

National Board Minutes

**National Board Meeting Minutes
25-26 February 2000**

Washington DC

CIVIL AIR PATROL
 NATIONAL BOARD MINUTES
 25-26 February 2000
 Washington DC

OPEN SESSION

CALL TO ORDERBrig Gen James C. Bobick, CAP
 INVOCATION.....Ch, Lt Col, Robert J. Magee, CAP
 PLEDGE OF ALLEGIANCECol Richard L. Bowling, CAP
 ROLL CALL.....Col Robert L. Brooks, CAP

NATIONAL COMMANDER REMARKSBrig Gen James C. Bobick, CAP
 SENIOR AIR FORCE ADVISOR REMARKSCol Dennis Parkhurst, USAF
 EXECUTIVE DIRECTOR REMARKS.....Col Robert L. Brooks, CAP

NATIONAL BOARD

The National Board is the governing body of the Civil Air Patrol and is comprised of the National Commander, Senior Air Force Advisor (also Commander, CAP-USAF), National Vice Commander, National Chief of Staff, National Finance Officer, National Legal Officer, National Controller, the 8 region commanders, and 52 wing commanders.

NATIONAL OFFICERS

*Brig Gen James C. Bobick, CAP	National Commander
*Col Dennis Parkhurst, USAF	Senior AF Advisor
*Col Richard L. Bowling, CAP	Nat'l Vice Cmdr
*Col Joseph D. McMillan, CAP	Nat'l Chief of Staff
*Col Larry D. Kauffman, CAP	Nat'l Finance Officer
*Col David N. Simmons, CAP	National Legal Officer
*Col Andrew E. Skiba, CAP	National Controller

Col Ralph A. Vogt, CAP	Maryland
Col Roland L. Butler, CAP	National Capital
Col Alvah W. Sulloway, Jr., CAP	North Carolina
Col Hartsell O. Rogers, Jr., CAP	South Carolina
Col H. Click Smith, Sr., CAP	Virginia
Col Bobby R. Anderson, CAP	West Virginia

NORTHEAST REGION

*Col Donald N. Prouty, CAP	Region Commander
Col Karen K. Payne, CAP	Connecticut
Col James F. Linker, CAP	Maine
Col Eric V. Schollmann, CAP	Massachusetts
Col Kenneth J. Herman, CAP	New Hampshire
Col Robert Alex, CAP	New Jersey
Col Richard A. Greenhut, CAP	New York
Col Frederic K. Weiss, CAP	Pennsylvania
Col Jean C. Desmarais, CAP	Rhode Island
Col William E. McManis, CAP	Vermont

GREAT LAKES REGION

*Col William S. Charles, CAP	Region Commander
Col Joseph S. King, Jr., CAP	Illinois
Col Glenn A. Kavich, CAP	Indiana
Col John F. Price, CAP	Kentucky
Col Amy S. Courter, CAP	Michigan
Col Michael Jay Murrell, CAP	Ohio
Col Larry S. Nack, CAP	Wisconsin

SOUTHEAST REGION

*Col Joseph C. Meighan, Jr., CAP	Region Commander
Col Joseph H. Owens, Jr., CAP	Alabama
Col Antonio J. Pineda, CAP	Florida
Col Christopher Franklin, Jr., CAP	Georgia
Col Donald B. Angel, CAP	Mississippi
Col Gerald P. Irons, CAP	Puerto Rico

MIDDLE EAST REGION

*Col Gene D. Hartman, CAP	Region Commander
Col Robert L. Vawter, CAP	Delaware

Col Joe C. Meighan III, CAP

Tennessee

ROCKY MOUNTAIN REGION

NORTH CENTRAL REGION

*Col Shelia J. Waldorf, CAP	Region Commander
Col Rex E. Glasgow, CAP	Iowa
Col Timothy A. Hansen, CAP	Kansas
Col Kevin F. Sliwinski, CAP	Minnesota
Col Jeanette K. Lawson, CAP	Missouri
Col Bruce L. Marxsen, CAP	Nebraska
Col Thomas D. Weston, CAP	North Dakota
Col George L. Colombe, CAP	South Dakota

*Col Gary H. Tobey, CAP	Region Commander
Col William F. Hines, CAP	Colorado
Col Kenneth P. Salzman, CAP	Idaho
Col Jerry W. Hover, CAP	Montana
Col Terry H. Robison, CAP	Utah
Col John M. Scorsine, CAP	Wyoming

PACIFIC REGION

SOUTHWEST REGION

*Col Colin F. Fake, CAP	Region Commander
Col Richard L. McGlade, CAP	Arizona
Col Coleman C. Roth, CAP	Arkansas
Col Mary D. Berkowitz, CAP	Louisiana
Col James P. Norvell, CAP	New Mexico
Col Virginia P. Keller, CAP	Oklahoma
Col Thomas L. Todd, CAP	Texas

*Col Michael L. Pannone, CAP	Region Commander
Col Stephen A. Franklin, CAP	Alaska
Col Larry F. Myrick, CAP	California
Col Daniel D. Bowen, CAP	Hawaii
Col Carl W. Carothers, CAP	Nevada
Col Virginia A. Thompson, CAP	Oregon
Col Dale E. Newell, CAP	Washington

*National Executive Committee

15 Members

OTHER CORPORATE OFFICIALS

Col Robert L. Brooks, CAP	Executive Director
Col Scott Hamilton, CAP	Assistant Executive Director
Col Stanley H. Leibowitz, CAP	General Counsel
Mr. Paul J. Capicik	Director, Mission Support
Mr. Don R. Rowland	Director, Plans & Requirements
Mr. James L. Mallett	Director, Aerospace Education & Training
Mr. William R. Bean	Director, Cadet Programs
Vacant	Director, Personnel
Mr. Thomas E. Hicks	Director, Fin. Management
Ms. Mary Nell Crowe	Director, Marketing & Public Relations
Mr. Glen Atwell	Director, Operations

25-26 February 2000

Contents

OPEN SESSION

Information Agenda Items

1. Lt Gen Kehoe Briefing..... Lt Gen Kehoe4
2. NOAA Briefing..... Roy Dreibelbis6

Action Agenda Items

3. Cooperative Agreement & Statement of Work Confirmation ... Gen Bobick7
4. Board of Governors Structure and Constitution and Bylaws Committee
Recommendations..... Gen Bobick9
5. Committee Reports Committee Chairs13
6. Changes to National Cadet Competition (NCC) Dates.....Mr. Bean18
7. National Cadet Special Activities Program (NCSA)Mr. Bean20
8. Rename Senior Programs..... Col Linker22
9. Old Business24
10. New Business.....25

**SUBJECT: USAF Briefing
Lt Gen Kehoe**

INFORMATION BACKGROUND:

Lt Gen Kehoe will address the National Board concerning the CAP and USAF working relationship in light of the proposed cooperative agreement and statement of work.

GEN KEHOE stated that he was representing the USAF and its efforts to establish a strong and enduring relationship with CAP. He said that very clearly and unequivocally, the Secretary of the Air Force (SAF), the Chief of the Air Force (CSAF), and the Air Force as a whole wants a strengthened, mutually beneficial, and enduring relationship with CAP. He stated that following an internal top to bottom review of the Air Force relationship with the CAP and the management structure of CAP-USAF, the Secretary of the Air Force tasked him to lead a multi-functional effort coordinated across all of the Air Force staffs. This review is to recognize and fix what is wrong between the Air Force and CAP. He added that his team has worked very hard to put the Air Force-CAP relationship on a strong footing, and the SAF and CSAF have been totally supportive of all the efforts undertaken in helping to achieve the goals established. He outlined the goals as follows:

- We need to support the CAP missions and programs that serve the nation so well, and promote the development of character and values in the CAP cadets, and to inspire them to have an appreciation for aerospace.
- We need to build a relationship of trust and confidence between the Air Force and its auxiliary, Civil Air Patrol.
- We have a responsibility to be a good steward of the appropriated federal funds that are channeled through the USAF to support CAP programs and missions. The Air Force and CAP have a shared responsibility to be able to efficiently and effectively manage the use of those particular appropriated dollars, on behalf of the American taxpayer.

He provided the following initiatives and accomplishments achieved over the last few months:

- Established a Management Improvement Team made up of applicable Air Force functional experts, including the CAP-USAF Commander, Col Dennis Parkhurst. Col Felix Grieder led the team.
- Closed approximately two-thirds of the initiatives contained in the internal review—many had to do with Air Force deficiencies.
- Clarified many unresolved long-standing policy and procedural issues that have plagued the Air Force's part of the effectiveness in having a relationship with CAP.
- Drafted documents, some of which CAP will deal with during the National Board meeting. Those documents are necessary in order to comply with the Grants and Agreements Act passed by Congress as well as the DOD regulations that govern grants and agreements.

February 2000 National Board Minutes

He referenced the very positive and constructive meeting held in December 1999 between Air Force and CAP officials at which time a positive rapport was established and led to the beginning of an opportunity to establish mutual trust. In January 2000, the negotiations began on the documents to be considered at this meeting. A negotiating team made up of CAP and Air Force people was able to agree in principle on the cooperative agreement and statement of work, which defines the relationship. In early February 2000, Gen Bobick and Gen Kehoe signed a joint progress letter that was presented to interested congressional delegations telling them how much progress had been made. Quickly thereafter, CAP leadership together with Gen Kehoe and other Air Force staff, personally visited congressional delegations and staffers to tell them that CAP and the Air Force jointly were going down a new path. Air Force and CAP staffs have continued to work to refine these documents. Gen Kehoe stated that all the discussions have been conducted in an atmosphere of openness, frankness, and mutual respect, and the CAP leadership has very well represented the CAP membership. He said that he had seen a spirit of compromise and is very pleased and very optimistic about the work accomplished because both the Air Force and CAP are committed to getting this relationship right. Gen Kehoe added, "We have now reached a very critical point in the work we are doing and need to move forward, particularly with what we have been calling these four pillars: cooperative agreement, statement of work, draft legislation, and a governing board structure for CAP. I am aware that there are concerns and I want to address two of those concerns right now up front, in a general way. There are some that think the Air Force wants to control CAP. That is not the case--not at all. If you read these draft documents that have been prepared, we have worked to create a balanced involvement and influence—not trying to get the Air Force where it has a controlling say-so in what you do. We recognize that the essence of your organization lies in the volunteer structure that you have--the volunteers that make up this organization. We are not trying to control CAP. I am aware that there is some concern about the future of the National Board structure. The Air Force is silent on that. We have no intention to try to influence what sub-structure you have beneath this governing board which should be the overarching policy guidance body. But the day-to-day management and the execution of the goals and direction of the CAP we leave in the hands of the CAP and your management structure at Maxwell—your Executive Director and his headquarters and your volunteer structure." Gen Kehoe reviewed CAP's early history, especially during World War II. He stated: "If you go back to the initial rich days of CAP, all the way up until today, you teach character and values to our young men and women of our nation. You teach them about the importance of public service, and you give them an appreciation for aviation and what it means. It is obvious to me that we have mutual values, mutual interests, and need to work together. Moreover, you perform some very vital and important missions for our nation. There are missions where the Air Force would not have sufficient resources to cover them, whether it is search and rescue, or some of the drug-related missions. Those are areas where you are a very important complement to what our Air Force might be expected to do in those same areas, but doesn't have sufficient resources. Just like what was true in World War II when you started. The Air Force wants that rich legacy to continue. In summary, I think it is time that we move forward together. I think it is time to be bold. Your leadership has shown a willingness to take that first step. It is our hope that you will join them after your deliberations in embracing the future and, I will say, LETTING IMAGINATION TAKE FLIGHT." Gen Kehoe closed by reading a letter signed by the SAF and CSAF.

**SUBJECT: NOAA Briefing
Roy Dreibelbis**

INFORMATION BACKGROUND:

The National Oceanic and Atmospheric Association is planning the phase out of satellite monitoring of 121.5/243.0. This will have an impact on the way CAP conducts search and rescue operations. Roy Dreibelbis will give a briefing on the phase-out timetable and respond to questions.

MR. MATTA provided a slide briefing. The briefing will also be put on the SARSAT web site. A handout was provided entitled, "COMPARISON OF THE 406 MHz AND 121.5 MHz DISTRESS BEACONS" (See Atch. 1).

MR. MATTA asked for CAP support at the national level to help educate the aircraft owners and pilots. The message he wants to get out is about the advantages of the 406 system and to tell them about the phase-out of the 121 system in 2006.

GEN BOBICK pledged CAP support and stated that the information is of mutual benefit to everyone.

FOLLOW ON ACTION: Inclusion of information on the SARSAT web and distribution to the field by DOK.

AGENDA ITEM 3

EX-02-0200

Action

**SUBJECT: Cooperative Agreement & Statement of Work Confirmation
Gen Bobick – National Commander**

INFORMATION BACKGROUND:

The cooperative agreement & statement of work developed between CAP and USAF will be presented for confirmation.

PROPOSED NATIONAL BOARD ACTION:

The National Board approve the cooperative agreement & statement of work.

ESTIMATED FUNDING IMPACT:

To be presented.

HQ STAFF COMMENTS:

None.

COMMITTEE RECOMMENDATION

None.

REGULATIONS AND FORMS AFFECTED:

None.

NATIONAL BOARD ACTION:

COL NACK/WI moved, COL BESS/TX seconded the motion that the National Board approve the cooperative agreement & statement of work as submitted.

COL KING/IL moved to postpone, COL PANNONE/PACR seconded the motion to postpone the motion to confirm the cooperative agreement & statement of work until the August 2000 National Board meeting to enable CAP to pursue obtaining an exemption from OMB Circulars, via legislation.

MOTION TO POSTPONE FAILED

COL SCORSINE/WY moved a substitute motion, COL HINES/CO seconded the substitute

February 2000 National Board Minutes

motion that the National Board approve, in principle, the cooperative agreement and statement of work. The National Board authorizes the Executive Director to execute these documents in final form when issues identified in the comments to the drafts included in the agenda are resolved to the satisfaction of the CAP National Commander and Executive Director as a result of continuing negotiations.

MOTION TO ACCEPT THE SUBSTITUTE MOTION CARRIED

SUBSTITUTE MOTION CARRIED (one opposed) (one abstention)

FOLLOW ON ACTION: Continued negotiation of documents by CAP EX for final approval by the National Commander.

AGENDA ITEM 4

EX-03-0200

Action

**SUBJECT: Board of Governors Structure and Constitution and Bylaws Committee
Recommendations
Gen Bobick – National Commander**

INFORMATION BACKGROUND:

Changes to the Constitution and Bylaws are required to implement the changes developed for the new Executive Board structure. A separate package containing the changes was mailed to National Board members.

PROPOSED NATIONAL BOARD ACTION:

The National Board approve the changes to the Constitution and Bylaws.

ESTIMATED FUNDING IMPACT:

To be determined.

HQ STAFF COMMENTS:

None.

COMMITTEE RECOMMENDATION

See Constitution and Bylaws Committee report.

REGULATIONS AND FORMS AFFECTED:

CAP Constitution and Bylaws.

NATIONAL BOARD ACTION:

COL SIMMONS/NLO, Constitution and Bylaws Committee Chair, and other committee members provided a briefing to introduce the proposed governance structure.

COL SCORSINE/WY moved, COL BOYD/KS seconded the motion that the National Board approve, in principle, the Board of Governors as the body which will oversee the operations of CAP. The board is to be developed in accordance with the recommendations of the Constitution and Bylaws Committee. The committee is instructed to produce a final revision of the governing organizational documents for presentation and adoption at the August 2000 National Board meeting taking into account the comments of the board received here during discussion.

MOTION CARRIED (1 opposed) (1 abstention)

A handout was provided which outlined the FUNCTIONS OF THE BOARD OF GOVERNORS

February 2000 National Board Minutes

and FUNCTIONS OF THE NATIONAL BOARD (See Atch. 2)

COL BOWLING/CV moved COL SIMMONS/NLO seconded the motion that the National Board reconsider the Constitution and Bylaws changes.

MOTION TO RECONSIDER THE PREVIOUS MOTION CARRIED

The previous motion was opened for discussion to provide comments to the Constitution and Bylaws Committee. This included a provision for the board to be allowed to continue to provide comments to the committee until 15 March 2000. The committee is to consolidate all the board's comments in a final version of the governing organizational document and that version is to be sent to the National Board not later than 30 May 2000.

ORIGINAL MOTION CARRIED UNANIMOUSLY

FOLLOW ON ACTION: The Constitution and Bylaws Committee is to provide a final briefing on their proposal for the National Board structure no later than 30 May 2000. The proposed structure is to be included in the August 2000 National Board agenda for board member discussion and final vote.

SUBJECT: Draft Legislation, Chapter 909—Civil Air Patrol (Draft #22)
(See Atch 3 and 4)

COL NACK/WI moved COL SLIWINSKI/MN seconded the motion to postpone the discussion on the draft legislation until Saturday morning. (Delay would allow board members to receive the updated draft Friday afternoon, discuss it Friday evening, and work on it Saturday morning).

MOTION CARRIED UNANIMOUSLY

CONTINUED ON SATURDAY MORNING.

COL SCORSINE/WY moved, COL SALZMAN/ID seconded the motion that the National Board approve in principle the submission to Congress of joint revisions to 10 U.S.C. 9441 (the CAP Supply Bill). The National Board authorizes the CAP National Commander to agree to the final draft language upon resolution to his satisfaction in accordance with the guidance provided by the board on the remaining issues.

COL PANNONE/PACR moved COL NACK/WI seconded the motion that the National Board postpone consideration of this legislation until the next regularly scheduled meeting of the National Board in August 2000.

MOTION TO POSTPONE DEFEATED

GEN BOBICK reminded that the discussion now reverts to the original motion.

A lengthy discussion followed with several suggestions for change as well as explanations as to why some of the provisions are included. There was very strong support for the LO structure, even when the program reverts to the Air Force.

February 2000 National Board Minutes

GEN KEHOE stated that the approach taken in developing this document was to update the current legislation. The aim is to legitimize some of the things that the Air Force is already doing for CAP that are not covered by current legislation. It will also open the door to other kinds of support that the Air Force might like to do in the future. He pointed out two major areas that are significant steps forward. One is the linkage to Title 36 and the purposes of CAP and the missions it performs. Paragraph (b) clearly legitimizes the use of the assets that CAP acquires through federal funds for use in other activities. Also, in Paragraph (c), support for CAP as the Auxiliary of the Air Force, the broader aspects of the purposes of the CAP have been embraced, including cadet program and aerospace education, which have not been covered before. He also stated that Paragraph (d) would settle the issue of federal funds appropriated for CAP.

GEN KEHOE commented that the discussion of the board members to give guidance to the CAP leadership is very important. He added that this is a very important step forward by the Air Force in that they have acknowledged in a much more definitive way the linkage to Title 36 and CAP's purposes. Also, the Air Force has embraced the broader aspects in terms of support and clearly authorize the Secretary to provide broader support as he sees it in the best interest of the Air Force for promoting the activities that CAP is involved in.

COL COURTER/MI moved a substitute motion, COL MURRELL/OH seconded the substitute motion that the National Board approves in principle the submission to Congress of joint revisions to 10 U.S.C. 9441 (the CAP Supply Bill). The National Board authorizes the negotiation with a draft of the document to be submitted to the National Board at least 30 days prior to seeking approval of the National Board.

It was noted that in order for the proposed draft legislation to be considered by the appropriate congressional committees, it needs to be submitted by mid March.

It was agreed that CAP and Air Force negotiating teams would consolidate all of the input for consideration by the National Board during the current session. This action was determined to be a continuation of the discussion of the substitute motion on the floor. After approval by the National Board, the draft would still require official Air Force approval prior to submission to Congress.

COL WEISS/PA moved to amend, COL SLIWINSKI/MN seconded the amendment that the National Board delete the words, "at least 30 days."

MOTION TO AMEND CARRIED

SUBSTITUTE MOTION AS AMENDED CARRIED (2 opposed) (3 abstentions)

More discussion followed with reference to paragraph (3) on page 5, and an informal poll was taken on whether the National Board should have ratification over changes to the CAP Constitution and Bylaws or delete that power from the Board of Governors and retain it at the National Board. The board determined ratification was the will of the body.

An ad hoc committee composed of Board members was appointed to develop ratification

February 2000 National Board Minutes

rationale and report back to the board. This action fulfilled the requirements of the above amended substitute motion. A copy of the changes was distributed to the board.

COL SCORSINE/WY moved, COL ANGEL/MS seconded the motion that the National Board approves in principle the submission to Congress of joint revisions to 10 U.S.C. 9441 (the CAP Supply Bill). The National Board authorizes the CAP National Commander to agree to a final draft upon the resolution to his satisfaction in accordance with the guidance provided by the board.

COL COURTER/MI moved a substitute motion, COL CHARLES/GLR seconded the substitute motion that the National Board approves the submission to Congress of joint revisions to 10 U.S.C. 9441 (the CAP Supply Bill). The National Board authorizes the CAP National Commander, barring substantive changes, to agree to the final draft language upon the resolution to his satisfaction and in accordance with the guidance provided by the board.

MOTION TO ACCEPT THE SUBSTITUTE MOTION CARRIED (1 opposed) (3 abstentions)

MOTION CARRIED (1 opposed) (2 abstentions)

**SUBJECT: Committee Reports
CAP/NCS – Col McMillan**

1. Development Committee – Col Convery

COL McMILLAN presented the recommendations of this committee in the absence of Col Convery. (Committee minutes dated 18 Jan 2000 included in the agenda)

The following identified paragraphs refer to the development committee minutes:

Paragraph 3.a. Veterans of Foreign Wars Award for Unit Cadet NCOs and Unit Cadet Officers of the Year

COL McMILLAN moved that the National Board approve the VFW award for unit cadet NCOs and unit cadet officers of the year.

MOTION CARRIED

FOLLOW ON ACTION: DP to make changes in appropriate CAP regulations and send implementing instructions to the field.

GEN BOBICK clarified that this award comes with a medal similar to the AFA awards. The cadets are not allowed to wear the medal on the blue uniform but it does come with an accompanying ribbon so they are to wear the ribbon.

Paragraph 3.b. Standardized Uniform for Honor Guards

COL McMILLAN moved that the National Board approve the standardized uniform for Honor Guards. (It was clarified that both male and female cadets wear the male service hat with rear leather chinstrap).

MOTION CARRIED (one opposed)

FOLLOW ON ACTION: DP and CP to make changes in appropriate CAP regulations and send implementing instructions to the field.

Paragraph 3.c. Historian Specialty Badge

COL McMILLAN moved that the National Board approve the recommendation for the Historian Badge.

COL FAKE/SWR moved to amend the recommendation from only one level of badge to continue to keep the technician, senior rating, or master rating on that badge.

February 2000 National Board Minutes

GEN BOBICK reminded that an amendment to committee recommendation would require the issue to be returned to committee for action.

COL McMILLAN reminded that the only options available to the board are to accept the recommendation of the committee, reject the recommendation of the committee, or send it back to the committee with further instructions.

COL SCHOLLMANN/MA moved, COL CHARLES/GLR seconded the motion to send this item back to committee with a recommendation that the badge itself have a more explicit design indicative of what it represents, to include the three levels.

MOTION CARRIED (1 opposed)

FOLLOW-ON ACTION: Historian specialty badge sent back to the development committee for design revision.

Paragraph 3.d. Dues Structure

COL McMILLAN reported that the development committee did not recommend an increase in region dues.

COL McMILLAN moved that the National Board approve the recommendation that acceptance of wing dues at National Headquarters for new memberships would be of great assistance to the wings, change effective 1 Oct 2000.

MS. PARKER/DP explained that this action would alleviate the need for individual new members to write two checks—one to National Headquarters for national dues, region dues, and handbook, and a second check directly to wing for wing dues.

MOTION CARRIED (one opposed)

FOLLOW-ON ACTION. DP and FM make changes to appropriate CAP regulations and send implementing instructions to the field.

Paragraph 3.e. Staff College Ribbon

COL McMILLAN moved that the National Board approve the recommendation for a staff college ribbon, as proposed.

COL SCHOLLMANN/MA moved, COL OWENS/AL seconded the motion to send this item back to committee with a recommendation to reconsider the letters and make the ribbon more appropriate for wear on the uniform. (NOTE: Having one staff college ribbon was acceptable).

MOTION CARRIED

FOLLOW-ON ACTION. Staff college ribbon sent back to the development committee with direction that the ribbon is fine but to reconsider a more appropriate way, in line with the CAP history, to reflect the five different colleges. For example: stars or oak leaves.

Paragraph 4.a. Authorization of Plain Gray Epaulet

A suggestion was made that CAP produce a plain gray epaulet with “SM” embroidered on it for wear by senior members without grade. The committee does not recommend this.

COL McMILLAN moved that the National Board approve the recommendations of committee that a change was not warranted.

MOTION CARRIED

Paragraph 4.b. Wing Commander Selection Process.

COL McMILLAN briefed that the committee tabled this item in order to further consider the procedures.

COL SALZMAN/ID moved COL GREENHUT/NY seconded the motion that the National Board establish a time-line for committee reports. Specifically, that the development committee submit a final report to the August 2000 National Board meeting concerning the wing commander selection process.

MOTION CARRIED (1 opposed) (1 abstained)

FOLLOW-ON ACTION: Notification to development committee and inclusion in the August 2000 National Board agenda.

Paragraph 4.c. Establishment of the Middle East Region Honor Guard Academy as a National Activity

COL McMILLAN reported that the committee felt that the decision should be referred to the cadet program directorate for evaluation and a recommendation. CP is currently reviewing.

2. Strategic/Tactical Evaluation and Planning – Col Tobey

COL TOBEY provided a slide briefing. A paper copy was included in the agenda.

COL TOBEY moved that the National Board approve the long-term objectives as presented. (See Atch 5).

MOTION CARRIED

FOLLOW ON ACTION: Implementation of long term objectives.

3. Operations – Col Skiba

COL SKIBA briefed the committee minutes. A copy was included in the agenda.

The following identified items refer to the operations committee minutes:

Item 1. Assignment of a Twin Engine Aircraft to the Alaska Wing

The recommendation of the committee verified a need for the aircraft and suitability of the Norman-Briton Islander aircraft to fill that need.

Item 2. Forward Looking Infrared Radar (FLIR) Use in Civil Air Patrol

COL SKIBA moved that the National Board approve the recommendations of the committee, with the following changes:

The second paragraph reads: “The period to obtain the Supplemental Type Certificate (STC) and develop a test program should be no longer than 1 year from the Civil Air Patrol approval date.” (Delete second sentence).

The fourth paragraph reads: “All further development of FLIR programs within CAP will be coordinated and approved through National Headquarters.”

MOTION CARRIED

FOLLOW ON ACTION: DO make changes to appropriate CAP regulations and send required notifications to the field.

4. Education and Training - Col Pearson

COL McMILLAN gave the education and training committee report in the absence of Col Pearson. He reported that this committee is still working on many of the issues that were

February 2000 National Board Minutes

included in an interim report submitted to the Nov 99 NEC. The committee members will be meeting at the upcoming NCASE. They will continue to work on the issues that they have before them which are rather extensive and involved and will probably take some time before they are ready to make recommendations.

5. Governance – Col Franklin

ITEM: Request to Increase Pacific Region Dues

COL FRANKLIN reported that the committee felt the issue was larger than just a request to raise Pacific Region dues by one dollar. He requested more time to deliberate and seek more information based on CAP total national needs and requirements.

**SUBJECT: Changes to National Cadet Competition (NCC) Dates
HQ CAP/CP - Mr. Ray Bean**

INFORMATION BACKGROUND:

The National Cadet Competition is currently being conducted between Christmas Day and New Year's Day at Maxwell AFB, Alabama. Over the last two years airlift support for the event has become increasingly more difficult to secure. This year it was unsure as to whether four Regions would be represented until about 10 days before the event. One team had their airlift home cancelled and had to fly home commercially. In some cases teams drive to the competition facing long drives which dictate leaving the day after Christmas if not sooner. Firm airlift transportation to the competition has become even more tenuous than ever. CAP-USAF has told us to expect these transportation difficulties to continue for the foreseeable future.

Further, CAP-USAF suggests that with the high "ops tempo" for USAF airlift resources, we can expect it to be very difficult to have airlift crews fly during the Christmas period. As an example, many Air National Guard airlift units stand down during the period. In addition, conducting NCC during the Christmas period disrupts family holiday plans for all involved, including the participants, escorts, and judges. A move to summer offers possibilities for better airlift support and the opportunity for families to include the competition in their summer vacation plans. (No one can guarantee more airlift support, but there are more opportunities for a "mission-tie" during this time frame.)

Additionally, a move to the summer time-frame opens up many other venues as possible locations for the competition. There are several potential locations including Maxwell AFB where the competition can be held. All have advantages and disadvantages that need further exploration. (The primary limiting factor is billeting, but other factors need to be considered as well.) The headquarters staff is collecting that data and analyzing it now.

Moving NCC to the summer would require the competition to resume in the summer of 2001. This would provide time for 1) regions to adjust their team preparation and selection schedule to the new schedule, and 2) the NCC rules rewrite committee to complete their work. In addition, research and selection of a site can be completed at a reasonable pace so as to announce the site approximately one year in advance.

PROPOSED NATIONAL BOARD ACTION:

The National Board approve moving the National Cadet Competition to summer, beginning in 2001. The site is to be determined by the HQ staff and applicable volunteers, and announced no later than the National Board meeting in August 2000.

ESTIMATED FUNDING IMPACT:

To be determined.

HQ STAFF COMMENTS:

None.

COMMITTEE RECOMMENDATION

To be presented at the National Board.

REGULATIONS AND FORMS AFFECTED:

CAPR 52-16, *Cadet Program Management*
Future CAP Regulation on National Cadet Competition

NATIONAL BOARD ACTION:

COL CHARLES/GLR moved, COL MURRELL/OH seconded the motion that the National Board approve moving the National Cadet Competition to summer, beginning in 2001. The site is to be determined by the HQ staff and applicable volunteers and announced no later than the August 2000 National Board meeting.

COL NEWELL/WA moved to amend, COL FRANKLIN/AK seconded the amendment that the National Board approve a policy that, beginning in 2001, the site for the NCC be rotated annually among the eight regions.

MOTION TO AMEND DID NOT PASS

ORIGINAL MOTION CARRIED (2 opposed)

FOLLOW-ON ACTION: CP consideration of suggestions by board members and inclusion in the August 2000 National Board agenda.

**SUBJECT: National Cadet Special Activities Program (NCSA)
HQ CAP/CP - Mr. Ray Bean**

INFORMATION BACKGROUND:

Over the last 15 months, the cadet programs directorate has been approached by individuals and organizations to give national status to a cadet activity and bring the activity under the auspices of the National Cadet Special Activities Program (NCSA). An activity with that status is eligible for corporate funding as seed money, and the attendees are entitled to wear the national activity ribbon. Therefore to ensure the integrity of the NCSA program and to be responsible stewards for corporate funds, it is important that the cadet programs directorate provide a degree of standardization and quality to activities seeking "national" status.

To that end, the cadet programs directorate developed the following guidelines and procedures:

1. The activity demonstrated success at the wing and/or region levels
NOTE: For those activities proposed from "scratch," the cadet programs directorate works on a case-by-case basis with the sponsor to assess the potential national success of the proposed activity before launching it.
2. The activity sponsor or director submits for approval at least the following to HQ CAP/CP:
 - a. A detailed syllabus containing course goals and objectives, desired learning outcomes for blocks of instruction, and a general description of the course
 - b. A notional schedule
 - c. A budget to include a suggested activity fee for participants
 - d. A brief description of the anticipated staff requirements & the skills needed
 - e. A brief three to five year plan that describes the activity sponsor or director's vision of the future for the activity.
3. The activity demonstrates that it satisfies a national need and has the ability to draw participants from a national base.

Once HQ CAP/CP has reviewed the requisite materials, CAP/CP will ask the activity director or sponsor to conduct the activity on a trial NCSA status. The cadet programs directorate and applicable volunteers are responsible for evaluating the trial NCSA.

NOTE: Cadets and seniors are not authorized the NCSA ribbon for activities that are in trial status. However, the NCSA ribbon may be awarded retroactively if the activity receives confirmed national activity status.

Once an activity has reached NCSA status, then the cadet programs directorate, in coordination with applicable volunteers, will be responsible for:

1. Selecting the activity director (Normally, the person directing the activity at the time of its application for national status. The activity director will select his or her staff in coordination with the cadet programs directorate.)

February 2000 National Board Minutes

2. Selecting the activity site (In coordination with the activity director. Normally the site where the activity is being held at the time of application for national status.)
3. Funding (Through the normal budgeting process and the activity fees.)
4. Provide the normal administration for the activity as part of the overall NCSA program.

Once the activity exhibits the ability to draw participants from across the nation and has a successful evaluation, HQ CAP/CP may accept the activity as a NCSA and advertise it in the *CAP News*.

HQ CAP/CP may determine that a NCSA no longer meets the standards or the need and may remove an activity from the NCSA listing. This listing is usually published in the November *CAP News*.

The National Board may also vote to add or remove an activity on the NCSA listing, but the procedures listed here would still apply.

PROPOSED NATIONAL BOARD ACTION:

Endorse the procedures used by the cadet programs directorate.

ESTIMATED FUNDING IMPACT:

No immediate impact.

HQ STAFF COMMENTS:

None.

COMMITTEE RECOMMENDATION

To be presented at the National Board.

REGULATIONS AND FORMS AFFECTED:

None.

NATIONAL BOARD ACTION:

COL HINES/CO moved COL KING/IL seconded the motion that the National Board endorse the above procedures to be used by the cadet programs directorate.

MOTION CARRIED (1 opposed) (1 abstention)

FOLLOW ON ACTION: CP implementation of new procedures.

AGENDA ITEM 8

ET-01-0200

Action

**SUBJECT: Rename Senior Programs
ME Wg CC – Col Linker**

INFORMATION BACKGROUND:

The military, business, and non-profit corporations make educating their members an on-going process. Most of these organizations call their educational programs, “Professional Military Education,” “Professional Development,” or “Continuing Education”. In CAP, we have labeled leadership training for seniors simply as “Senior Programs”.

The "Senior Programs" label is ambiguous, especially for new senior members; it does not convey its mission well. Further, with the advent of the Senior Training Program for Cadet Leaders, Unit Commander’s Course, and other specialized senior member seminars which are independent from the Senior Program itself, it would be beneficial to rename the Senior Member Training Program to encompass all leadership training available to senior members.

This change could also spur seniors to view senior members training in a new, positive light, thereby, increasing the professionalism of the membership.

PROPOSED NATIONAL BOARD ACTION:

The National Board approve that the Senior Programs Directorate should be renamed “Professional Development”. Change staff officer titles to DCS/Professional Development, Director of Professional Development, or Professional Development Officer as applicable to the echelon. The symbol, “PD” should replace “ETS”. The structured program (Levels I-V) would be renamed “The Senior Member Professional Development Program”.

ESTIMATED FUNDING IMPACT:

None.

HQ STAFF COMMENTS:

This recommendation seems to have merit and should be referred to the Education and Training Committee for further consideration and a formal recommendation. Over 60 manuals, pamphlets, forms, or videos would require updating or changing to implement this name change.

COMMITTEE RECOMMENDATION

To be presented at the National Board.

REGULATIONS AND FORMS AFFECTED:

February 2000 National Board Minutes

CAPR 20-1, CAPM 50-17, CAPP 50-1, and CAPP 204 would need to be edited to reflect these changes upon their next publication.

NATIONAL BOARD ACTION:

COL LINKER/ME moved COL FRANKLIN/GA seconded the motion that the National Board approve the above PROPOSED NATIONAL BOARD ACTION as written.

MOTION CARRIED (1 abstention)

FOLLOW-ON ACTIONS: ET to make changes to applicable regulations/manuals as they are revised and notify the field of the changes.

AGENDA ITEM 9

Action

SUBJECT: Old Business

There was no old business to come before the board.

AGENDA ITEM 10

Action

SUBJECT: New Business

1. ITEM: New Cadet Aerospace Education Program (ACTION)

COL SALZMAN/ID moved, COL SCORSINE/WY seconded the motion that the National Board accept the proposed resolution that the National Commander and the Executive Director take all actions necessary, including, but not limited to the reprogramming of necessary funds and the employment of temporary personnel to:

- **Immediately direct the fielding of the completed components of the cadet aerospace education materials to all squadrons, cadet and composite;**
- **Direct the immediate completion of all in-progress cadet aerospace education materials, including instructional aids. Such direction shall include the provision of adequate resources to accomplish the task, and contemplates, if necessary, the outsourcing of various aspects of the production process, i.e. graphic arts, videography, etc.;**
- **Ensure the distribution of the completed cadet aerospace materials, including instructional aids, to the squadron level, not later than 1 September 2000;**
- **Provide for a feedback loop and annual quality review of the educational materials so distributed, with a revision schedule in sync with the standard elementary school calendar.**

COL MALLETT/ET provided staff comments and presented a slide briefing

MOTION CARRIED (1 opposed) (4 abstentions)

FOLLOW-ON ACTION: Implementation as money permits. GEN BOBICK praised the efforts to date on the development of a program that deals with a 10-year-old as well as a 20-year-old. He added this is the first step in that direction. He also cautioned that if money were not available in FY00, every effort would be made to deal with it for FY01.

2. ITEM: Report from the Rapid Response Coordinator (INFORMATION)

COL THOMMIE HERNDON briefed on his recent visit with the Director of FEMA, and provided an update on the National Operating Center. He received positive feedback from several wings who have the capability with aircrews to do photo imaging with digital cameras, 35 mm, video/audio, and slow-scan. He stated that CAP is on the line to support FEMA in a rapid response way. Col Herndon also provided information on support of another customer--the U. S. Customs Service. In March, CAP will be flying the border in Canada out of Washington State; flying an aircraft in Riverside, CA; another airplane on the border in El Paso, TX; and one in Lake Charles, LA. He added: "We are going to take those images and use the Internet to send the files of those pictures and images out to Riverside. We will have a web page set-up at the NTC and send them up to Customs at National in Washington, DC. When we get the web page set up, we will get those addresses out to everyone so you can see what we have."

3. ITEM. Development of a Database of Qualifications of Members (ACTION)

COL WEISS/PA moved COL KAUFFMAN/NFO seconded the motion that the operations committee investigate the feasibility of the development of a database to be used in checking out the qualifications of members and developing a physical resource that can be inputted by the wings and used by everyone.

It was clarified that because there are no checks and balances for a pilot being grounded in one wing and simply moving on to another wing. The intent of this motion is that existing software used by various wings be adapted and standardized for use by all.

MOTION CARRIED (1 opposed) (3 abstentions)

FOLLOW-ON ACTION: Col McMillan task the operations committee to investigate the feasibility of the development of a standardized database.

4. ITEM. Annual Report to Congress

COL LINKER/ME complimented the Annual Report to Congress, but called attention to the errors in the SAR/CD statistics. He suggested that all statistics be posted on the net so that the wings can check them for accuracy before they are printed.

GEN BOBICK stated that this would be handled administratively by DO and PA. He also complimented the staff, including the printing plant, for a very professional product.

FOLLOW ON ACTION: DO and PA to post Report to Congress statistics on CAP web site prior to publication so that wings can check for accuracy.

5. ITEM. Cost of National Cadet Competition (NCC) (ACTION)

COL THOMPSON/OR pointed out that for the last several years, wing commanders have expressed concern over the costs involved in getting teams to wing, region, and national competitions. There are also problems with getting teams together to practice and the problems of small wings having to go outside the wing to get enough members.

COL THOMPSON/OR moved COL MARXSEN/NE seconded the motion that the National Board task the education and training committee with looking into the cost effectiveness of the NCC and to recommend if it needs to stay an activity or be abolished.

MOTION FAILED

6. ITEM. Problems with Electronic Transfer of Funds to Wings (ACTION)

COL SCHOLLMAN/MA stated that a lot of money is being sent electronically to the wings with

February 2000 National Board Minutes

no identifying documentation. His wing has not been able to resolve this issue and assumes other wings have the same problem.

COL SCHOLLMANN/MA moved, COL OWENS/AL seconded the motion that the National Board direct the Executive Director to research the problems with the electronic transfer of funds to the wings.

MOTION CARRIED UNANIMOUSLY

FOLLOW-ON ACTION: Executive Director research the issue of funds being transferred electronically from National Headquarters to the field without any corresponding identification of the funds. Col Brooks/EX requested that specific problems be e-mailed to him.

7. ITEM. Vehicle Study (INFORMATION)

COL PARKHURST briefed that in the recent DOD/IG report there was a request to stop the acquisition of vehicles until the completion of a vehicle study. Since that report came out, there has been a rather large number of requests to acquire donated vehicles. He said that was not quite in accordance with where the DOD/IG report thinks CAP should go.

GEN BOBICK added: “We can’t accept any vehicles, donated or otherwise, until we complete the study. We were not responsive to the Air Force-requested vehicle study, but have now started our own unilateral study, and you must respond to this study. Let’s move forward with this study in an expeditious manner.”

8. ITEM. Request to Use the CAP Mailing List for National Guard Recruitment

COL MURRELL/OH stated that one of his tasks as Ohio wing commander is to reinvigorate an estranged relationship between Ohio wing and the National Guard entities in Ohio. He added that Ohio has a 100 percent college tuition scholarship program for cadets that join the National Guard program, and they have requested that they be allowed to send information on recruiting including information on the scholarship program to CAP cadet and senior members.

COL MURRELL/OH moved that the wing commanders be given the discretion to allow the use of wing mailing lists for non-commercial purposes.

There was no second.

GEN BOBICK explained they are not prohibited from advertising the fact that they offer scholarships, but they cannot tie an active pitch to recruit with the offer of scholarships. However, there is no reason they can’t offer scholarships and once an individual applies for a scholarship and is on board, then they deal with that person not as a CAP member, but as an individual, just like they go into the schools and recruit. They cannot use CAP material to

recruit.

9. ITEM. Uniform Chit Program (INFORMATION)

COL WEISS/PA asked for an update on the status of this program.

GEN BOBICK stated that the problem with the established chit program was that CAP squadrons were not ensuring that parents and new cadets mailed in the required form to order the uniforms.

COL PARKHURST stated that with the transition to the OMB Circulars this program is being transferred from logistics to the cadet programs where it rightfully belongs.

MR. BEAN/CP briefed that the goal is to ensure that every new cadet has the opportunity to get a uniform, but also to ensure that the uniform doesn't go to someone who doesn't stay in the program past one session. To achieve this goal, when the membership card goes out there will be an accompanying form for uniform sizes. The parent and squadron commander must sign it so that the squadron commander knows who has ordered a uniform. That form is then mailed directly to AAFES for processing.

Other suggestions to manage the chit program were offered and referred to DP and CP for consideration.

ACTION: The new chit program implementation date is NLT 1 April 2000.

10. ITEM: Status of Membership of 18 – 21 Year Old CAP Members (ACTION)

COL McMANIS/VT had concerns with the age group of 18 to 21 year old CAP members. These individuals are all the same age, may have different statuses within CAP, and yet they are all legal adults. He believes that CAP could have a problem in dealing with this group, in the areas of FECA, FTCA, complaints, and privacy issues. He proposes that a committee investigate the status of members 18 to 21 years old to see if there is a requirement to make a change.

COL McMANIS/VT moved, COL PROUTY/NER seconded the motion that the National Board task the appropriate committee to look at the membership status of cadets and senior members, 18 to 21 years of age, as all of these individuals are legal adults, and provide their findings at the August 2000 National Board meeting.

MOTION CARRIED (4 opposed) (5 abstentions)

FOLLOW-ON ACTION: COL McMILLAN task the membership committee with strong advice from legal.

February 2000 National Board Minutes

11. ITEM: Mountain Flying Training Program (INFORMATION)

COL CHARLES/GLR stated that the mountain flying training program is one of the best products that he has seen in a long time to come out of any committee or function of CAP. On behalf of the board, he expressed appreciation to the group for putting together an excellent program. Gen Bobick noted that the CAP-USAF Pacific Liaison Region is also responsible for that effort and appreciation also needed to be offered to that specific body.

12. ITEM: Social Security Numbers Used as CAP Identification Numbers (ACTION)

COL PRICE/KY stated that the use of social security numbers as the CAP ID numbers could cause a privacy issue in that these numbers are used for sign-up purposes and are on the table for everyone to see.

COL PRICE/KY moved that the National Board consider dropping the social security number for the CAP ID number.

GEN BOBICK stated that this issue has already surfaced and ways to address a change in CAP ID numbers has been under consideration for some time. A letter is being developed on this subject for distribution in a few weeks to National Board members, and a briefing will be presented at the August 2000 National Board meeting. Gen Bobick added that if it were acceptable, the headquarters would continue to handle the subject of ID numbers.

COL PRICE/KY withdrew his motion.

13. ITEM: Appreciation to National HQ and HQ CAP-USAF Staffs

COL KING/IL moved, all eight region commanders and the other 51 wing commanders seconded the motion that the National Board extend appreciation and heartfelt thanks for the outstanding efforts on our behalf to the National Headquarters CAP and HQ CAP-USAF staff members.

MOTION CARRIED

ANNOUNCEMENTS:

GEN BOBICK announced that effective 27 Feb 2000, Col David L. Floyd assumes command of the Rocky Mountain Region, vice Col Gary L. Tobey.

Effective 27 Feb 2000, Lt Col John R. Buschman assumed command of the Colorado Wing and was promoted to the temporary grade of Colonel, vice Col William F. Hines.

GEN BOBICK announced that effective 27 Feb 2000, Col William F. Hines is promoted to the permanent grade of Colonel upon satisfactory completion of his assignment as Commander of

February 2000 National Board Minutes

the Colorado Wing, CAP.

COL BOWLING/CV read the citation and GEN BOBICK presented a Distinguished Service Medal, first bronze clasp, to Col Gary H. Tobey for the period 17 Feb 1996 to 26 Feb 2000.

COL BOWLING/CV read the citation and GEN BOBICK presented a Distinguished Service Medal to Col William F. Hines for the period 17 Feb 1996 to 26 Feb 2000.

CLOSING REMARKS BY THE NATIONAL COMMANDER

GEN BOBICK closed the meeting with the following remarks:

“Nothing is constant in this world, except change. What we have done over the past two days will ensure Civil Air Patrol will have a productive future. I am confident that 58 more years will see people meetings as we are today, with a strong, vibrant, viable CAP that will fulfill whatever missions are needed. I want you to know that each of you in this room has assured us success. We have a very rich heritage and each of us can be proud of the fact that we are a part, not only of CAP, but also of the current National Board. Each of you may go home with the knowledge that you have contributed to a strong team. Also, that we believe in each other, that while we disagree on individual facts, there is one thing we never disagree on and that is, everyone that is here is supporting a CAP that we know is the finest civilian, volunteer, service organization, not just in America, but in the world. I am humbled in what I have seen in my days as your National Commander. It is a wonderful thing to be standing here and to be working with you. Because that is what we do, we work with each other. Someone once asked me, ‘Who is my peer?’ Without hesitation, I looked at the person and said, ‘The individual that joins CAP today is my peer because we are all volunteers, and volunteers are equal in all respects. Some of us have different jobs. Some are region commanders, some are wing commanders, some are staff, some are national commanders, some are pilots, some are cadet program advisors, and some are cadets.’ We are all equal. We are all volunteers. We are all part of the same organization. Again, I thank you. I am absolutely amazed at the wonderful work that we have done and we can go home with our heads held high. Yes, with some trepidation. Yes, with some concerns. But I hope that each of you will depart this room knowing that we have assured that there is still a strong, viable CAP ready to meet the 21st Century.”

**THE NATIONAL BOARD ADJOURNED AT 5:15 PM,
SATURDAY, 26 FEBRUARY 2000.**