION:**

**COL GROSHONG/PACR moved, COL FAKE/SWR seconded the motion that the NEC disapprove the implementation of a Cadet Commander's Ribbon.**

**MOTION TO DISAPPROVE CARRIED (12 ayes; 2 nays; 1 abstention)**

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**SUBJECT: Service Awards  
SWR/CC-Col Fake**

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**INFORMATION BACKGROUND:**

At the present time Civil Air Patrol as a national organization does not recognize years of service by a member other than authorizing a device to be placed on the service ribbon. Currently, the devices start at 20 years in five-year increments through 55 years. There is no certificate or plaque available to present to long term members.

**PROPOSED NEC ACTION:**

The National Executive Committee authorize a certificate to be printed recognizing years of service that could be presented to members on their 20<sup>th</sup> year and a plaque to be awarded beginning on the 50<sup>th</sup> year.

**ESTIMATED FUNDING IMPACT:**

Relatively minor. The cost of printing the certificate and the cost of the plaque. There are plaques available from the bookstore that are priced from \$13.35 to \$78.00 with engraving at \$0.15 per character.

**REGULATIONS AND FORMS AFFECTED:**

CAPR 39-3, Section D, *Awards of CAP Medals, Ribbons, and Certificates*—include wording of award when revised and re-printed.

**CAP NATIONAL HEADQUARTERS' COMMENTS**

None.

**COMMITTEE RECOMMENDATION:****Development Committee**

The committee reviewed this agenda. After considerable discussion the committee agreed that recognition was warranted and suggested that the NEC consider expanding this request to recognize members at 10 year increments after the 20 year mark. An appropriate certificate should be designed in recognition of 20, 30 and 40-year service. These certificates could be made available to the wings in the same manner as the Commander's Commendation Award. Individuals reaching the 50-year mark should be recognized by a specially designed plaque that would be awarded by National Headquarters. Recommend NEC approval.

**NEC ACTION:**

***COL FAKE/SWR moved, COL BOWLING/CV seconded the motion* that the NEC approve the Committee's recommendation, as amended. The amended recommendation reads:**

**“An appropriate certificate should be designed in recognition of 20, 30, and 40-years service (combined cadet and senior member service in good standing),” and**

**“Individuals reaching 50-years service should be recognized by a specially designed plaque that would be awarded by National Headquarters, retroactive to current members in good standing who have already served 50 years.”**

**MOTION CARRIED**

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**SUBJECT: National Inspector General College  
HQ CAP/EXA - Col Hamilton**

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**INFORMATION BACKGROUND:**

The National Inspector General College (NIGC) was approved for implementation biennially beginning in June 2000 at the August 1999 Civil Air Patrol National Board meeting. The NIGC was designed to be similar to the National Legal Officer College (NLOC) in granting equivalency credit for participants in Level IV of the Senior Member Professional Development Program, in lieu of attendance at Region Staff College (RSC). However, the agenda item as approved did not specify that NIGC graduates would be granted equivalency credit for RSC.

**PROPOSED NEC ACTION:**

The NEC grant Region Staff College credit to graduates of the National Inspector General College, in the same way as National Legal Officer College graduates receive credit for their attendance. This credit will count toward achievement of Level IV of the senior member professional development program.

**Proposed Change to CAPR 50-17, Chapter 6**

**6-6. National Inspector General College.** The National Inspector General College (NIGC) is a formal in-residence course for Civil Air Patrol Inspectors General and investigating officers. It is the equivalent of a Region Staff College and course procedures are the same as for a Region Staff College. Curriculum development and content are a collaborative effort among HQ CAP/ET, the National Inspector General, CAP General Counsel (HQ CAP/GC), the CAP-USAF Inspector General (HQ CAP-USAF/IG), and the NIGC director. HQ CAP/ET will be the final determinant as to whether the NIGC will receive RSC credit. Report NIGC completion in accordance with paragraph 6-3e.

**ESTIMATED FUNDING IMPACT:**

None.

**REGULATIONS AND FORMS AFFECTED:**

CAP Regulation 50-17, *CAP Senior Member Training Program*, Chapter 6 – Level IV, Command and Staff.

**CAP NATIONAL HEADQUARTERS' COMMENTS**

Recommend approval.

**COMMITTEE RECOMMENDATION:**

See attachment 6.

**NEC ACTION:**

Consideration of this agenda item was delayed until staff had time to review the National Education & Training Committee Recommendation, dated 2 Oct 00, received during the NEC (Atch 6).

**COL PROUTY/NER moved, COL SIMMONS/NLO seconded the motion** that the NEC approve the PROPOSED NEC ACTION, as written (Region Staff College credit for National IG College attendance).

**MOTION CARRIED (10 ayes; 4 nays; 1 abstention)**

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**SUBJECT: National Mediator  
KSWg/CC – Col Boyd**

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**INFORMATION BACKGROUND:**

The requirement to resolve problems at the lowest level of conflict was discussed at the National Inspector General school. The Mediation process is a means of reducing cost involved with lengthy complaint resolution through the existing redress system. In true mediation:

- There are no records required other than the decision.
- The successful conclusion is “win” “win” position for CAP.
- The process is a relatively low cost redress activity.
- The problems are resolved at the lowest level of conflict.
- Unsuccessful conclusions advance to the complaint system.

**PROPOSED NEC ACTION:**

The NEC establish the position of a National mediator as a volunteer staff position under the National Inspector General of Civil Air Patrol.

**ESTIMATED FUNDING IMPACT:**

To be determined.

**REGULATIONS AND FORMS AFFECTED:**

To be determined.

**CAP NATIONAL HEADQUARTERS’ COMMENTS**

None.

**COMMITTEE RECOMMENDATION:****NEC ACTION:**

**COL WALDORF/NCR moved, COL PROUTY/NER seconded the motion that the NEC accept the PROPOSED NEC ACTION, as written.**

**MOTION DID NOT PASS (3 ayes, 10 nays; 2 abstentions)**

**COL CHARLES/GLR moved, COL BOWLING/CV seconded the motion** that the NEC refer the issue of alternative dispute resolution to the National Inspector General and the National Legal Officer for staffing and recommendations.

**MOTION CARRIED**

**FOLLOW-ON ACTION.** Staffing by the NIG and NLO will be completed and briefed to the August 2001 National Board.

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**SUBJECT: Counterdrug Telecast Attendance  
MTWg/CC – Col Hover**

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**INFORMATION BACKGROUND:**

Current policy requires attendance every two years at a telecast conducted on a six-month rotation at secure Combat Warrior National Guard locations. Recent guidance has set the requirement for recurrence training to attending only two hours of the all day training telecast. In my state of Montana, there is only one site available for this telecast. This site is almost three hundred miles from some of my squadrons. Waivers to the required training are not allowed.

**PROPOSED NEC ACTION:**

That the NEC approve the following change:

Counterdrug recurrence training may be conducted by use of videotape of the latest two-hour telecast session. This makeup session will be conducted and monitored by the most senior current and qualified CD member in the squadron. The wing CD officer and wing commander will individually approve each makeup session in advance. The wing CD officer will control the videotape and issue it for use. Recurrence obtained through this method will be in effect until the next telecast date.

**ESTIMATED FUNDING IMPACT:**

To be determined.

**REGULATIONS AND FORMS AFFECTED:**

To be determined.

**CAP-USAF COMMENTS**

The current requirements for recurring training are driven by DEA and CSCS desires. Unilateral changes to these requirements may not be viewed favorably. Any changes should be after full consultation with DEA and USCS.

**CAP NATIONAL HEADQUARTERS' COMMENTS**

The requirement to attend the telecast comes from the DEA and Customs and can be waived for

- a. Technical difficulties.
- b. Severe weather.
- c. Personal, extreme case by case basis.

Personnel can attend in adjoining states if it is more convenient. Wing CDOs should explore additional sites such as federal agencies or colleges for possible telecast locations.

**COMMITTEE RECOMMENDATION:**

None.

**NEC ACTION:**

**COL BOWLING/CV moved, COL WALDORF/NCR seconded the motion that the NEC disapprove the proposed action in this agenda item.**

**MOTION TO DISAPPROVE CARRIED (13 ayes, 1 nay, 1 abstentions)**

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**SUBJECT: FLIR Missions in Civil Air Patrol  
CAP/NC – Col Skiba**

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**INFORMATION BACKGROUND:**

Three wings, Wisconsin, Minnesota, and Louisiana were authorized by National Headquarters to investigate various options available in terms of aircraft equipment, training, and operational requirements for conducting FLIR (Forward Looking Radar) missions in Civil Air Patrol.

The Minnesota wing has been trying to obtain a FAA approved STC (Supplemental Type Certificate) for installation of an aircraft mounted FLIR unit. After a three-year effort, the FAA has indicated that the STC approval will require considerable engineering and flight testing before a final decision on approval will be made. Based on the estimated costs involved in obtaining the STC approval, and the fact that other systems are available which do not require STC approval, this option is not viable or practical for Civil Air Patrol and should be discontinued as a CAP project.

The Wisconsin wing has withdrawn its request to develop a FLIR mission due to the state withdrawal of a funding appropriation request for equipment. The wing has no further plans for development of FLIR missions at this time.

The Louisiana wing has conducted TI (Thermal Imaging) missions with hand held camera equipment developed and marketed by Raytheon Electronics.

The LAWG project officer provided a demonstration of the capabilities and operator training requirements of this equipment. Additionally, based on the risk assessment of the mission profiles, there does not appear to be any significant difference in FLIR/TI mission than those missions already performed by CAP.

An evaluation of the film produced by the equipment used in the Minnesota wing and the hand held equipment used in the Louisiana wing project shows no significant difference in quality or information available from the film.

Based on all these factors, it appears that a hand held thermal imaging camera would provide a cost effective, practical addition to the mission capabilities of CAP.

Training and mission risk factors appear to be minimal. The current government cost for a Raytheon TI Camera is in the \$10,000-\$13,000 range.

**PROPOSED NEC ACTION:**

The NEC approve the addition of TI missions to the CAP Emergency Services role, and tasks the appropriate staff to develop the regulations and flight crew training requirements needed for these missions with the following guidelines:

- Approve thermal imaging missions for Civil Air Patrol using hand held available equipment that does not require permanent mounting in our aircraft.
- Amend the appropriate CAP regulations to reflect the addition of TI missions as an additional CAP mission.
- Develop the training guidelines and requirements for flight crews to conduct TI missions as appropriate.

**ESTIMATED FUNDING IMPACT:**

The costs associated with TI missions would be equipment costs of \$10,000-\$13,000 per unit purchased. A customer requesting CAP to perform these missions may be able to purchase the equipment and provide it to CAP on an as needed basis.

**REGULATIONS AND FORMS AFFECTED:**

To be determined.

**CAP-USAF COMMENTS**

Should be clearly understood that, past the test missions now being conducted, continuation of Air Force Mission Status for FLIR missions must be sought from CAP-USAF.

**CAP NATIONAL HEADQUARTERS' COMMENTS**

HQ recommends that TI be considered as part of the already approved Video Imaging Mission.

**COMMITTEE RECOMMENDATION:**

None.

**NEC ACTION:**

**COL SKIBA/NC moved, COL KAUFFMAN/NFO seconded the motion that the NEC approve IR (infrared radar) missions for CAP using non-permanently mounted IR equipment.**

**MOTION CARRIED (11 ayes, 1 nays, and 3 abstentions)**

**FOLLOW-ON ACTION:** There was agreement that National Headquarters, HQ CAP-USAF and the Operations Committee will work together to implement the proposed actions.

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**SUBJECT: Specialty Badges Heraldry  
HQ CAP/DP - Col Richards**

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**INFORMATION BACKGROUND:**

The May NEC approved several new specialty badges with the provision that Col Blascovich, the National Historian, reviews the designs for proper heraldry. After his review, Col Blascovich submitted a new set of designs.

**PROPOSED NEC ACTION:**

That the NEC reviews both sets of designs for the badges and determine which should be procured for sale through the Bookstore.

**ESTIMATED FUNDING IMPACT:**

To be determined after deciding on the appropriate badge design.

**REGULATIONS AND FORMS AFFECTED:**

CAPM 39-1, *CAP Uniform Manual*.

**CAP NATIONAL HEADQUARTERS' COMMENTS**

None.

**COMMITTEE RECOMMENDATION:**

None.

**NEC ACTION:**

**COL BOWLING/CV moved, COL GROSHONG/PACR seconded the motion** that the NEC accept seven specialty badges submitted by the Historian in lieu of seven specialty badges submitted by the Development Committee and the Inspector General specialty badge as originally submitted by the Development Committee with the removal of the magnifying glass.

**MOTION CARRIED (10 ayes, 4 nays, and 1 abstention)**

**FOLLOW-ON ACTION:** Staff procurement of the approved specialty badges for sale through the Bookstore.

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**SUBJECT: Oshkosh Committee Report  
GLR/CC-Col Charles**

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**INFORMATION BACKGROUND:**

The National Commander and the NEC formed a committee to look into issues involving our training facility at Oshkosh, Wisconsin. The facility is located in the EAA Air Park at Oshkosh. In addition, the NEC allotted up to \$23,000 for emergency repairs to bring the facility up to minimum code to satisfy the building inspection report.

The Oshkosh committee along with the cadet programs staff has been very busy the past few months working these issues. They have identified issues that need the attention of the NEC. The committee will brief the NEC.

**PROPOSED NEC ACTION:**

The NEC approve making the Oshkosh committee a full sub-committee under operations National Board committee. Also request, the NEC budget a capitol improvement fund for the facility at Oshkosh.

**ESTIMATED FUNDING IMPACT:**

To be determined.

**REGULATIONS AND FORMS AFFECTED:**

None.

**CAP NATIONAL HEADQUARTERS' COMMENTS**

None.

**COMMITTEE RECOMMENDATION:**

To be briefed.

**NEC ACTION:**

**COL CHARLES/GLR moved that the NEC approve making the Oshkosh Committee an oversight committee to the Oshkosh Education and Training Committee (OETC) (assigned as a sub-committee to the Development Committee).**

**MOTION CARRIED (12 ayes, 1 nay, and 2 abstentions)**

**FOLLOW-ON ACTION: Committee transfer.**

**COL CHARLES/GLR moved that the NEC task the Finance Committee with establishing a "Capital Improvement Fund" for the Oshkosh, separate from the operating budget, deferring to the Finance Committee for the appropriate amount of funds, effective FY02.**

**MOTION CARRIED (13 ayes, 0 nay, 2 abstentions)**

**FOLLOW-ON ACTION: Establishment of “Capital Improvement Fund” by the Finance Committee.**

**ADMINISTRATIVE ACTIONS: (1) Change currently approved maintenance budget to Oshkosh account. (2) Authorize the National Director, CAP-Oshkosh to sign and account for LG items. (3) The Oshkosh Education and Training Committee will be tasked to develop a plan for long-range goals and capital improvements for Oshkosh.**

**Noted for the record, Jack Faas is the National Director, CAP-Oshkosh .**

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**SUBJECT: New Madrid  
GLR/CC-Col Charles**

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**INFORMATION BACKGROUND:**

There was a recent national New Madrid disaster relief exercise. This exercise was in the planning stages for a year or more. The committee tasked with this exercise was committed to a successful program. However, many region commanders and national staff were unaware of the exercise until just one-month prior. Some only learned of the exercise a week before the planned date. The New Madrid committee is a stand-alone committee and is not at present required to report to any one in a formal capacity.

We also have another good program, the rapid response program, being headed up by Col Thommie Herndon. This program should have a direct dialog with any issue involving New Madrid since both are very closely related.

Both these programs are important to the strategic plan of CAP. They should both be given high visibility and high supervision to ensure success at every level. The NEC should discuss both these programs and develop a better method of reporting and supervision.

**PROPOSED NEC ACTION:**

The NEC assign both the New Madrid committee and the rapid response program to the operations committee as one sub-committee under the direction of Col Herndon or other member selected by the OPS committee chair. (*or*) The NEC explore other alternatives to give these programs high visibility and high supervision.

**ESTIMATED FUNDING IMPACT:**

None.

**REGULATIONS AND FORMS AFFECTED:**

None.

**CAP NATIONAL HEADQUARTERS' COMMENTS**

HQ recommends the NEC task the Operations Committee to develop the proper direction for CAP involvement in the New Madrid support.

**COMMITTEE RECOMMENDATION:**

**NEC ACTION:**

**COL CHARLES/GLR moved, COL FAKE/SWR seconded the motion that the NEC assign the New Madrid Committee and the Rapid Response Program to the Operations Committee as sub-committees.**

**MOTION CARRIED**

**FOLLOW-ON ACTION.** Assignment to committee. It was noted that Col Thommie Herndon remains as the National Director of Rapid Response, until otherwise changed.

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**SUBJECT: CAP Grade for DoD Regular, National Guard, & Reserve Officers  
FLWg/CC – Col Pineda**

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**INFORMATION BACKGROUND:**

The current CAP regulations delay the promotions of regular and reserve officers of the Armed Forces of the United States who elect to join CAP. This unnecessary administrative process needs to be adjusted so that we can promote these individuals as soon as possible.

**PROPOSED NEC ACTION:**

The NEC approve the following change to CAPR 35-5:

Section C, #15 Regular and Reserve Officers of the Armed Forces to read:

Regular, National Guard, and reserve officers of the Armed Forces of the United States, active and retired, may be advanced to a CAP grade equivalent to their grade in the Armed Forces (but not to exceed lieutenant colonel), in recognition of their military knowledge and experience. Such promotions will be forwarded directly from wing to National Headquarters for processing. Proper documentation must be attached to include a copy of DD Form 214, military identification card, or promotion order showing the grade requested.

Section A, Paragraph 5, Promoting Authority, subparagraph c. Lieutenant Colonels to read:

The region commander is the promoting authority for promotions to the grade of lieutenant colonel for all senior members assigned to the region headquarters and subordinate units within the region, except regular, national guard, and reserve officers of the United States.

**ESTIMATED FUNDING IMPACT:**

None.

**REGULATIONS AND FORMS AFFECTED:**

CAPR 35-5, *CAP Officer and Noncommissioned Officer Appointments and Promotions.*

**CAP NATIONAL HEADQUARTERS' COMMENTS**

None.

**COMMITTEE RECOMMENDATION:****Development Committee**

A request to change the promotion procedures for individuals being promoted to the grade of CAP lieutenant colonel because of their grade in the armed forces was considered. This change

would allow promotions to the grade of lieutenant colonel to be submitted directly to National Headquarters without region commander approval. **The committee felt this was inappropriate and recommends that the NEC disapprove this item.**

**NEC ACTION:**

**COL CHARLES/GLR moved, COL GROSHONG/PACR seconded the motion** that the NEC approve the committee recommendation to disapprove the proposed action.

**MOTION CARRIED**

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**SUBJECT: CAP Historical Coffee Table Book  
CAP/CC – Brig Gen Bobick**

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**INFORMATION BACKGROUND:**

Turner Books has made a proposal to develop a coffee table style book on the history of CAP. For complete details, see the attached letter and contract at Attachment 8.

**PROPOSED NEC ACTION:**

That the NEC enter into a contract with Turner Books to develop and sell a CAP historical coffee table book.

**ESTIMATED FUNDING IMPACT:**

To be determined.

**REGULATIONS AND FORMS AFFECTED:**

None.

**CAP NATIONAL HEADQUARTERS' COMMENTS**

The staff has no objections to the proposal. The benefit to CAP is probably not significant. In the past, it has been a practice at CAP HQ not to release the CAP mailing list. Additionally, there is no staff available at the CAP HQ to stuff envelopes for the mailout suggested in the proposal.

**COMMITTEE RECOMMENDATION:**

To be briefed.

**NEC ACTION:**

***COL BOWLING/CV moved, COL FLOYD/RMR seconded the motion that the NEC refer this item to the Development Committee.***

**MOTION CARRIED**

**FOLLOW-ON ACTION.** Assignment to committee.

**SUBJECT: Additional Old Business**

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**a. ITEM:** EIN status. In the mid 80's, the IRS began requiring each unit included in a group tax exemption to have its own EIN. CAPR 20-3 currently requires each unit to obtain an EIN before National Headquarters can charter it. Further, about three years ago, when CAP began dealing with the Defense Finance and Accounting Service, FM put out guidance requiring each unit to obtain a Defense Contractor Number so it could receive direct electronic payments from DFAS. A separate EIN is a prerequisite to obtaining a Defense Contractor Number.

In 1997, at the direction of the NEC and consistent with the constitution provision that CAP is a single corporate entity, the IRS was asked to rule that we could discontinue filing a group exemption, cancel all the subordinate unit EINs, and file a single consolidated annual tax return. The IRS responded that the procedure would be to provide a list of "discontinued" subordinate units each year with our annual filing, because to do anything else would trigger requests for separate tax filings by each unit.

FM indicates that by 31 Dec 00 units would no longer apply directly to DFAS for reimbursements, so the need for a Defense Contractor Number will vanish.

Some wings have local employees. Pursuant to agreement reached at the National Board meeting in San Antonio, there is acknowledgement that these employees are employees of Civil Air Patrol, and not of the wing or squadron. Therefore, the need to have separate EINs for the employment tax filings also goes away.

GC/DP/FM have drafted a letter (to be provided at the NEC meeting) for Gen Bobick's signature requiring that each unit having a separate EIN take the following steps, as applicable, on or about 31 Dec 00. The date is critical for a clean break in tax reporting, both for employment issues and for purposes of interest reporting on forms 1099.

1. If the unit has one or more bank accounts, the bank be notified of the national EIN and change to the national EIN as of 1 Jan 01.
2. If the unit has employees, the state be notified of the national EIN and change to the national EIN as of 1 Jan 01.
3. National Headquarters/GC be notified after all of the required actions have been taken.

CAPR 20-1 will be changed to delete the requirement for a separate EIN for each chartered unit.

**PART I—General Counsel**

**COL LEIBOWITZ/GC updated the NEC as outlined in the agenda and provided a copy of the National Commander MEMORANDUM FOR ALL COMMANDERS, dated 1 November 2000, on this subject (Atch 9).**

**PART II—Personnel**

COL RICHARDS/DP briefed that the DP is working the personnel issues involved in this issue and trying to determine an appropriate benefit package and salaries for these employees. He added, "We had a target date and would still like to meet it by the end of this calendar year to bring these people under National Headquarters and have them paid by National Headquarters. However, this issue is a little complicated and will involve a considerable amount of staff work. We could use some help as we work it through." In response to a question about the status of CAP employees' salaries paid out of state funds, Col Richards stated that it is important to understand the difference. If employees are hired and fired by the state, those employees are not a part of this program. It is the employees where the state provides funds to the wing and the wing hires an employee-- those are the people in question.

### **PART III—ACTION**

GEN BOBICK appointed an NEC ad-hoc committee to work with DP and GC in developing the benefits package. He named Col Bowling/CV, Col Groshong/PACR, and Col Skiba/NC to the committee.

**FOLLOW-ON ACTION.** The ad-hoc committee will work with HQ CAP/DP/GC in the development of the employee benefits package.

**b. ITEM:** Communications Plan. To be briefed by HQ CAP/DOK.

MR. KYSER/DOK gave an update briefing. See paper copy of slides. (Atch 10)

**c. ITEM:** Status of the 200 flying hour time average per region aircraft. To be briefed by HQ CAP/DO.

COL ATWELL/DO handed out a CAP/DO MEMORANDUM FOR THE NEC dated 31 Oct 00, SUBJECT: Flying Hour Reporting for FY 1998, 1999, 2000 (Atch 11).

GEN BOBICK stated that the discussion on the table is to transfer aircraft nationally to comply with previously approved NEC positions based on the flying hour report.

There was agreement among region commanders as to aircraft transfer, as follows: (NER-minus 4, NCR-minus 3, RMR-minus 1, PACR-minus 3, MER-plus 1, GLR-plus 3, SER-plus 4, SWR-plus 3).

**COL KAUFFMAN/NFO moved, COL SKIBA/NC seconded the motion** that the NEC accept the agreed-upon aircraft transfer.

### **MOTION CARRIED (11 ayes, 2 nays, and 2 abstentions)**

**FOLLOW-ON ACTION.** It was agreed that within 30 days LG, in collaboration with the regions, will develop a plan for the movement of specific airplanes. The actual movement will take place later.

GEN BOBICK reviewed the motion approved at the Nov 97 NEC (Agenda Item 1, Item 2)

**and clarified that on a region basis, the requirement is for aircraft to fly an average of 200 hours, the standard to be met 2 out of 3 years. He added the years 1999, 2000, and 2001 will be used next year to evaluate 2 out of 3 years. It is 2 out of the last 3 years, reviewed every year.**

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**SUBJECT: Additional New Business**

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**a. ITEM: Items requiring attention of the NEC from the DoD/IG report.**

B.1.c. The National Commander also stated that the Executive Director will recommend at the November 2000 meeting of the National Executive Committee that aircraft destroyed by accidents should be replaced using Hull Self-Insurance funds.

B.1.d. The National Commander also stated that the CAP Operations Committee has been reviewing the corporate goal to have an aircraft fleet with an average age of 10 years and will recommend action to the National Executive Committee at the November 2000 meeting.

B.2.d. The National Commander, CAP, concurred, stating that he had been reviewing aircraft usage data and intends to order the first redistribution of aircraft in the "organization's recent history" during November 2000.

**B.1.c. The Finance Committee (See paragraph 4 of NFC Minutes, 2 Nov 00) included a resolve to this matter in their approved report.**

**B.1.d. COL SKIBA briefed that the Operations Committee and LG are gathering historical data on how CAP has exchanged and replaced aircraft to build a comprehensive database to establish validity to the decision-making process.**

**COL BROOKS added that this is a collective effort. He assured the group that the decision-making process will not be made by the headquarters staff or the Operations Committee without dialogue with the winners and losers of aircraft.**

**GEN BOBICK clarified that the CAP policy is not specifically to give up the oldest aircraft but the aircraft that is determined by discussion among the principles—wing commanders, region commanders, and the staff—that is the best aircraft to eliminate from the fleet.**

**COL SKIBA stated: “We understand that the 10-year average had been used and at the moment it is the driving factor for the POM process requirement. We recognize this and are taking steps to adjust as necessary.”**

**MR. BUTTON/LG pointed out that the DoD/IG did not question the 10-year goal, rather the rationale behind the 10-year goal. He added: “To sell the oldest aircraft is a goal—not a mandate—something we can use relatively easy as a planning factor in the POM process. However, we really need to develop a quantifiable, rational way of determining when it is economically feasible in conjunction with mission requirement to remove aircraft. We are working on this.”**

**GEN BOBICK summarized that on the 10-year average age of the fleet, as an interim process, we will modify the 10-year concept. The revision will be made in consultation between the affected volunteer force and the staff with Operations Committee supervision. We will look at removing the most viable aircraft rather than determine removal by age alone. Then, following up, the new staff LG will be investigating a long-term method by**

**which to identify aircraft in consultation with the volunteer force.**

**B.2.d. This item was resolved on Friday under Agenda Item 22, Old Business, Item 3. Status of the 200 flying-hour time average per region aircraft.**

**b. ITEM: The New Cadet Aerospace Education Program**

**MR. MALLETT briefed this item and distributed a handout covering the current status (Atch 12).**

**GEN BOBICK encouraged the NEC members, especially the region commanders, to include the following salient points in their talks in the field.**

**- This is an entirely new program updated for the 21st Century.**

**- Part I is written for the 10 to 14 year old, and is six separate booklets—very colorful, pleasing, creating enjoyment with work areas and projects—not just a textbook. Part I is designed for Phase I and II cadets.**

**- Part II, for Phases III and IV cadets, is written for the 15 to 20 year old. It also has six parts but it is one book. Older cadets like a textbook format.**

**c. ITEM: Statement by the President on Signing H. R. 4205**

**GEN BOBICK passed out a copy of his 1 Nov 00 e-mail to the President requesting the President not issue an executive order or otherwise limit the authority of the Board of Governors. This request resulted from a statement issued at the time of the signing of the new legislation raising constitutional concerns (Atch 13).**

**d. ITEM: Florida Wing Patch**

**GEN BOBICK briefed that the Florida Wing requested to change its patch to the CAP shield with the word Florida surrounding it. He reminded that approval authority for changing a wing patch rests with the region commander—not the NEC.**

**e. ITEM: Cadet Protection Policy**

**COL BEAN/CP distributed a DRAFT CAPR 52-10 (Atch 14), with minor changes, and requested NEC approval.**

**GEN BOBICK pointed out that the new regulation is in regular paragraph format, eliminating the 2-column format. He pointed out that the change in paragraph c.3) b) establishes policy wherein activity instructors can use non-CAP people, but it says they cannot bring in anyone without having a senior member physically present.**

**COL BOWLING/CV moved, COL SKIBA/NC seconded the motion that the NEC approve CAPR 52-10 as presented.**

**MOTION CARRIED**

**FOLLOW-ON ACTION: Publication of CAPR 52-10.**

**f. ITEM: MEMORANDUM OF UNDERSTANDING (MOU)**

**1. MOU BY AND BETWEEN THE CIVIL AIR PATROL, THE NATIONAL MARINE FISHERIES SERVICE OFFICE FOR LAW ENFORCEMENT, and THE CIVIL AIR PATROL-UNITED STATES AIR FORCE**

**GEN BOBICK stated that this MOU has already been staffed.**

**COL COURTER/GLR (proxy) moved, COL HARTMAN/MER seconded the motion that the NEC approve this MOU, as presented.**

**MOTION CARRIED**

**2. MOU BETWEEN THE UNITED STATES COAST GUARD GREATER ANTILLES SECTION AND THE CIVIL AIR PATROL, PUERTO RICO WING**

**GEN BOBICK stated that this MOU has not been staffed, but it has been distributed since the NEC/NB only meets quarterly. The staff did not feel it could wait 90 days.**

**COL KAUFFMAN/NFO moved, COL BOWLING/CV seconded the motion that the NEC accept this MOU in principle giving authority for final approval to the signatories after staffing.**

**MOTION CARRIED**

**3. Request for Change to CAPR 55-1—State MOUs**

**COL McMILLAN/CS moved, COL SKIBA/NC seconded the motion that the NEC task the Executive Director to change CAPR 55-1 revoking the requirement for NEC approval on individual state MOUs with a federal agency (clarifying what is a national MOU versus what is a wing MOU).**

**MOTION CARRIED**

**4. Request for Change to CAPR 55-1—Region MOUs**

**COL McMILLAN/CS moved, COL KAUFFMAN/NFO seconded the motion that the NEC task the Executive Director to change CAPR 55-1 revoking the requirement for NEC approval on individual region MOUs with a federal agency (clarifying what is a national MOU versus what is a region MOU).**

## **MOTION CARRIED**

**g. ITEM:** Development Committee Minutes (Atch 5)

**ITEM 4.a. CAP Service Awards.**  
**Action was taken under Agenda Item 12.**

**ITEM 5.c. Discrimination in Termination of Cadet Membership—Pregnancy.**  
**Action was taken under Agenda Item 8.**

**ITEM 5.f. Cadet Commander's Ribbon.**  
**Action was taken under Agenda Item 11.**

**ITEM 5.h. Promotion Procedures for Officers of the Armed Forces.**  
**Action was taken under Agenda Item 20.**

**GEN BOBICK.** There was a motion in Agenda Item 2, Number 2, to move the non-agenda items of this report to New Business. Items 5.a., b., d., e., g., and i. will now be addressed.

**ITEM 5.a. Change to CAPR 35-3 and CAPR 123-2 to include character assassination as grounds for termination.**

**ACTION:** The NEC agrees with the committee report.

**ITEM 5.b. Wear of CAP ribbons on the aviator shirt.**

**ACTION.** The NEC agrees with the committee report.

**ITEM 5.d. Wear of Grade Insignia on BDUs by members who do not meet the weight and grooming standards.**

**ACTION.** The NEC supports current policy and agrees with committee report.

**ITEM 5.e. Wear of Ranger Insignia on CAP Uniforms.**

***COL SKIBA/NC moved, COL GROSHONG/PACR seconded the motion*** that the NEC refer this item back to the Development Committee for further study with a report back to the NEC with clarification and specific details.

## **MOTION CARRIED**

**FOLLOW-ON ACTION.** Assignment to committee with instruction that the NEC also recommends that full information be gathered from the PAWg/CC.

**ITEM 5.g. CAP Service Medal.**

**COL FAKE/SWR clarified that this item was a request that an award be given every 2 years as you serve in CAP—a medal versus a ribbon.**

**ACTION. The NEC agrees with the committee report.**

**ITEM 5.i. Additional Patches for the National Emergency Services Academy (NESA)**

**ACTION. The NEC agrees with the committee report.**

**h. ITEM: Travel Budget for Board of Governors Members-at-Large.**

**COL BOWLING/CV recommended that the NEC establish a travel budget for the two members-at-large to permit them to travel around the country in order to adequately discharge their duties as members of the BOG.**

**GEN BOBICK stated that the BOG is a congressionally directed board and it should be federally funded.**

**COL PARKHURST added that Col Bowling made an excellent point. These two positions need to travel around the country and have a very good feel for what CAP in general desires and wants the BOG to address.**

**ACTION: A study will be initiated to determine the most viable method of funding BOG member required travel.**

**i. ITEM: Adjustment to Cadet Orientation Flight Reimbursement (RMR/CC, Col Floyd)**

***COL FLOYD/RMR moved, COL GROSHONG/PACR seconded the motion* that the NEC approve a \$5.00 increase in the cadet orientation flight reimbursement rate to \$25.00 per cadet for each of the standard five cadet orientation flights (“front seat” flights). Also, maintain the reimbursement rate of \$5.00 per cadet for each back seat orientation flight. These rates to become effective 1 December 2000.**

**MOTION CARRIED**

**GEN BOBICK stated that normally something coming on the floor of the NEC without staffing would be referred to committee. In this case, the committee chair says the committee has reviewed this and provided input. He also asked for staff comments. The approved motion was supported.**

**j. ITEM: Request for National Board/NEC Minutes on Disc**

**COL McMILLAN/CS moved, COL FLOYD/RMR seconded the motion that the NEC task the staff to make available to the NEC a computer disc of the last 3 years National Board and NEC minutes for the purpose of research.**

**MOTION WAS WITHDRAWN TO ALLOW HQ STAFFING**

Later in the meeting, MR. CAPICIK/MS briefed that XP has National Board/NEC Minutes (minus attachments) for the last 5 years in the computer and they can be made available on disc to the NEC immediately. The available files were shown on the screen. He demonstrated that in a word document, one can click on “Edit,” then click on “Find” and type in the word of what you want searched.

**FOLLOW-ON ACTION.** MS will mail discs of the last 5 years of National Board/NEC minutes and will mail updated discs after subsequent National Board/NEC meetings.

**k. ITEM:** Location of 2002 National Board Meeting/Annual Conference

**MR. ROWLAND/XP** informed the NEC that the 2002 National Board Meeting and Annual Conference will be held in Philadelphia (downtown). With the vote last year to rotate among the regions, the Northeast region will host the 2002 board meeting.

**l. ITEM:** Appreciation to the Headquarters Staff

**COL SIMMONS/NLO** expressed appreciation to the National Headquarters staff for all the things that they do for the NEC while at Maxwell. **GEN BOBICK** stated that he would like to single out one member of the staff for this particular meeting. He added, “One individual went to Herculean efforts over a very short period of time, from 21 Oct until this meeting, to gather all the Board of Governors self-nominations. Reviewing sixty-six letters, analyzing to make sure they were qualified, making notations, preparing all the summary sheets for you, doing the alpha listing, checking and rechecking to confirm that they meet the requirements. This was not an easy task. It involved nights and weekends so that you could have a useful package. Then working with Paul Capicik to turn it into a computer product so that we could have a very objective and valid process. I want you to really give a strong thanks to Susie Parker for all the work she did.” The NEC expressed their appreciation.

**m. ITEM:** Request to Change the CAP Senior Rank Structure

**COL GROSHONG/PACR moved, COL WALDORF/NCR seconded the motion that the NEC instruct Gen Bobick to write a letter to the Air Force requesting a change in the senior rank structure of CAP, as follows:**

National Commander –	Lieutenant General
National Vice Commander –	Major General
National Chief of Staff -	Brigadier General
All region commanders –	Brigadier General

**COL BOWLING/CV moved to amend, COL McMILLAN/CS seconded the amendment** for the motion to include a request to change the rank of the National Legal Officer, National Finance Officer, and National Controller to Brigadier General.

**AMENDMENT CARRIED**

**AMENDED MOTION CARRIED (10 supported, 4 opposed; 1 abstained)**

**COL McMILLAN/CS moved, COL FLOYD/RMR seconded the motion** that the NEC reconsider the previous motion (NOTE: This action was taken because of possible confusion as to whether the NEC wanted this proposal to come from the National Board or the NEC. The motion was reread.)

**MOTION TO RECONSIDER CARRIED (9 ayes, 5 nays; 1 abstention)**

**COL McMILLAN/CS moved to amend, COL FLOYD/RMR seconded the amendment** that the NEC change the motion to have the recommended changes in rank brought before the 2001 Winter National Board for their approval and then followed by a request to the Air Force for consideration.

**MOTION CARRIED (7 ayes, 6 nays; 2 abstentions).**

The National Legal Officer ruled the motion carried IAW Section 23.22 of the CAP Constitution and Bylaws, which states: “A majority of the votes on any issue”—not a majority of the positions voting—“shall constitute a decisive vote.”

**MOTION CARRIED SUSTAINED**

GEN BOBICK restated the amended motion as follows: “The NEC recommends that a change in the CAP senior rank structure be brought before the 2001 Winter National Board and, if approved, direct the National Commander to write a letter to the Air Force requesting the following changes:

National Commander –	Lieutenant General
National Vice Commander –	Major General
National Chief of Staff -	Brigadier General
National Legal Officer –	Brigadier General
National Finance Officer –	Brigadier General
National Controller –	Brigadier General
All region commanders –	Brigadier General

**MOTION CARRIED (9 ayes, 4 nays; 2 abstentions)**

**FOLLOW-ON ACTION:** To be included in the 2001 Winter National Board Agenda and, if approved, a letter to the Air Force requesting a change in the CAP senior rank structure.

n. **ITEM:** Sources for Aircraft Acquisition

**COL SKIBA/NC moved, COL KAUFFMAN/NFO seconded the motion** that the NEC direct the Executive Director to explore sources other than Cessna Aircraft Corporation and Maule Aircraft Company for aircraft acquisitions. For example, Diamond Aircraft Company, further exploration of Aerospatiale, and other manufacturers of appropriate aircraft for the CAP missions.

### **MOTION CARRIED**

**o. ITEM: Vehicle Form 73**

COL BROOKS recommended with concurrence of the NEC that CAP be allowed to use either the CAP-USAF or the GLR developed CAP Form 73 or both and give feed back to National Headquarters. He explained that beyond the safety factor, his interest is data collection of the information that was shown on the web site on Friday.

COL PARKHURST stated that his two concerns also are safety and data collection.

**COL HARTMAN/MER moved, COL FLOYD/RMR seconded the motion** that the NEC approve that all regions, if they so desire, may use the GLR Test Form 73.

### **MOTION CARRIED (13 ayes; 1 nay; 1 abstention)**

There was clarification that the GLR Test Form 73 does not contain all the information needed for data collection.

**COL HARTMAN/MER moved, COL GROSHONG/PACR seconded the motion** that the NEC reconsider the previous motion.

### **MOTION TO RECONSIDER CARRIED**

### **MOTION DID NOT PASS**

GEN BOBICK clarified that at the current time there is only one approved CAP Form 73. He also clarified that only GLR has approval to use a GLR Test Form 73. In the future, after the test, LG will develop a new CAP Form 73 that will incorporate all data collection requirements.

**p. ITEM: Approval of Executive Session Items**

**COL SIMMONS/NLO moved, COL KAUFFMAN/NFO seconded the motion** that the NEC approve the items of discussion that were agreed upon in Executive Session.

### **MOTION CARRIED**

**THE NATIONAL EXECUTIVE COMMITTEE ADJOURNED AT  
1640, SATURDAY, 4 NOVEMBER 2000.**