

# NEC

# Minutes

---

**National Executive Committee**  
**Meeting Minutes**  
**2-3 November 2001**

---



**Atlanta, GA**

# 2-3 November 2001

## Contents

### OPEN SESSION

	<u>Page</u>
Opening Remarks by Col Wheless .....	5

### Information Agenda Items

A. Eastern Avionics International.....	7
B. CAP Aircraft Fleet Redistribution .....	Col Atwell.....8
C. Appreciation Plaque.....	Ch, Col Melancon.....9

### Action Agenda Items

1. Committee Report.....	Committee Chairs..... 10
2. CAP Fundraising Overview .....	Mr. Freeman..... 11
3. FY04-09 POM .....	Mr. Rowland..... 13
4. Chaplain Funding.....	Ch, Col Melancon..... 15
5. Change to CAPR 35-5 .....	Col Fake..... 16
6. CAP Identification Card with Picture .....	Col Fake..... 17
7. Aircraft Identification Markings .....	Col Fake..... 19
8. Ratification of Regulations .....	Mr. Capicik..... 21
9. Change to CAPR 50-17 .....	Col Greenhut..... 24
10. Additions to the list of National Cadet Special Activities .....	Mr. Bean..... 25
11. Additional Old Business .....	27
(1) Communications Compliance (2001 August Nat Board, Agenda 10, Item 10).....	27
(2) Rangers, Inc./Hawk Mountain, PA (May 2000 NEC, Agenda 11, Item 6.) .....	27
12. Additional New Business.....	29
(1) Foreign National Membership .....	29
(2) Homeland Security Committee .....	29
(3) Avionics/UPS Standardization .....	29
(4) Change to CAPR 77-1 .....	30
(5) SAR/DR Fund.....	31
(6) Proposed Changes to the CAP Constitution and Bylaws.....	31
(7) CAPR 160-1, The CAP Health Services Program.....	33
(8) Wear of CAP Uniform While Providing Support to Federal Agencies.....	33
(9) Approval of DSMs and Temporary Promotion to Colonel.....	33
(10) Access Permission to Corporate Data.....	33
(11) Salvation Army MOU.....	34
(12) New Policies of the National Commander .....	34

**ATTEST:**

**OFFICIAL:**

**GEORGE P. GRAVES**  
Colonel, CAP  
National Legal Officer

**RICHARD L. BOWLING**  
Brigadier General, CAP  
National Commander

Civil Air Patrol  
National Executive Committee  
2-3 November 2001  
Maxwell AFB AL

# OPEN SESSION

CALL TO ORDER .....Brig Gen Richard L. Bowling, CAP  
INVOCATION.....Ch, Col, James H. Melancon, CAP  
PLEDGE OF ALLEGIANCE .....Col Larry D. Kauffman, CAP  
ROLL CALL.....Col Robert L. Brooks, CAP

## NATIONAL EXECUTIVE COMMITTEE

Brig Gen Richard L. Bowling, CAP ..... National Commander  
Col Albert Allenback, USAF ..... Senior AF Advisor  
Col Dwight Wheless, CAP ..... National Vice Commander  
Col Larry D. Kauffman, CAP ..... National Chief of Staff  
Col Andrew E. Skiba, CAP..... National Finance Officer  
Col George P. Graves, CAP..... National Legal Officer  
Col Joseph C. Meighan, Jr, CAP ..... National Controller  
Col Duddly L. Hargrove, CAP..... National Insp. General  
Ch, Col James H. Melancon, CAP..... Chief Chaplain Services  
Col Richard A. Greenhut, CAP..... Northeast Region Commander  
Col Gene D. Hartman, CAP..... Middle East Region Commander  
Col William S. Charles, CAP ..... Great Lakes Region Commander  
Col Antonio J. Pineda, CAP ..... Southeast Region Commander  
Col Shelia J. Waldorf, CAP ..... North Central Region Commander  
Col Colin F. Fake, CAP ..... Southwest Region Commander  
Col Lynda C. Robinson, CAP..... Rocky Mountain Region Commander  
Col Phillip S. Groshong, CAP ..... Pacific Region Commander

## OTHER CORPORATE OFFICIALS

Col Robert L. Brooks, CAP	Executive Director
Col Scott Hamilton, CAP	Assistant Executive Director
Col Stanley Leibowitz, CAP	General Counsel
Mr. Paul J. Capicik	Director, Mission Support
Mr. Don R. Rowland	Director, Plans & Requirements
Mr. James L. Mallett	Director, Aerospace Education & Training
Mr. William R. Bean	Director, Cadet Programs
Col Scott Richards, CAP	Director, Personnel
Mr. Thomas E. Hicks	Director, Financial Management
Ms. Mary Nell Crowe	Director, Marketing & Public Relations
Col Glen Atwell, CAP	Director, Operations
Mr. Michael Button	Director, Logistics & Acquisition

## OPEN SESSION

The Vice Commander, Col Dwight Wheless, was recognized for the purpose of reading the following comments into the record:

COL WHELESS/CV. I ask your indulgence for but a few moments. The minutes of a meeting can be cold and dispassionate when read years later. High emotions, hurt feelings, tears, contempt and smiles are often hidden by stark words written on white paper. Four score years hence our feelings about and reactions to the events of September 11, 2001, should be known. Any one of you could probably have said it better, more eloquently, but my bet is that you will agree with these humble offerings for our record, so I say this for the Commander and for us all. Let it therefore be recorded that:

On September 11, 2001 we were witnesses to the most cowardly and inherently evil acts committed during the lifetimes of most persons in this room. Acts of such base deprivation and failure of any sense of morality, such despicability, that we are left without words to express our horror—but in America we are not left demoralized, we are not defeated, we are not left without courage or resolve—we have seen evil and we are of one united will to eradicate it. Freedom is the rock on which our great nation was founded: the freedom to associate with one another; freedom to walk our streets and live our lives without chains of bondage; the freedom of all men and women of all races to work, amass some worldly possessions with the fruits of their labors; freedom to share our bounty with others; freedom to share our time and effort in volunteer training to affect and enrich the lives of our youth; freedom to help our neighbors when they are in need; freedom of men and women alike to be co-equals in business and family, co-equals in volunteerism and political leadership; the freedom to debate, to even disagree with our government, to disagree with our neighbors without retribution; and freedom to worship whether in the Buddhist, Christian, Islamic or any other faith.

The founding of our nation was not easily gained. We fought for our freedom in the beginning and have fought many times to protect those freedoms...much precious blood has been shed...and we will fight now and again to preserve our great values. Many will fight on the front lines with weapons in hand, and many will fight at home with their volunteer efforts. The great banner of freedom flies high in our hearts and over this great Nation...and especially over this great Civil Air Patrol with its thousands of giving volunteers who stand ready to perform the missions we are assigned, who stand ready to perform professionally and unflinchingly for as long as it takes, who stand up for America whenever she calls.

It is interesting and gratifying that out of the rubble has grown an unprecedented united community of world nations extending far beyond the English-speaking countries. I think we would all agree that our Commander in Chief President Bush and his team have done an excellent job in keeping historically adverse nations unified. So many stories have come out of this tragic event, and I know you have heard many but I would like to share one sent to me by one of our own CAP members. I think this story points out the underlying humanity in every human, in every nation...with the exception of the one we hunt and his misguided thugs.

Dwight H. Wheless

---

From: "Kitty Hawk" <capkitty@mindspring.com>  
To: "Col. Dwight H. Wheless" <dhwheless@beachlink.com>  
Sent: Monday, October 15, 2001 11:19PM  
Subject: Fw: This sent chills down my spine.....

This is e-mail from a young ensign aboard USS Winston Churchill (DDG-81) to his Dad. (Churchill is a guided missile destroyer, commissioned March 10, 2001, and is our only active warship named after a foreign national.

Dead Dad,

We are still at sea. The remainder of our port visits have all been canceled. We have spent every day since the attacks going back and forth within imaginary boxes drawn in the ocean, standing high security watches, and trying to make the best of it. We have seen the articles and the photographs, and they are sickening. Being isolated, I don't think we appreciate the full scope of what is happening back home, but we are definitely feeling the effects. About two hours ago, we were hailed by a German Navy destroyer, Lutjens, requesting permission to pass close by our port side.

Strange, since we're in the middle of an empty ocean, but the captain acquiesced and we prepared to render them honors from our bridgewing. As they were making their approach, our conning officer used binoculars and announced that Lutjens was flying not the German, but the American flag.

As she came alongside us, we saw the American flag flying at half-mast and her entire crew topside standing at silent, rigid attention in their dress uniforms. They had made a sign that was displayed on her side that read 'We Stand By You.' There was not a dry eye on the bridge as they stayed alongside us for a few minutes and saluted. It was the most powerful thing I have seen in my life. That brings back in real time the words we so often sing:  
"And crown thy good with brotherhood from sea to shining sea."

So we have said our words, now let us stand ready with firm resolve that we will do our best when called, the Commander knows we will, America knows we will. May God truly bless America and all its volunteers in the tough days ahead.

---

**AGENDA ITEM - A**

**DO-06-1101**

**Information**

**SUBJECT: Eastern Avionics International  
HQ CAP/DO – Col Atwell**

---

**INFORMATION BACKGROUND:**

Mike Clayton of Eastern Avionics International and Jim Guitteau of UPS Aviation Technologies will make a presentation to the NEC. The presentation concerns new technologies and avionics packages that are available and the capabilities of this equipment. The presentation will also present to the NEC how this new equipment is best suited for the CAP fleet of aircraft.

**MR. JIM GUITTEAU, UPS Aviation Technologies, presented a slide briefing.**

**SUBJECT: CAP Aircraft Fleet Redistribution  
HQ CAP/DO – Col Atwell**

---

**INFORMATION BACKGROUND:**

Col Atwell, HQ CAP/DO, will present a briefing on the recently approved formula for CAP aircraft distribution. Col Atwell will show how the fleet of 530 aircraft would be distributed using the currently approved criteria and data provided by the wings as requested in a 13 Sept memorandum.

**COL GREENHUT/NER presented a slide briefing, Corporate Aircraft Distribution Committee Report (Atch 1), and recommended that the NEC adopt the new and improved formula as presented.**

**COL GROSHONG/PACR moved, COL KAUFFMAN/CS seconded that the NEC adopt this second part of the CAP formula, as presented, to go with the first formula approved at the 2001 August National Board.**

**COL ALLENBACK advised that the Air Force would support the proposal with the proviso that mission statements are developed that clearly define the number of mission hours required to justify the number of aircraft required.**

**MOTION CARRIED**

**FOLLOW-ON ACTION. Notification to the field and addition of second part of the formula for the collection of data for aircraft fleet redistribution.**

SUBJECT: Appreciation Plaque  
NCCS – Ch, Col Melancon

---

**INFORMATION BACKGROUND:**

There is a need to enhance our visibility and improve our relationship with the Air Force chaplain service. Additionally, we need to recognize our past relationship with the Air Force and show appreciation for their support to the CAP chaplain service. To start this process, the CAP chaplain service will present a plaque to the Chief of the Air Force Chaplain Service to recognize their service and cooperation from 1950-2001. Ch, Col Melancon will brief the NEC on this project.

**CHAP MELANCON** briefed that the NEC approve the proposed presentation of a plaque to the Chief of the Air Force Chaplain Service by the Civil Air Patrol Chaplain Service in acknowledgement of the lasting contributions made to the Civil Air Patrol Chaplain Service by the Air Force Chaplains who served as CAP and CAP-USAF National Chaplains from 1950 through 2001. Also, to give special recognition to Chaplain, Lt Col, Kenneth Colton, USAF.

**COL SKIBA/NFO moved, Col GROSHONG/PACR seconded that the NEC adopt the proposal as presented by our Chief of Chaplain Service to include a plaque identifying all the past Air Force chaplains who were affiliated with CAP. And further as a separate item, add special recognition for Air Force Chaplain Colton.**

**MOTION CARRIED**

**INFORMATION BACKGROUND:**

**1. Finance Committee - Col Skiba**

COL SKIBA/NFO reviewed and distributed copies of the National Finance Committee Minutes, 1 November 2001 (Atch 2).

*COL SKIBA/NFO moved that the NEC accept the National Finance Committee Minutes, 1 Nov 01, and that they be forwarded to the Board of Governors for approval and then to the National Board as an informational item on the 2002 Winter National Board agenda.*

COL SKIBA/NFO clarified that the request in paragraph 4 of the NFC minutes refers to Agenda Item 4, Chaplain Funding.

**MOTION CARRIED**

**FOLLOW-ON ACTION.** To be included in the 1 December 2001 Board of Governors agenda and 2002 Winter National Board agenda.

**2. Rapid Response Update - Col Herndon**

COL HERNDON briefed the Rapid Response Program, especially as CAP responded to the September 11<sup>th</sup> terrorist actions under the Homeland Security mission.

GEN BOWLING mentioned seven items that homeland security is focusing upon, and of those seven, CAP could handle five of them. He encouraged CAP to be in a continual mission capability readiness state.

**3. Advanced Technology Update - Col Alexa**

COL ALEXA, National Director of Advanced Technology, briefed the Advanced Technology Program.

**SUBJECT: CAP Fundraising Overview  
HQ CAP/PAF – Mr. Freeman**

**INFORMATION BACKGROUND:**

The presentation includes:

- Essential ingredients to the CAP fundraising activity
- Gift processing and stewardship activities
- Prospect coordination and cultivation
- The creation of a National advancement council
- Establishment of fundraising priorities as indicated from CAP's strategic planning process
- Overview of funding resources

**PROPOSED NEC ACTION:**

NEC buy-in with the approval to present this to BoG.

**ESTIMATED FUNDING IMPACT:**

Corporate funding to launch a national fundraising effort is necessary. A detailed budget has not been prepared at this time other than payroll and travel expenses. Historically, new programs will incur ongoing costs resulting from donor recognition and stewardship programs, printing costs, direct mail, entertainment and other related items. Significant increases in charitable donations typically begin within 18 to 24.

**REGULATIONS AND FORMS AFFECTED:**

A revision of CAPR 173-4 is necessary. It has been suggested that regulations regarding fundraising activities be changed to the 190 series.

**CAP NATIONAL HEADQUARTER'S COMMENTS**

CAP staff fully supports this initiative.

**COMMITTEE RECOMMENDATION:**

None.

**NEC ACTION:**

**MR. FREEMAN/PAF introduced Mr. Larry Camp of Camp & Associates, Inc.**

## November 2001 NEC Minutes

MR. CAMP presented a slide briefing. He recommended a comprehensive motor sports marketing program for CAP which is expected to accomplish national recognition (branding) of CAP missions/programs, increased membership, and long-term growth. Following the briefing, number 46 (Ashton Lewis, Jr.) NASCAR racing car with CAP markings was unveiled. This demonstration depicted the advertising of a CAP racing sponsorship.

COL CHARLES/GLR moved, COL KAUFFMAN/CS and COL GREENHUT/NER seconded that the NEC recommend to the Board of Governors that CAP enter into a marketing agreement with Camp & Associates, Inc. for a racing sponsorship in the Busch Series with the Lewis Motorsports.

Several NEC members spoke in favor of this investment; however, questions were asked if CAP has the infrastructure to deal with the potential for large increases in membership.

COL ALLENBACK advised the NEC to consider if this is a prudent undertaking with a set goal and to be aware of the performance record of the companies involved. Also to seriously consider the risk of committing to such a large amount of funds.

### MOTION CARRIED BY AN OVERWHELMING MAJORITY

COL CHARLES/GLR moved, COL FAKE/SWR seconded that the NEC task National Headquarters staff to prepare a letter to the Board of Governors for Gen Bowling's signature that unanimously supports this CAP racing sponsorship.

### MOTION CARRIED

FOLLOW-ON ACTION. Staff preparation of letter to Board of Governors for signature of Gen Bowling, and inclusion in the 1 December 2001 Board of Governors agenda.

GEN BOWLING appointed an ad hoc committee, chaired by Col Joseph Meighan, Jr., to monitor the contract and evaluate the pros and cons of this endeavor. Other members are: Col Charles/GLR, Col Pineda/SER, Col Waldorf/NCR, Col Fake/SWR, Col Robinson/RMR, and Col Skiba/NFO, ex officio.

---

**AGENDA ITEM - 3**

**XP-11-1101**

**Action**

**SUBJECT: FY04-09 POM  
HQ CAP/XP – Mr. Rowland**

---

**INFORMATION BACKGROUND:**

Each year the November NEC has reviewed CAP's proposed POM submission. Air University, our input level, typically begins their review in December so this is our opportunity to review previous submissions, identify deficiencies in funding and validate new requirements.

Last year CAP had a major adjustment to its baseline, and this adjustment was extended to the out years (FY04-FY07).

As a result of this adjustment, most issues have been resolved, however, the radio replacements and counterdrug flying hours need to be addressed in this submission. Additionally, the adjusted baseline funds our programs at the current level, therefore, any growth or new requirements should be validated and also included.

**PROPOSED NEC ACTION:**

Recommend approval to the Board of Governors.

**ESTIMATED FUNDING IMPACT:**

To be determined.

**REGULATIONS AND FORMS AFFECTED:**

None.

**CAP NATIONAL HEADQUARTER'S COMMENTS**

None.

**COMMITTEE RECOMMENDATION:**

To be presented at a later date prior to the NEC meeting.

**NEC ACTION:**

**MR. ROWLAND/XP briefed the FY04-09 POM. He distributed the 04-09 POM Executive Summary (Atch 3) and a Draft of the 31 Oct 01 CAP POM input that goes to Air University (Atch 4). Mr. Rowland recommended endorsement by the NEC.**

## November 2001 NEC Minutes

COL ALLENBACK stated that when the document goes forward to AU, he would add a cover letter explaining the changes and updates, as briefed. He added that, while the additional requests have not been validated, he felt that CAP has done the appropriate planning. He also recalled the Air Force Board's statement last spring that the mandated CAP radio replacements will be rolled into the total Air Force requirements.

COL SKIBA/NFO, as Chair of the Finance Committee, moved that the NEC endorse the POM presentation and forward to the Board of Governors for approval.

**MOTION CARRIED (2 Abstentions)**

**FOLLOW-ON ACTION: Inclusion in the 1 December 2001 Board of Governors agenda.**

---

**AGENDA ITEM - 4**

**HC-05-1101**

**Action**

**SUBJECT: Chaplain Funding  
NCCS – Col Melancon**

---

**INFORMATION BACKGROUND:**

The Chaplain Service Advisory Committee (CSAC) tries to meet at each of the August National Board meetings. There are two individuals that are essential to this meeting – the Secretary of the CSAC and the National Chief Emeritus. There are no funds allotted to offset the cost of these two individuals attending the National Board and the meetings of the CSAC.

**PROPOSED NEC ACTION:**

The NEC approve the funding of approximately \$2,000 to cover the cost of the Secretary of the CSAC and the National Chief Emeritus attending the August National Board meeting.

**ESTIMATED FUNDING IMPACT:**

Approximately \$2,000.

**REGULATIONS AND FORMS AFFECTED:**

None.

**CAP NATIONAL HEADQUARTER'S COMMENTS**

None.

**COMMITTEE RECOMMENDATION:**

To be presented at a later date prior to the NEC meeting.

**NEC ACTION:**

**This item was covered and approved in the 1 Nov 01 National Finance Committee Minutes.**

---

**AGENDA ITEM - 5**

**DP-08-1101**

**Action**

**SUBJECT: Change to CAPR 35-5, CAP Officer and Noncommissioned Officer  
Appointments and Promotions  
SWR/CC – Col Fake**

---

**INFORMATION BACKGROUND:**

Under the current promotion process, there is a delay in making promotions effective following their approval. Such delays can add weeks or more to the “time in grade” requirements for future promotions. The logic here is that an officer who is given the approval authority for a promotion should have that authority respected by making the effective date of action consistent with the approval date.

**PROPOSED NEC ACTION:**

The NEC approve a change to the last sentence of CAPR 35-5 paragraph 8, sub paragraph (d) to read: “After validation of the promotion by National Headquarters, the promotion will be effective from the date of approval.”

**ESTIMATED FUNDING IMPACT:**

To be determined.

**REGULATIONS AND FORMS AFFECTED:**

*CAPR 35-5, CAP Officer and Noncommissioned Officer Appointments and Promotions.*

**CAP NATIONAL HEADQUARTER’S COMMENTS**

Recommend the current procedure not be changed at this time.

Up to and including 1985, the date the commander signed the promotion was the date of approval. Due to numerous errors and incomplete paperwork, the regulation was changed in 1986 to require final approval following National Headquarters review and input. The new data automation processes that are currently being developed at National HQ will help eliminate some of the errors that have occurred in the past. These will enable commanders to access a member’s data to more accurately determine if the individual qualifies for promotion.

**COMMITTEE RECOMMENDATION:**

None.

**NEC ACTION:**

**COL FAKE/SWR moved the PROPOSED NEC ACTION.**

**MOTION DIED FOR LACK OF A SECOND**

---

**AGENDA ITEM - 6**

**DP-09-1101**

**Action**

**SUBJECT: CAP Identification Card with Picture  
SWR/CC – Col Fake**

---

**INFORMATION BACKGROUND:**

The increased security at military installations has identified a need for better identification procedures for CAP members. This identification card should include the member's picture. This would also be useful in normal CAP business in order to verify our own members.

**PROPOSED NEC ACTION:**

The NEC approve a new CAP identification card that includes the members picture and that would meet the requirements of the US military, FAA, and other government agencies. If approved, consideration should be given to establishing a priority system for the change over – aircrews and emergency services personnel being the first to transition.

**ESTIMATED FUNDING IMPACT:**

To be determined.

**REGULATIONS AND FORMS AFFECTED:**

To be determined.

**CAP NATIONAL HEADQUARTER'S COMMENTS**

Recommend this agenda item be disapproved.

Approval of military base access has always been at the discretion of the base commander. Requirements vary from base to base. A CAP generated card would not guarantee access to any US military installation. Under increased security, only a controlled ID card generated by a military installation would be recognized. Additionally, National HQ does not have the manpower or equipment to provide ID cards with pictures. Further, if pictures were placed on ID cards, National HQ could not provide a rapid replacement if the card was lost or stolen nor could renewal cards be automatically provided at year-end.

CAP-USAF Comments: To be given at the NEC meeting.

**COMMITTEE RECOMMENDATION:**

None.

**NEC ACTION:**

**COL FAKE/SWR moved, COL GROSHONG/PACR seconded that the NEC adopt a new picture ID card, not intended to replace the current credit card type identification card.**

GEN BOWLING restated the motion: “That the NEC approve some kind of photo ID card.”

GEN BOWLING stated that at a recent meeting of the Air Force Board this issue was discussed and the Air Force Council is looking into the type of ID card that would be appropriate for CAP. If the Air Force is to assist in this endeavor, CAP may have to open up its database to DoD.

COL ALLENBACK emphasized the need for region and wing commanders and the LO staffs to become acquainted with the installation commanders so that the bases will know they have a resource to call upon. Also, Col Allenback stated he would initiate action to remind field commanders of AFR 10-2701 in a proposed letter signed by the new Secretary of the Air Force and the Chief of Staff, USAF. He added that the Air Force is working diligently to help CAP get a new picture ID card.

**COL CHARLES/GLR moved a substitute motion, COL GROSHONG/PACR seconded that the NEC direct HQ CAP to assist the HQ CAP-USAF staff in developing a military identification card.**

**MOTION TO ACCEPT THE SUBSTITUTE MOTION CARRIED**

**SUBSTITUTE MOTION CARRIED**

---

**AGENDA ITEM - 7**

**LG-09-1101**

**Action**

**SUBJECT: Aircraft Identification Markings  
SWR/CC – Col Fake**

---

**INFORMATION BACKGROUND:**

It is important that both civilian organizations as well as military personnel recognize CAP aircraft. In order to do this, CAP aircraft should be marked with CAP letters and the “prop and bars” insignia. This should be done on all aircraft regardless of their current paint scheme.

**PROPOSED NEC ACTION:**

The NEC approve the immediate marking of all CAP aircraft with the corporate seal, the “props and bars”, and the CAP lettering in accordance with the approved scheme.

**ESTIMATED FUNDING IMPACT:**

To be determined. Items referred to are all decals and are currently in stock at the depot.

**REGULATIONS AND FORMS AFFECTED:**

None.

**CAP NATIONAL HEADQUARTER’S COMMENTS**

None.

**COMMITTEE RECOMMENDATION:**

None.

**NEC ACTION:**

**COL FAKE/SWR moved, COL GROSHONG/PACR seconded the PROPOSED NEC ACTION, with the addition of the word “unmarked” between the words “CAP” and “aircraft.”**

**COL FAKE/SWR, with concurrence of Col Groshong, withdrew this motion in favor of the following motion:**

**COL FAKE/SWR moved, COL GROSHONG/PACR seconded that the NEC refer this item to National Headquarters for staffing and report back to the NEC for a fax vote by 3 December 2001.**

**MOTION CARRIED**

## November 2001 NEC Minutes

**FOLLOW-ON ACTION.** The issue of aircraft identification markings is to be staffed at National Headquarters and a proposal sent to the NEC for fax vote by 3 December 2001.

---

**AGENDA ITEM - 8**

**MS-03-1101**

**Action**

**SUBJECT: Ratification of Regulations  
HQ CAP/MS – Mr. Capicik**

---

**INFORMATION BACKGROUND:**

New Constitution Article XX became effective 27 Feb 01. This provision requires that in the normal course of events regulations shall be adopted and maintained by the National Commander and shall be ratified by a majority vote of the National Board. Ratification of regulations not being a power reserved exclusively to the National Board, the National Executive Committee can perform this function when the National Board is not in session.

**PROPOSED NEC ACTION:**

Ratification of the regulations. See attachment 1.

**ESTIMATED FUNDING IMPACT:**

Cost of printing and distribution.

**REGULATIONS AND FORMS AFFECTED:**

All CAP regulations.

**CAP NATIONAL HEADQUARTER'S COMMENTS**

These regulations have been staffed at National Headquarters and approved by CAP-USAF.

**COMMITTEE RECOMMENDATION:**

None.

**NEC ACTION:**

**I. REGULATIONS PRINTED AND DISTRIBUTED:**

**COL GROSHONG/PACR moved and COL GREENHUT/NER seconded that the NEC ratify the publications already printed and distributed to the field—items 7 through 14, attachment 1-1 to agenda item 8. (See attachment 5 for the list of publications.)**

**MOTION CARRIED (8 yes, 4 no, 2 abstained)**

It was noted that the regulations submitted for ratification would greatly increase paperwork requirements. As a result of that discussion, the following motion was offered:

COL GROSHONG/PACR moved, COL KAUFFMAN/CS seconded that the above eight regulations, which were ratified due to legal ramification, be referred to the Paperwork Reduction Advisory Committee, as well as all future regulations, for committee scrutiny.

**MOTION CARRIED**

**FOLLOW-ON ACTION:** Col Kauffman/CS refer this action to the Paperwork Reduction Advisory Committee.

**II. REGULATIONS PENDING PUBLICATION/DISTRIBUTION:**

1. COL FAKE/SWR moved and COL HARTMAN/MER seconded that the NEC ratify CAPR 10-3, Administrative Authorizations.

**MOTION CARRIED**

2. COL CHARLES/GLR moved and COL WALDORF/NCR seconded that the NEC ratify CAPR 35-5, CAP Officer and Noncommissioned Officer Appointment and Promotions, with the following additional changes:

- a. Paragraph 5.a., line 2, at the end of the second sentence, add: “and with concurrence of the Chief of Staff, United States Air Force.”
- b. Figure 1. Promoting authority. For the grade of Brigadier General, the Promoting Authority shall read: “National Board/Chief of Staff, USAF.”

**MOTION CARRIED**

3. COL HARTMAN/MER moved and COL CHARLES/GLR seconded that the NEC ratify CAPR 35-9, Board of Governors and Wing Commander Selection Procedures, with the following additional changes:

- a. Paragraph 4.a. Change “Seven” to “Five.”
- b. Figure 1. Wing Commander Selection Time Line:
- c. Move “Selection of Committee appointed” from block one to the next lower block. (120 Days Prior to End of Term).
- d. Change “90 Days” to “60 Days” (Selection Board submits report to Region Commander).

- e. Change “60 Days” to “30 Days” (Region Commander announces selection of new Wing Commander).

It was noted for the record that there probably should also be a selection process for region commanders.

**MOTION CARRIED**

**4. COL GROSHONG/PACR moved, COL ROBINSON/RMR seconded that the NEC ratify CAPR 60-1, CAP Flight Management, with the following additional change:**

- a. Paragraph 2-5.c. Remove the parenthesis at the end of the paragraph.

**MOTION CARRIED**

**5. COL KAUFFMAN/CS moved, COL FAKE/SWR seconded that the NEC ratify CAPR 70-1, Contracting Management.**

**MOTION CARRIED**

**6. COL ROBINSON/RMR moved, COL GREENHUT/NER seconded that the NEC ratify CAPR 77-1, Transportation, with the following changes:**

- a. Paragraph 9.e. Change the last sentence to read: “Affix the identity number to the lower left rear door of the vehicle using two inch black numerals.
- b. Change attachment 2 to reflect placement and size of identify number.

**MOTION CARRIED**

There was discussion on vehicle routine maintenance and the need for further headquarters staffing.

**COL GROSHONG/PACR moved, COL KAUFFMAN/CS seconded that the NEC refer to HQ CAP/LGT to staff the possibility of including some of the scheduled maintenance in reimbursable expenses (appropriated funds) for all vehicles and report back to the 2002 Winter National Board.**

**MOTION CARRIED**

**FOLLOW-ON ACTION:** Headquarters staffing and inclusion in the 2002 Winter National Board agenda.

---

**AGENDA ITEM - 9**

**ET-04-1101**

**Action**

**SUBJECT: Change to CAPR 50-17, CAP Senior Member Training Program  
NER/CC – Col Greenhut**

---

**INFORMATION BACKGROUND:**

The current CAPR 50-17 states that one of the requirements for completion of Levels IV and V of the CAP Senior Member Training Program and the award of the Paul Garber and Gill Rob Wilson Award includes serving on the staff at a Squadron Leadership School or Corporate Learning Course. This regulation was written prior to the implementation of the Unit Commander Course.

**PROPOSED NEC ACTION:**

The NEC approve a change to CAPR 50-17 as follows: sub section 6-1 f and subsection 7-1 c be expanded to read Squadron Leadership School, Corporate Learning Course or **Unit Commanders Course.**

**ESTIMATED FUNDING IMPACT:**

None.

**REGULATIONS AND FORMS AFFECTED:**

CAPR 50-17, *CAP Senior Member Training Program.*

**CAP NATIONAL HEADQUARTER'S COMMENTS**

National HQ supports this item.

**COMMITTEE RECOMMENDATION:**

None.

**NEC ACTION:**

**COL GREENHUT/NER moved, COL GRAVES/NLO seconded the PROPOSED NEC ACTION.**

**MOTION CARRIED**

**FOLLOW-ON ACTION. Staff notification to field and change to CAPR 50-17.**

---

**AGENDA ITEM - 10**

**CP-03-1101**

**Action**

**SUBJECT: Additions to the list of National Cadet Special Activities  
HQ CAP/CP – Mr. Bean**

---

**INFORMATION BACKGROUND:**

The National Board at the winter meeting in 2000 approved procedures for establishing a cadet activity as a national activity. Since that time there have been some activities established that have met those guidelines. Additionally, in accordance with those same guidelines, new activities are being added to the summer of 2002 schedule to fill identified needs. Consequently, paragraph 20d of CAPR 39-3 needs to be updated to reflect these additions.

**PROPOSED NEC ACTION:**

The NEC approve the following update to the list in CAPR 39-3.

**Add:** The National Honor Guard Academy  
Advanced Technologies Cadet National Activity (ATCNA)  
The National Music Academy  
Aerospace Education Academy at CAP Education and Training Facility, Oshkosh  
Experimental Aircraft Association’s Aerospace Education Academies

**ESTIMATED FUNDING IMPACT:**

None.

**REGULATIONS AND FORMS AFFECTED:**

CAPR 39-3, *Award of CAP Medals, Ribbons, and Certificates*; CAPR 52-16, *Cadet Program Management*.

**CAP NATIONAL HEADQUARTER’S COMMENTS**

Both the Cadet Programs and Personnel Directorates support the proposed action.

**COMMITTEE RECOMMENDATION:**

None.

**NEC ACTION:**

**COL WHELESS/CV moved, COL GRAVES/NLO seconded that the NEC approve the PROPOSED NEC ACTION, with a change to add the word “Military” between the words “National” and “Music” for the third listed national cadet special activity.**

**MOTION CARRIED**

November 2001 NEC Minutes

**FOLLOW-ON ACTION:** Staff notification to the field and change to CAPR 39-3.

COL CHARLES stated that he would like to propose an alternative to the NEC having to change these two regulations (CAPR 39-3, Award of Ribbons for Special Activities, and CAPR 52-16, Special Activities), on a regular basis, because of national cadet special activity additions.

COL CHARLES/GLR moved and COL GROSHONG/PACR seconded that the NEC direct the headquarters staff to look at recommending changes to CAPR 39-3 and CAPR 52-16, authorizing Cadet Programs to establish yearly a list of programs that qualify for National Cadet Special Activities, the list to be approved by the Executive Director. The changes to the regulations are to be submitted to the 2002 Winter National Board for approval.

**MOTION CARRIED**

**FOLLOW-ON ACTION.** Staffing at National Headquarters and inclusion in the 2002 Winter National Board agenda.

---

**AGENDA ITEM - 11**

**Action**

**SUBJECT: Old Business**

---

**1. ITEM: Communications Compliance (2001 August Nat Board, Agenda 10, Item 10)**

**MR. KYSER/DOK; LT COL MOE THOMAS, CAP Special Advisor of Communications; and LT COL DAVID CRAWFORD, CAP Operations Committee Communications Representative provided a slide briefing (Atch 6) with attached ES/Comm Requirements, CAP Communications Equipment Management System (CEMS), and Aircraft VHF-FM Radio Status.**

**COL SKIBA/NFO moved, COL GREENHUT/NER seconded that the NEC adopt the recommendation proposed by the Communications sub-committee of the Operations Committee, which reads:**

**“Radios in service prior to today, manufactured for the band, meeting all National Telecommunications and Information Administration transmitter specs, meeting all receiver specs except maybe 5db outside specs on receiver selectivity, allowed to continue operation until 31 December 2003 or until replaced earlier.”**

**COL SKIBA/NFO, as former Chair of the Operations Committee, emphasized that the input from the Communications sub-committee is a valid field input.**

**MOTION CARRIED (2 abstentions)**

**2. ITEM: Rangers, Inc./Hawk Mountain, PA (May 2000 NEC, Agenda 11, Item 6)**

**COL LEIBOWITZ/GC briefed that the survey to clear the title for Hawk Mountain has not been completed due to the fact that CAP is occupying some land that is not represented on the CAP deed, nor on the deed of any of the abutters. The surveyors are meeting with the local real estate attorney in an attempt to offer recommended alternatives for CAP. Col Leibowitz feels that one option would be an action to quiet the title. He also reminded that the currently appointed Board of Directors of Rangers, Inc. are Gen Bobick/CC, Col Bowling/CV, and Col Simmons/NLO and a new board needs to be appointed. The recommended new board members are: Gen Bowling/CC, Col Kauffman/CS, and Col Graves/NLO. Col Leibowitz stated that it is appropriate for the NEC, as shareholders of Rangers, Inc., to appoint the new Board of Directors. Then at a break, the new directors could meet and elect new officers of the board.**

**COL WHELESS/CV recommended that the Board of Directors of Rangers, Inc. be identified by title rather than name so that their indemnity coverage as officers of CAP would carry forward for that relationship.**

**COL GROSHONG/PACR moved, COL CHARLES/GLR seconded that the NEC appoint the National Commander, National Chief of Staff, and National Legal Officer to the Board of Directors of Rangers, Inc. to replace the existing members.**

**MOTION CARRIED**

**NOTE: DURING A RECESS OF THE NEC, THE BOARD OF DIRECTORS OF RANGERS, INC. CONVENED TO ELECT OFFICERS.**

**COL LEIBOWITZ/GC announced that the Board of Directors of Rangers, Inc. have met and elected new officers. They are: President, Brig Gen Richard Bowling; Vice President, Col Larry Kauffman; and Secretary-Treasurer, Col George Graves. He also stated that the Board of Directors also reaffirmed the instructions to proceed with straightening out the title to the property and transfer title to CAP as soon as possible. After the transfer is completed, Rangers, Inc. would be dissolved.**

---

**AGENDA ITEM - 12**

**Action**

**SUBJECT: Additional New Business**

---

**1. ITEM: Foreign National Membership – Col Pineda/SER**

The NEC agreed that this issue is too broad to be discussed without staffing and voted to return to National Headquarters.

**FOLLOW-ON ACTION:** Returned to National Headquarters for staffing with the results ready for the winter 2002 National Board.

**2. ITEM: Homeland Security Committee - Col Bess**

COL BESS briefed this item. He stated that Homeland Security is driven by DoD regulation with the U. S. Army in charge. The Air Force plan follows the DoD plan, and CAP has OPlan 1000, which follows the Air Force plan. The CAP plan needs some update. The mission is to do what CAP is tasked and funded to do. As a minimum, CAP needs to form at least one Homeland Security Squadron in each wing.

COL ALLENBACK added that the review and update of CAP OPlan 1000 (renumbered) should be completed by the end of December 2001.

*COL KAUFFMAN/CS moved, COL GRAVES/NLO seconded that the NEC authorize wing commanders to form a minimum of one Homeland Security Squadron in each wing. Authorize wing commanders to fund rapid response aircrew training to consist of not more than 4 hours per month per designated squadron. Rapid response training funds will come from wing training budget. Designated squadrons will submit Alert Resource Report through their chain of command.*

**MOTION CARRIED**

**3. ITEM: Avionics/UPS Standardization (Information Agenda A., Eastern Avionics International) – Col Skiba/NFO**

COL SKIBA/NFO, stated that one of the goals of the Aircraft Modernization Committee is to provide a recommendation for standardized, state-of-the-art, cost effective and reliable avionics system for our aircraft fleet. The benefits of this modern technology include improved safety for CAP flight operations, reduced pilot/flight crew workloads, better situational awareness, and increased capabilities. Additional benefits of this modern technology includes equipment reliability, enhanced performance capabilities, and cost effectiveness. UPS Aviation Technologies has demonstrated that the avionics products they produce provide all the above capabilities. UPS Aviation Technologies avionics are currently installed in some CAP corporate aircraft. Their operation has been significantly reliable and cost-effective.

COL SKIBA/NFO moved, COL KAUFFMAN/CS and COL FAKE/SWR seconded that the NEC select UPS Aviation Technologies as the primary provider of avionics products for all future new aircraft purchased for the CAP Corporation and as replacement for avionics being replaced on the existing aircraft fleet. In the event the new aircraft manufacturer is unable to provide the installation of UPS avionics during the manufacturing process, other options for the installation of UPS avionics to ensure standardization shall be considered.

COL BROOKS/EX reminded that he couldn't specify a single-source for the purchase of avionics products.

COL SKIBA/NFO, with concurrence of Col Kauffman and Col Fake, withdrew his motion with the statement that a motion on this item would be offered at a later date.

**FOLLOW-ON ACTION.** Resubmission of a motion dealing with avionics equipment and inclusion in the winter 2002 National Board agenda.

#### **4. ITEM: Change to CAPR 77-1 – Col Groshong/PACR**

COL GROSHONG/PACR briefed this item and handed out a proposed agenda item (Atch 7). He recommended sending this to committee with these comments: "My problem with the current vehicle reporting system is that when it is time for an inspection you do things to make it look good for the inspection, but in the real world it has absolutely no validity as far as what happened. I do not think the current reporting of hours and reporting of mileage on a monthly basis is 100 percent accurate. I would like to see a system based on a table of authorization (TOA). If you have a cadet squadron, to accomplish that mission, you need support of a vehicle. If you have a senior squadron, you need a complement of vehicles to support and do that mission. The same for composite squadrons and headquarters. The Statement of Work requires us, as stated in 5.2.1. ' . . . standards shall include factors such as unit size, unit mission, response time, and the unit's area of operation to substantiate the number and type of vehicles required . . .' That would be taken care of in a TOA or as outlined in Table 1. My idea is to get away from requiring people in the field to report things that are not totally accurate and do not reflect true vehicle status. If we are going to accomplish the CAP mission as outlined under squadron responsibilities, it is obvious and certainly defensible, they must have good equipment to do that. Vehicles are the equipment they need. Therefore, the way we are trying to justify it now with figures that are not necessarily accurate is a waste of time and a waste of our volunteer members' time. If you read staff comments, number c., is there anybody that thinks that is correct? 'There is no demonstrated validity to the hypothesis that demand for vehicles will exceed the supply.' I am recommending that this go to committee so it will come back in a better form with more research."

The NEC agreed to refer this item to the Operations Committee with a report back to the 2002 winter National Board.

**FOLLOW-ON ACTION:** COL KAUFFMAN/CS refer this item to the Operations Committee and inclusion in the 2002 winter National Board agenda.

**5. ITEM: SAR/DR Fund – Col Robinson/RMR**

COL ROBINSON/RMR stated that this item concerns the funding formula for SAR/DR, using that money for the mountain flying clinics. Three wings in RMR do not have state appropriations and do not have enough money to fund the mountain flying clinics. She recommended referring to committee to draft a formula to allow extra funding for mountain flying clinics.

The NEC agreed to refer this item to the Operations Committee with a report back to the 2002 winter National Board.

**FOLLOW-ON ACTION:** COL KAUFFMAN/CS refer this item to the Operations Committee and inclusion in the 2002 winter National Board agenda.

**6. ITEM: Proposed Changes to the CAP Constitution and Bylaws – Col Graves/NLO**

COL GRAVES/NLO stated that the Constitution and Bylaws Committee recommends amendment to the CAP Constitution and Bylaws dealing with complaints against members of the Board of Governors and persons reporting directly to the Board of Governors—two people: National Inspector General and the Executive Director.

**COL GRAVES/NLO moved that the NEC recommend the following changes to the National Board for review and to the Board of Governors for adoption:**

- 1. The following changes to the Constitution and Bylaws, dealing with complaints against members of the Board of Governors, be adopted.**
- 2. CAPR 123-2 be amended to provide that complaints against the National Inspector General are submitted directly to the National Commander.**
- 3. The CAP Employee Handbook be amended to provide that complaints or grievances against the Executive Director are submitted directly to the Chairman of the Board of Governors to be handled in accordance with normal employee complaint or grievance procedures.**

**CONSTITUTION**

- 1. Delete paragraph 1 of Article XV and renumber paragraphs 2 and 3.**
- 2. Amend paragraph 2.c. (2.c is old numbering – 2.b. after changes recommended by NB) of Article X to read: “Recommend to the Board of Governors the removal of the National Commander or National Vice Commander.”**

**BYLAWS**

1. Insert new SECTION 28 as follows:

**SECTION 28**

**COMPLAINTS AGAINST MEMBERS OF THE BOARD OF GOVERNORS**

28.1. Complaints against members of the Board of Governors will be filed with the Executive Director who will refer the complaint to the Board of Governors at their next regular meeting or at a special meeting convened to consider the complaint.

28.2. If the Board of Governors determines that the complaint is timely, it may refer the complaint to the National Legal Officer, the National Inspector General, or any other person to perform a preliminary investigation.

28.3. If the preliminary investigation indicates the likelihood that the actions forming the basis of the complaint occurred and that such actions constitute misconduct involving moral turpitude which creates an appearance of serious impropriety to the public or which may discredit or embarrass the Civil Air Patrol and/or the United States Air Force, the Board of Governors shall give the person against whom the complaint is made the opportunity to rebut or explain his or her actions. If the preliminary investigation indicates the likelihood that the actions forming the basis of the complaint did not occur, or occurred but do not constitute misconduct involving moral turpitude which creates an appearance of serious impropriety to the public or which may discredit or embarrass the Civil Air Patrol and/or the United States Air Force, the Board of Governors shall dismiss the complaint and so inform the complainant.

28.4. The Board of Governors may take any action deemed appropriate by a majority vote of the Board of Governors.

28.5. All activities of the Board of Governors under this Section 28 of the Bylaws shall be accomplished in executive session, the minutes of which shall be sealed and retained with the official corporate records.

28.6. Except as provided in Section 28.3., any member of the Board of Governors against whom a complaint is considered shall not be present or participate in any activities of the Board of Governors under this Section

*COL FAKE/SWR moved, COL GROSHONG/PACR seconded that the NEC table until the next meeting of the National Board.*

**MOTION CARRIED**

**FOLLOW-ON ACTION.** For inclusion in the 2002 winter National Board agenda.

**7. ITEM: CAPR 160-1, The CAP Health Services Program**

The NEC noted that this regulation has been in a working stage for approximately 3 years and has been reviewed by the Development Committee. Because there were some insignia changes, the committee didn't deal with it. The regulation came back and has been reviewed by staff.

*COL KAUFFMAN/CS moved, COL GREENHUT/NER seconded that the NEC table this issue until the next meeting of the National Board.*

**FOLLOW-ON ACTION:** For inclusion in the 2002 Winter National Board agenda.

**8. ITEM: Wear of CAP Uniform While Providing Support to Federal Agencies**

COL GREENHUT/NER stated that current CAP regulations do not allow members to collect compensation while in CAP uniform. Also, FEMA has created some paid positions in Massachusetts, but if members put on their CAP uniform they are in violation of regulation. He proposed that the NEC allow CAP members to appear in uniform when providing support to federal agencies such as FEMA.

*COL KAUFFMAN/CS moved, COL GROSHONG/PACR seconded that the NEC refer this item to the Development Committee.*

**FOLLOW-ON ACTION.** Col Kauffman/CS refer this item to the Development Committee and report back at the winter 2002 National Board.

**9. ITEM: Approval of DSMs and Temporary Promotion to Colonel**

Following the Executive Session, the NEC voted to approve Distinguished Service Medals to Col John Swain and Col Jimmy Huggins for their legislative efforts, and to Col Ernie Pearson for his service as Director, National Staff College. The NEC also voted to promote Lt Col Drew Alexa to the temporary grade of Colonel. Gen Bowling and Col Kauffman pinned colonel epaulets on Col Alexa.

**10. ITEM: Access Permission to Corporate Data (NER/CC – Col Greenhut)**

COL GREENHUT briefed this item and distributed "Proposed CAP permission policies for CAP data/information from the NHQ database (NHQ/Mission Support) (Atch 8).

*COL GREENHUT/NER moved, COL GROSHONG/PACR seconded that the NEC recommend approval of a change to CAPR 110-1 to include the adoption of the solid bullet items listed on the attachment as the CAP official data permission policy. Further, that region commanders informally commit to monitor on a continual basis with their wing commanders to ensure data security and utility are being adequately served by this policy.*

**MOTION CARRIED**

**FOLLOW-ON ACTIONS:**

1. Staff notification to the field and change to CAPR 10-1 to include the approved NEC policy.
2. Region commanders monitor with wing commanders to ensure adequate data security and utility.

**11. ITEM: Salvation Army MOU - HQ CAP/GC, Col Leibowitz)**

COL LEIBOWITZ/GC briefed this item and recommended a change to include use of vehicles as well as aircraft.

*COL WHELESS/CV moved, COL KAUFFMAN/CS seconded that the NEC review the document and forward, as amended, to the Board of Governors for final approval.*

**MOTION CARRIED**

**FOLLOW-ON ACTION. Staff make following changes:**

Paragraph C. 3., line 2, add the words “and vehicles” after the word “aircraft.”

Paragraph C. 3., last line, add the words “boarding aircraft or vehicles,” and delete the word “flight.”

**12. ITEM: NEW POLICIES OF THE NATIONAL COMMANDER:**

1. There will be a safety briefing at every NEC and National Board meeting.
2. There will be enforcement of uniform standards to maintain the appearance of professionalism, even to the degree of individual members checking each other.
3. There are no region, wing, or committee boundaries within CAP (except for legal reasons). This is Civil Air Patrol, the United States Air Force Auxiliary—a team effort for what is good for the organization.
4. For future agendas, the Finance Committee Report will be the last item before Old Business.
5. Directions to the National Headquarters staff: When you do not get required reports from the field or receive reports that are negative or contains no inputs when obviously there should be inputs, call and notify the appropriate region commander.

## November 2001 NEC Minutes

Then it will be the responsibility of the region commander to follow up with the wing commanders.

### **ANNOUNCEMENTS:**

1. Gen Bowling announced the incoming members or changed titles of the National Board/NEC: Col Dwight Wheless, National Vice Commander; Col Larry Kauffman, National Chief of Staff; Col Andrew Skiba, National Finance Officer; Col George Graves, National Legal Officer; Col Joseph Meighan, Jr., National Controller; Chaplain, Col, James Melancon, Chief Chaplain Services; Col Richard Greenhut, Northeast Region Commander; Col Antonio Pineda, Southeast Region Commander; and Col Lynda Robinson, Rocky Mountain Region Commander.
2. Gen Bowling presented NEC badges to Col Al Allenback, Senior Air Force Advisor; Col Graves, Ch, Col Melancon, Col Greenhut, Col Pineda, and Col Robinson.
3. Gen Bowling announced that Auburn University has awarded a 4-year, \$6,600.00 CAP cadet scholarship in the Department of Textile Engineering.

**THE NEC WENT INTO EXECUTIVE SESSION AT 4:30 PM, 3 NOVEMBER 2001**

**THE NEC RETURNED TO OPEN SESSION AT 4:50 PM, 3 NOVEMBER 2001**

**THE NEC ADJOURNED AT 4:55 PM, SATURDAY, 3 NOVEMBER 2001**