

# **National Board MINUTES**

---

**National Board Meeting Minutes  
1-2 March 2002**

---

**Washington DC**

# 1-2 March 2002

## Contents

### OPEN SESSION

#### Action Agenda Items

1.	Ratification of Regulations.....	Mr. Capicik.....	4
2.	Ratification Requirement of CAP Regulations.....	Mr. Capicik.....	8
3.	Management Utility Software.....	Col Murrell.....	10
4.	Creation of a Communications Technology Advisory Board.....	Col Murrell.....	12
5.	Proposed Elimination of Non-Renewal Procedure.....	Col Graves.....	14
6.	Proposed Amendments to Constitution and Bylaws.....	Col Graves.....	17
7.	Proposed Amendments to Regulations, Constitution & Bylaws.....	Col Graves.....	20
8.	CAPR 35-5, CAP Officer and Non-commissioned Officer.....	Col Murrell.....	23
9.	50- Year Membership Fee Waiver.....	Col Sharkey.....	25
10.	Membership Join Date.....	Col Sharkey.....	27
11.	Metrics to Evaluate the NASCAR Marketing Program.....	Col Meighan.....	29
12.	Permit 18 to 21 Year Old Drivers with Restrictions.....	Col Weiss.....	31
13.	Committee Reports.....	Brig Gen Bowling.....	33
	Wear of CAP ribbons on aviator shirt.....		33
	Wear of BDUs and AF style flight suits.....		33
14.	Old Business.....		35
15.	New Business.....		37
	Reinstatement of Brig Gen Bergman's Rank.....		37
	Approval of Homeland Security Briefing.....		37

**ATTEST:**

**OFFICIAL:**

**GEORGE P. GRAVES**  
Colonel, CAP  
National Legal Officer

**RICHARD L. BOWLING**  
Brigadier General, CAP  
National Commander

CIVIL AIR PATROL  
 NATIONAL BOARD MEETING MINUTES  
 1-2 March 2002  
 Washington DC

# OPEN SESSION

CALL TO ORDER .....	Brig Gen Richard L. Bowling, CAP
INVOCATION.....	Ch, Col James H. Melancon, CAP
PLEDGE OF ALLEGIANCE.....	Col Dwight H. Wheless, CAP
ROLL CALL.....	Col Scott Hamilton, CAP
NATIONAL COMMANDER REMARKS.....	Brig Gen Richard L. Bowling, CAP
SENIOR AIR FORCE ADVISOR REMARKS .....	Col Albert A. Allenback, USAF
EXECUTIVE DIRECTOR REMARKS .....	Col Scott Hamilton, CAP
SAFETY BRIEFING .....	Lt Col John Salvador, CAP

## NATIONAL BOARD

The National Board is comprised of the National Commander, Senior Air Force Advisor (also Commander, CAP-USAF), National Vice Commander, National Chief of Staff, National Finance Officer, National Legal Officer, National Controller, National Inspector General, National Chief of Chaplain Services, 8 region commanders, and 52 wing commanders.

### NATIONAL OFFICERS

*Brig Gen Richard L. Bowling, CAP	National Commander
*Col Albert A. Allenback, USAF	Senior AF Advisor
*Col Dwight H. Wheless, CAP	Nat'l Vice Cmdr
*Col Larry D. Kauffman, CAP	Nat'l Chief of Staff
*Col Andrew E. Skiba, CAP	Nat'l Finance Officer
*Col George P. Graves, CAP	National Legal Officer
*Col Joseph C. Meighan, Jr., CAP	National Controller
*Col Duddly L. Hargrove, CAP	National Insp. General
*Ch, Col, James H. Melancon, CAP	Chief Chaplain Services

Col Fredric K. Weiss, CAP	Pennsylvania
Col Anthony L. Vessella, Jr., CAP	Rhode Island
Col James D. Rowell, CAP	Vermont

### MIDDLE EAST REGION

*Col Robert T. Townsend, CAP	Region Commander
Col Raymond E. Harris, CAP	Delaware
Col Lawrence L. Trick, CAP	Maryland
Col Franklin J. McConnell, Jr., CAP	National Capital
Col Don R. Edwards, CAP	North Carolina
Col Saul H. Hyman, CAP	South Carolina
Col Joseph R. Vazquez, CAP	Virginia
Col Rodney F. Moody, CAP	West Virginia

### NORTHEAST REGION

*Col Richard A. Greenhut, CAP	Region Commander
Col Karen K. Payne, CAP	Connecticut
Col James F. Linker, CAP	Maine
Col Frederick B. Belden, CAP	Massachusetts
Col Kenneth J. Herman, CAP	New Hampshire
Col Robert Alex, CAP	New Jersey
Col Austyn W. Granville, Jr., CAP	New York

### GREAT LAKES REGION

*Col William S. Charles, CAP	Region Commander
Col Robert M. Karton, CAP (interim)	Illinois
Col Glenn A. Kavich, CAP	Indiana
Lt Col Tom Schmit, CAP (Proxy)	Kentucky

Col Amy S. Courter, CAP	Michigan
Col Michael J. Murrell, CAP	Ohio
Col Larry S. Nack, CAP	Wisconsin

**ROCKY MOUNTAIN REGION**

*Col Lynda C. Robinson, CAP	Region Commander
Col John R. Buschmann, CAP	Colorado
Col Bobby A. Picker, CAP	Idaho
Col Martin D. Bourque, CAP	Montana
Col Jack D. Butterfield, CAP	Utah
Col John M. Scorsine, CAP	Wyoming

**SOUTHEAST REGION**

*Col Antonio J. Pineda, CAP	Region Commander
Col Joseph M. Owens, Jr., CAP	Alabama
Col Matthew R. Sharkey, CAP	Florida
Lt Col Charles P. Greene, CAP	Georgia
Col Donald B. Angel, CAP	Mississippi
Col Milton Tomassini, CAP	Puerto Rico
Col Joe C. Meighan III, CAP	Tennessee

**PACIFIC REGION**

*Col Phillip S. Groshong, CAP	Region Commander
Col Robert L. Brouillette, CAP	Alaska
Col Larry F. Myrick, CAP	California
Col Stanley Y. Fernandez, CAP	Hawaii
Col Matthew B. Wallace, CAP	Nevada
Col Stephen A. Senderling, CAP	Oregon
Col Dale E. Newell, CAP	Washington

**NORTH CENTRAL REGION**

*Col Shelia J. Waldorf, CAP	Region Commander
Col Rex E. Glasgow, CAP	Iowa
Col George M. Boyd, CAP	Kansas
Col Dale E. Hoium, CAP	Minnesota
Col Joe E. Casler, CAP	Missouri
Col Warder L. Shires, CAP	Nebraska
Col Thomas D. Weston, CAP	North Dakota
Col Mary F. Donley, CAP	South Dakota

**SOUTHWEST REGION**

*Col Colin F. Fake, CAP	Region Commander
Col James A. Mooney, CAP	Arizona
Lt Col Joseph Jensen, CAP (Proxy)	Arkansas
Col Mary D. Berkowitz, CAP	Louisiana
Col James P. Norvell, CAP	New Mexico
Col Virginia P. Keller, CAP	Oklahoma
Col George H. Parker, CAP (Proxy)	Texas

\*National Executive Committee      17 Members

**OTHER CORPORATE OFFICIALS**

Vacant	Executive Director
Col Scott Hamilton, CAP	Assistant Executive Director
Col Stanley H. Leibowitz, CAP	General Counsel
Mr. Paul J. Capicik	Director, Mission Support
Mr. Don R. Rowland	Director, Plans & Requirements
Mr. James L. Mallett	Director, Aerospace Education & Training
Mr. William R. Bean	Director, Cadet Programs
Col Scott Richards, CAP	Director, Personnel
Mr. Thomas E. Hicks	Director, Fin. Management
Ms. Mary Nell Crowe	Director, Marketing & Public Relations
Lt Col John A. Salvador, CAP	Director, Operations

Mr. Jay M. Stewart  
Chap Robert M. Hicks

Director, Logistics  
Exec Admin, Chaplain Services

---

**AGENDA ITEM 1**

**MS 01-0302**

**Action**

**SUBJECT: Ratification of Regulations  
HQ CAP/MS – Mr. Capicik**

---

**INFORMATION BACKGROUND:**

New Constitution Article XX became effective 27 Feb 01. This provision requires that in the normal course of events regulations shall be adopted and maintained by the National Commander and shall be ratified by a majority vote of the National Board.

**PROPOSED NATIONAL BOARD ACTION:**

That the National Board ratify the proposed regulations. See attachment 1.

**ESTIMATED FUNDING IMPACT:**

Cost of printing and distribution.

**CAP NATIONAL HEADQUARTERS' COMMENTS:**

These regulations have been staffed at National Headquarters and approved by CAP-USAF.

**COMMITTEE RECOMMENDATION:**

None.

**REGULATIONS AND FORMS AFFECTED:**

All CAP regulations.

**NATIONAL BOARD ACTION**

The proposal was to individually consider each of the proposed regulations for ratification.

**COL PINEDA/SER moved and COL MCCONNELL/NAT CAP seconded that the National Board ratify CAPR 160-1, The CAP Health Services Program.**

**COL ROBINSON/RMR moved and COL BUSCHMANN/CO seconded that the National Board table the ratification of all the proposed regulations to allow a 60-day time period for review by regions and wings.**

**THE MOTION TO TABLE FAILED**

***COL KAUFFMAN/CS moved and COL GROSHONG/PACR seconded*** that the National Board table the ratification of all the proposed regulations, EXCEPT CAPR 173-3, until the August 2002 National Board meeting.

**MOTION TO TABLE CARRIED**

***COL NACK/WI moved and COL WESTON/ND seconded*** that the National Board reschedule the ratification of CAPR 173-3 until Saturday morning, 2 March 2002.

**MOTION CARRIED**

***COL NEWELL/WA moved and COL WESTON/ND seconded*** to reconsider the vote to table, and requested board members review the regulations overnight so that ratification of the regulations critical to the conduct of business can be considered on Saturday morning, 2 March 2002.

**MOTION TO RECONSIDER CARRIED**

***COL GROSHONG/PACR moved and COL CHARLES/GLR seconded*** that the National Board ratify CAPR 173-2, Financial Procedures for CAP Regions and Wings, as published.

**MOTION CARRIED**

***COL SCORSINE/WY moved and COL MURRELL/OH seconded*** that the National Board adopt a procedure for the development and ratification of regulations that ensures adequate staff coordination, provides an opportunity for comment and consideration, and clearly defines roles and responsibilities within the process; the actual procedure is included in the attached wiring diagram, amended to add the words "Standing Committee" in the top box of the diagram (See Atch 1).

**MOTION CARRIED**

There was clarification by Brig Gen Bowling that this motion constitutes a policy change, and that regulations to be ratified will be included with the agenda being sent out for the upcoming meeting.

**COL GROSHONG/PACR moved** that the National Board ratify CAPR 173-3, Payment for Civil Air Patrol Support, as published.

**NOTE:** It was pointed out that this regulation was not included on the list, and the motion was withdrawn.

March 2002 National Board Minutes

**COL NACK/WI moved and COL MURRELL/OH seconded** that the National Board approve that the following regulations be processed through the policy/procedure adopted above: (these regulations were on the list but were not presented for ratification)

- CAPR 50-11 Flight Clinics
- CPAR 62-2 Mishap Reporting and Investigation
- CAPR 87-1 Acquiring and Accounting for Real Estate and Facilities for CAP
- CAPR 100-2 Communications Equipment Management

**COL NEWELL/WA moved and COL GROSHONG/PACR seconded** that the National Board ratify CAPR 900-5, CAP Insurance/Benefits Program, as presented.

There was a question as to whether there is any proposed legislation to address the issue of FECA coverage for cadets under the age of 18. The National Commander replied that this issue would be addressed.

**MOTION CARRIED**

**COL NEWELL/WA moved and COL TRICK/MD seconded** that the National Board ratify CAPR 52-10, CAP Cadet Protection Policy, as presented, EXCEPT that the last sentence of paragraph b. will be deleted.

**MOTION CARRIED**

NOTE: For future changes to regulations, there was a request that those portions being changed by additions or deletions be highlighted so that board members would know what is being changed.

**COL COURTER/MI moved and COL MURRELL/OH seconded** that the National Board ratify CAPR 160-1, CAP Health Services Program, as presented.

**COL GROSHONG/PACR moved and COL JENSEN/AR (proxy) seconded** that the National Board table this item until the May 2002 NEC meeting.

**MOTION CARRIED**

FOLLOW-ON ACTION. CAPR 160-1 to be reworked by the staff for clarification and included in the May 2002 NEC agenda.

There was National Board agreement that CAPR 35-5, CAP Officer and NCO Appointments and Promotions, would be processed under the ratification policy/procedure approved above.

**COL KAUFFMAN/CS moved and COL GLASGOW/IA seconded** that the National Board approve taking CAPR 123-3, Civil Air Patrol Assessment Program, from the table.

**MOTION TO TAKE FROM THE TABLE CARRIED**

**COL MCCONNELL/NAT CAP moved and COL PICKER/ID seconded that the National Board approve that CAPR 123-3 be processed through the policy/procedure adopted above.**

**MOTION CARRIED**

**SUBJECT: Ratification Requirement of CAP Regulations  
HQ CAP/MS – Mr. Capicik**

**INFORMATION BACKGROUND:**

Current wording of Article XX - Regulations in the C&BLs is causing significant delays in promulgating policy to the membership. As written, the *ready-for-printing* version of regulations “. . . shall be ratified by a majority of the National Board.” This wording in effect requires the National Board to ratify both the policy and all administrative aspect of a regulation. Normally, administrative tasks are delegated as a staff function. If the intention of the National Board is to ratify policy only, the administrative tasks can be easily delegated to the staff by making reference to “regulation policy” in Article XX rather than just “regulation(s)” This change would make the staff responsible for correct spelling, formatting, and grammar rather than the National Board.

Some might ask, “What determines policy vice administrative guidance?” The National Commander can decide questions of this nature. If some wording is published that any National Board member takes exception to, the national commander has the authority to rescind the affected wording and/or publish interim policy.

**PROPOSED NATIONAL BOARD ACTION:**

That the National Board recommends to the BoG the following changes to the C&BLs: In Article XX – Regulations, in paragraphs 2, 3, and 4; replace the word “regulation(s)” with “regulation policy”.

**ESTIMATED FUNDING IMPACT:**

Minor funds required for the C&BLs update, but major savings in coordination time and effort for promulgation of CAP policy.

**CAP NATIONAL HEADQUARTERS’ COMMENTS:**

This change would significantly streamline the regulation publication process without degrading the policy approval authority of the National Board.

**CAP-USAF Position:**

SOW paragraph 11.1 states: “CAP shall revise or develop regulations, policies, plans, and programs as required to accomplish Air Force-assigned missions as stated in this statement of work. CAP regulations, policies, plans and programs governing Air Force-assigned missions will be submitted for review and approval by the Air Force prior to implementation by CAP.” Any proposed changes to CAP regulations that have not previously been reviewed and approved by the Air Force prior to NB ratification should be submitted to HQ CAP-USAF for final review per Statement of Work (SOW) guidance.

**March 2002 National Board Minutes**

---

**COMMITTEE RECOMMENDATION:**

To be reviewed by the appropriate committee.

**REGULATIONS AND FORMS AFFECTED:**

Civil Air Patrol Constitution and Bylaws.

**NATIONAL BOARD ACTION:**

**COL CHARLES/GLR moved and COL TRICK/MD seconded the PROPOSED NATIONAL BOARD ACTION, as written.**

**MOTION FAILED**

**SUBJECT: Management Utility Software  
OH Wg/CC – Col Murrell**

**INFORMATION BACKGROUND:**

National Headquarters is in the process of developing a management program, initially for aircraft management, but with the intention of adding other modules to assist the Wings in a number of areas. At this time, some Wings and Regions have adopted and currently use a management utility program known as the WMU (Wing Management Utility) to manage a variety of functions. The WMU, written by Pete Anderson of Pacific Region, has a number of existing modules in support of emergency services, compatible with the new regulations; aircraft and vehicle maintenance and scheduling; pilot tracking; administration; communications and more. Although work is progressing with the research and development of software, on the National level, WMU already exists as a successful and working program. Is it prudent to consider the cost and time involved in further development of our own proprietary program as opposed to the purchase of an existing product?

**PROPOSED NATIONAL BOARD ACTION:**

That the National Board approve and endorse the Wing Management Utility (WMU) as the management utility program of choice.

**ESTIMATED FUNDING IMPACT:**

To be determined.

**CAP NATIONAL HEADQUARTERS' COMMENTS:**

A national level Flight Management System (FMS) is the number one NHQ/MSI project currently under development. While FMS will eventually consist of many integrated modules, testing is currently focused on the qualification/certification, flight release, and after-flight reporting modules. These 3 modules will meet the 31 Jan 02 SOW requirements for pilot qual/cert database. Testing is well underway (per NB direction) and we anticipate releasing these module for all field unit use by 31 Jan 02. Because this new database will be national in scope and totally integrated with other CAP database functionality, enhancements in the form of added capability and desired reports will be an on-going effort. Initially functionality seen in the WMU such as 101 card printing and 101T form printouts are available. We will be working closely with field developers to add additional functionality as it is requested.

One important addition to the national system is that a data exchange standard will be established that will allow field developers to download data from national into applications such as the MMU and eventually update the national database from these field system if unit see the need and if data transfer schema is followed.

Since the national system is in the deployment process, and since Pete Andersen, developer of the WMU, acknowledges the WMU will give way to FMS as NHQ strives to include WMU and other field application functionality, NHQ/MS recommends that this agenda item be disapproved.

**COMMITTEE RECOMMENDATION:**

To be reviewed by the appropriate committee.

**REGULATIONS AND FORMS AFFECTED:**

None.

**NATIONAL BOARD ACTION:**

***COL MURRELL/OH moved and COL KARTON/IL seconded* the PROPOSED NATIONAL BOARD ACTION, as written.**

***COL COURTER/MI moved a substitute motion and COL WEISS/PA seconded* that the National Board continue use of WMU and National Headquarters will work with Pete Anderson to ensure the best enterprise systems integration for our computer tools.**

**MOTION TO ACCEPT THE SUBSTITUTE MOTION CARRIED**

**COL COURTER/MI accepted the following friendly amendment offered by COL VAZQUEZ/VA, but the NLO ruled that it would be an amendment to the substitute motion:**

**“That the National Board allow other existing front-end applications within the wings continue to be used and allow development of FMS to go forward on the national side.**

**This amendment was not formalized.**

**THE SUBSTITUTE MOTION FAILED**

**SUBJECT: Creation of a Communications Technology Advisory Board  
OH Wg/CC – Col Murrell**

**INFORMATION BACKGROUND:**

Many changes have and will continue to occur in the area of communications. New frequency compliance mandates have rendered a great many radios obsolete, both corporate and privately owned. Steps have been taken by the National Technology Center and National Headquarters DOK to develop replacement strategies. Not all non-compliant corporate radios have been replaced, including some in corporate aircraft. Replacement of other non-compliant radios has been delayed due to consideration of digital technology. Although it is important to consider the financial burden of these upgrades, including digital, to National Headquarters, it is equally important to recognize the financial impact to the CAP volunteers, who have greatly supplemented CAP communications capability with their own equipment, for many years. Due to the extremely high cost for equipment currently under consideration, there is frustration and concern by the volunteers that they will not have the ability to perform their missions. Does the process ensure the best value for the performance and does it properly consider the needs of the field?

**PROPOSED NATIONAL BOARD ACTION:**

That the National Board approve creation of a Communications Technology Advisory Board to work with the National Technology Center and National Headquarters DOK, on behalf of the National Board and the general membership, to test and assess the varied communications technologies available, for both financial and mission impact to the corporation and the general membership. The Board, under the direction of the Operations Committee, will be made up of each Region DC, or designee, and one Wing DC selected by the RDC and will evaluate and report their findings and opinions to the National Board for appropriate action.

**ESTIMATED FUNDING IMPACT:**

To be determined.

**CAP NATIONAL HEADQUARTERS' COMMENTS:**

National Headquarters acknowledges the current climate of significant change in the communications program and welcomes National Board and individual commander inquiries. In fact, it has been our policy to attempt to encourage more command involvement and support of the communications program. However, the committee concept recommended here would not achieve this goal either for NHQ or for the National Board. This proposal would simply insert an additional layer between the communication program managers and command leadership. Rather than solve any real or perceived problems with communications management, the additional bureaucracy would only further complicate and entangle the management of the communications program. The National Board has already

## **March 2002 National Board Minutes**

---

discussed this idea previously and determined the Operations Committee provides sufficient oversight and program management

input with their designated communications representative. Recommend the National Board reject this proposal and allow the Operations Committee to continue handling communications matters as needed.

### **COMMITTEE RECOMMENDATION:**

To be reviewed by the appropriate committee.

### **REGULATIONS AND FORMS AFFECTED:**

To be determined.

### **NATIONAL BOARD ACTION:**

**COL MURRELL/OH moved and COL GROSHONG/PACR seconded the PROPOSED NATIONAL BOARD ACTION, as written, EXCEPT the deletion of the words “to test” in line 3.**

### **THE MOTION DID NOT PASS**

**DIRECTED ACTION.** The National Commander requested that commanders write down their communication needs and furnish the list to him before the close of the National Board.

**SUBJECT: Proposed Elimination of Non-Renewal Procedure  
CAP/NLO – Col Graves**

**INFORMATION BACKGROUND:**

For many years CAP has had two procedures by which it could terminate membership; a termination procedure and a non-renewal procedure. The termination procedure, addressed in CAPR 35-3, provides specific grounds for membership termination, a notification requirement and a formal appeal procedure including a hearing before an appeal board. The non-renewal procedure is described in CAPM 39-2 and provides a notification requirement and a limited ability for the member to appeal the action. It was originally based on the ability of the military to summarily deny reenlistment but was later amended to provide some minimal due-process protections to the member.

**PROPOSED NATIONAL BOARD ACTION:**

That the National Board eliminate the non-renewal method of terminating a membership, thereby requiring all membership terminations to be subject to the rules of CAPR 35-3, but to expand the definition of termination for cause to include “demonstration of a defective attitude or pattern of disruptive behavior which has had an adverse impact on the unit and CAP”. It is proposed that the National Board approve the motion:

The National Board directs that the non-renewal of CAP membership, as described in Section C of Chapter 4 of CAPM 39-2 be eliminated and that CAPM 39-2 and any other CAP regulation or form dealing with the non-renewal procedure be amended or deleted to reflect elimination of this procedure. The National Board further directs that paragraph 4.b. (11) of CAPR 35-3 be renumbered to 4.b. (12) and a new paragraph 4.b. (11) be inserted to read: “Demonstration of a defective attitude or pattern of disruptive behavior which has had an adverse impact on the unit and CAP”.

**ESTIMATED FUNDING IMPACT:**

None.

**CAP NATIONAL HEADQUARTERS’ COMMENTS:**

National Headquarters has no objections or concerns with this item.

**COMMITTEE RECOMMENDATION:**

To be reviewed by the appropriate committee.

**REGULATIONS AND FORMS AFFECTED:**

CAPR 35-3, *Membership Termination*; CAPM 39-2, *Civil Air Patrol Membership*; CAPF 2c, *Personnel Action Request-Membership Nonrenewal* and other regulations and forms to be determined.

**NATIONAL BOARD ACTION:**

**COL GRAVES/NLO moved and COL LINKER/ME seconded** that the National Board eliminate the non-renewal method of terminating a membership, thereby requiring all membership terminations to be subject to the rules of CAPR 35-3, but to expand the definition of termination for cause to include “demonstration of a defective attitude or pattern or disruptive behavior which has had an adverse impact on the unit and CAP.

**COL KARTON/IL moved to amend and COL MURRELL/OH seconded** that the words “demonstration of a defective attitude or” be deleted from the motion.

**MOTION TO AMEND FAILED (one abstention by Col Skiba/NFO)**

**COL SCORSINE/WY moved and COL GLASGOW/IA seconded** to sever—to split the two component parts contained in the motion.

**MOTION TO SEVER CARRIED (one abstention by Col Skiba/NFO)**

**COL NEWELL/WA moved and COL GRAVES/NLO seconded** that the National Board direct that the non-renewal of CAP membership, as described in Section C of Chapter 4 of CAPM 39-2, be eliminated and that CAPM 39-2 and any other CAP regulation or form dealing with the non-renewal procedure be amended or deleted to reflect elimination of this procedure. EFFECTIVE DATE: 1 March 2002

**MOTION CARRIED (1 abstention by Col Skiba/NFO)**

There was clarification from the National Legal Officer that passage of the above motion eliminates the non-renewal procedure.

**FOLLOW-ON ACTION.** Implementation of policy, notification to the field and change to appropriate regulations and forms.

**COL SCORSINE/WY moved and COL TOWNSEND/MER seconded** the proposal that the National Board further direct that paragraph 4.b. (11) of CAPR 35-3 be renumbered to 4.b. (12) and a new paragraph 4.b. (11) be inserted to read: “Demonstration of a defective attitude or pattern of disruptive behavior which has had an adverse impact on the unit and CAP” be tabled and referred to the Development Committee.

**MOTION TO TABLE CARRIED (1 abstention by Col Skiba/NFO)**

**FOLLOW-ON ACTION. Col Kauffman/CS refer to the Development Committee for action.**

**SUBJECT: Proposed Amendments to Constitution and Bylaws  
CAP/NLO – Col Graves**

**INFORMATION BACKGROUND:**

The Constitution and Bylaws Committee proposes the following changes to the Constitution and Bylaws. Although the Board of Governors has the exclusive power to adopt changes to the Constitution and Bylaws, the Chairman of the Board of Governors has requested the National Board's advice.

The proposed changes to the Constitution would:

1. Provide that a majority of the Members of the Board of Governors could remove a member of the Board of Governors who fails to attend two consecutive meetings of the Board of Governors and fails to provide excuses satisfactory to the Board of Governors.

The proposed changes to the Bylaws would:

1. State that the Board of Governors as a whole, rather than the Chairman of the Board of Governors would establish the location of meetings of the Board of Governors.
2. State that written notices concerning meetings of the Board of Governors, the National Board and the National Executive Committee delivered by telefax or electronic mail are considered received when a written, telefax or electronic mail confirmation is received from the recipient. Notices delivered by mail would continue to be considered received when mailed.

**PROPOSED NATIONAL BOARD ACTION:**

That the National Board recommends the Board of Governors amend the Constitution and Bylaws to:

1. Provide that a majority of the Members of the Board of Governors could remove a member of the Board of Governors who fails to attend two consecutive meetings of the Board of Governors and fails to provide excuses satisfactory to the Board of Governors;
2. State that the location of meetings of the Board of Governors be established by the Board of Governors; and
3. State that written notices concerning meetings of the Board of Governors, the National Board and the National Executive Committee delivered by telefax or electronic mail are considered received when a written, telefax or electronic mail confirmation is received from the recipient.

**ESTIMATED FUNDING IMPACT:**

None.

**CAP NATIONAL HEADQUARTERS' COMMENTS:**

National Headquarters has no objections or concerns with this item.

**CAP-USAF Position:**

Removal of BOG members by BOG -- Since SECAF has statutory responsibility to appoint four members to BOG; CAP-USAF position is only SECAF can remove those four members. Similarly, by statute, SECAF shares responsibility with the CAP National Commander for the appointment of the three representatives from industry and as such, only SECAF in consultation with the CAP National Commander has the power to remove these members. Consequently, the BOG has no power or authority to remove these BOG members.

**COMMITTEE RECOMMENDATION:**

Item was developed by the Constitution and Bylaws Committee.

**REGULATIONS AND FORMS AFFECTED:**

Civil Air Patrol Constitution and Bylaws.

**NATIONAL BOARD ACTION:**

**COL GRAVES/NLO moved that the National Board recommends the Board of Governors amend the Constitution to provide that a majority of the members of the Board of Governors could remove a member of the Board of Governors who fails to attend two consecutive meetings of the Board of Governors and fails to provide excuses satisfactory to the Board of Governors.**

The National Commander ruled that the motion died for lack of a second.

**COL GRAVES/NLO moved and COL KAUFFMAN/CS seconded that the National Board recommends the Board of Governors amend the Bylaws to:**

- 1. State that the location of meetings of the Board of Governors be established by the Board of Governors; and**
- 2. State that written notices concerning meetings of the Board of Governors, the National Board and the National Executive Committee delivered by tele fax or electronic mail**

**March 2002 National Board Minutes**

---

are considered received when a written, telefax or electronic mail confirmation is received from the recipient.

**MOTION**

**CARRIED**

**FOLLOW-ON ACTION. For inclusion in the Board of Governors agenda.**

**SUBJECT: Proposed Amendments to Regulations, Constitution and Bylaws  
CAP/NLO – Col Graves**

**INFORMATION BACKGROUND:**

At the request of the Board of Governors at its 6 May 2001 meeting, the Constitution and Bylaws Committee has addressed the situation where a member of the Board of Governors or those individuals who report to the Board of Governors (i.e. the Executive Director and National IG) have an allegation made against them. The Constitution and Bylaws Committee proposes the following changes to the Employee Handbook, CAP Regulation 123-2, and to the Constitution and Bylaws. Although the Board of Governors has the exclusive power to adopt changes to the Constitution and Bylaws, the Chairman of the Board of Governors has requested the National Board's advice.

The proposed changes to the Constitution would:

Delete the authority of the National Board to remove the National Commander or National Vice Commander from office and give the National Board the exclusive power to recommend to the Board of Governors the removal of the National Commander or National Vice Commander.

The proposed changes to the Bylaws would add a new section establishing Board of Governors procedures for handling complaints against Members of the Board of Governors similar to the current provisions for dealing with complaints against the National Commander and National Vice Commander.

The Constitution and Bylaws Committee also recommends that CAPR 123-2 be amended to provide that complaints against the National Inspector General are submitted directly to the National Commander and that the CAP Employee Handbook be amended to provide that complaints or grievances against the Executive Director are submitted directly to the Chairman of the Board of Governors to be handled in accordance with normal employee complaint or grievance procedures.

**PROPOSED NATIONAL BOARD ACTION:**

That the National Board recommends the Board of Governors amend the Constitution and Bylaws to:

1. Delete the authority of the National Board to remove the National Commander or National Vice Commander from office and give the National Board the exclusive power to recommend to the Board of Governors the removal of the National Commander or National Vice Commander; and

## **March 2002 National Board Minutes**

---

2. Add a new section to the Bylaws establishing Board of Governors procedures for handling complaints against members of the Board of Governors similar to the current provisions for dealing with complaints against the National Commander and National Vice Commander.

Approval of motion: To recommend to the Board of Governors that the CAP Employee Handbook be amended to provide that complaints or grievances against the Executive Director are submitted directly to the Chairman of the Board of Governors to be handled in accordance with normal employee complaint or grievance procedures.

Approval of motion: To amend CAPR 123-2 to provide that complaints against the National Inspector General are submitted directly to the National Commander.

### **ESTIMATED FUNDING IMPACT:**

None.

### **CAP NATIONAL HEADQUARTERS' COMMENTS:**

National Headquarters has no objections or concerns with this item.

#### **CAP-USAF Position:**

Complaints against National IG and Executive Director: -- Since the CAP National IG is appointed by the CAP National CC, but may only be removed by the BOG, the CAP-USAF position is that complaints against the National IG should be submitted directly to the BOG and not to the National CC; just as proposed with respect to complaints against the Executive Director.

### **COMMITTEE RECOMMENDATION:**

Item was developed by the Constitution and Bylaws Committee.

### **REGULATIONS AND FORMS AFFECTED:**

Civil Air Patrol Constitution and Bylaws; and CAPR 123-2, *Complaints*.

### **NATIONAL BOARD ACTION:**

**COL GRAVES/NLO moved that the National Board approve the PROPOSED NATIONAL BOARD ACTION.**

**COL SCORSINE/WY moved and COL GREENHUT/NER seconded to sever—to split the two component parts contained in the agenda item.**

### **MOTION TO SEVER CARRIED**

**ITEM ONE:** Delete the authority of the National Board to remove the National Commander or National Vice Commander from office and give the National Board the exclusive power to recommend to the Board of Governors the removal of the National Commander or National Vice Commander.

**MOTION FAILED (1 abstention by Col Allenback)**

**ITEM TWO:** Add a new section to the Bylaws establishing Board of Governors procedures for handling complaints against members of the Board of Governors similar to the current provisions for dealing with complaints against the National Commander and National Vice Commander. Approval of motion: To recommend to the Board of Governors that the CAP Employee Handbook be amended to provide that complaints or grievances against the Executive Director are submitted directly to the Chairman of the Board of Governors to be handled in accordance with normal employee complaint or grievance procedures. Also, approval of motion: To amend CAPR 123-2 to provide that complaints against the National Inspector General are submitted directly to the National Commander.

**MOTION CARRIED**

**FOLLOW-ON ACTION.** Inclusion in Board of Governors agenda.

**COL KARTON/IL moved and COL COURTER/MI seconded** to reconsider the previous vote.

**MOTION TO RECONSIDER FAILED**

---

**AGENDA ITEM 8**

**DP-01-0302**

**Action**

**SUBJECT: Change to CAPR 35-5, CAP Officer and Non-commissioned Officer  
Appointments and Promotions  
OH Wg/CC – Col Murrell**

---

**INFORMATION BACKGROUND:**

Under the current regulation, military or ex-military NCOs who do not wish to be considered for officer grade may be granted a CAP grade equivalent to the grade held as active duty military, Reserves or National Guard. There is, however, no provision for promotion nor are NCO grades recorded at National. Additionally, there is no provision for NCO grade for CAP members with no prior military service. Not all CAP members wish to be considered for officer grade, nor should all senior members become officers. Those members must remain Senior Members.

**PROPOSED NATIONAL BOARD ACTION:**

The National Board approve a change to CAPR 35-5 to reflect creation of an NCO system with the opportunity for promotion based on senior training criteria approved by National Headquarters/Professional Development.

**ESTIMATED FUNDING IMPACT:**

To be determined.

**CAP NATIONAL HEADQUARTERS' COMMENTS:**

Based on prior National Board approval NHQ does record NCO grades for those former military CAP members who do not wish to enter the officer grade structure. Currently, the SOW provides: "CAP's grade structure, grade titles, and grade insignia will comply with AFI 10-2701, 'Organization and Function of the Civil Air Patrol.' AFI 10-2701 currently reads: "CAP non-commissioned officer grades are for senior members who are current or former military non-commissioned officers and do not wish to be considered for CAP officer grade and range from staff sergeant to chief master sergeant." If CAP were to consider an enlisted grade structure for senior members, the Air Force would have to change their regulation and CAP would have to create a new structure to include recruitment, grade qualification, promotion, uniform, unit protocol etc. Additionally, the current officer grade progression would have to be reviewed to determine what changes should be made to incorporate promotions from enlisted to officer grades. Recommend the members who wish to retain their former enlisted grade be authorized to continue and those who seek promotion be required to join the officer ranks.

**CAP-USAF Position:**

CAP-USAF supports this initiative to allow former or retired AF NCOs to maintain that similar rank in CAP. If the National Board feels members who have no prior enlisted time should be offered the same opportunity, CAP-USAF will work a change to AF Instruction 10-2701, para 1.3.5.2, "Senior

## **March 2002 National Board Minutes**

---

Member Grade Structure” which states “CAP non-commissioned officer grades are for senior members who are current or former military non-commissioned officers and do not

wish to be considered for CAP officer grade and range from staff sergeant to chief master sergeant.”

### **COMMITTEE RECOMMENDATION:**

To be presented.

### **REGULATIONS AND FORMS AFFECTED:**

CAPR 35-5, *CAP Officer and Non-commissioned Officer Appointments and Promotions*; CAPF 2, *PROMOTION REQUEST*; CAPR 50-17, *CAP Senior Member Training Program*.

### **NATIONAL BOARD ACTION:**

**COL MURRELL/OH moved and COL SKIBA/NFO seconded that the National Board refer the proposal to change CAPR 35-5, CAP Officer and Non-commissioned Officer Appointments and Promotions, to committee and report back to the August 2002 National Board meeting.**

### **MOTION CARRIED**

**FOLLOW-ON ACTION.** Col Kauffman/CS refer to the Development Committee and report back to the August 2002 National Board. To be included in the August 2002 National Board agenda.

**NOTE:** There was clarification that no National Headquarters staffing is required prior to committee action.

---

**AGENDA ITEM 9**

**DP-02-0302**

**Action**

**SUBJECT: 50-Year Membership Fee Waiver  
FL Wg/CC – Col Sharkey**

---

**INFORMATION BACKGROUND:**

Waiving of the membership fee would provide a perk for the members that have served in CAP for this milestone event. I would even suggest a membership card that stands out from the current issued one for these members.

**PROPOSED NATIONAL BOARD ACTION:**

That the National Board vote to waive membership fees for members that have served in CAP for 50 years continuous service to CAP.

**ESTIMATED FUNDING IMPACT:**

Loss of the membership fees from the small percentage of members. The loss would be minimal.

**CAP NATIONAL HEADQUARTERS' COMMENTS:**

Due to the difficulty in verifying service dates and potential for dues loss at the wing level for extended periods, CAP/DP is not in favor of this recommendation. Further this would weaken our current honor of lifetime membership.

**COMMITTEE RECOMMENDATION:**

To be reviewed by the appropriate committee.

**REGULATIONS AND FORMS AFFECTED:**

CAPM 39-2, *Civil Air Patrol Membership*.

**NATIONAL BOARD ACTION:**

**COL SHARKEY/FL moved and COL PICKER/ID seconded that the National Board vote to waive membership fees for members that have served in CAP for 50 years of continuous service to CAP and to create a service membership category in recognition.**

**MOTION CARRIED**

**FOLLOW-ON ACTION. DP implementation of policy and notification to the field; change to CAPM 39-2, Civil Air Patrol Membership.**

**There was staff clarification that the National Headquarters does not have the means to verify service time. Verification of service will need to be made by the requesting wing commander. It was also clarified that cadet and senior member service will be counted.**

**AGENDA ITEM 10**

**DP-03-0302**

**Action**

**SUBJECT: Membership Join Date  
FL Wg/CC – Col Sharkey**

**INFORMATION BACKGROUND:**

Use space on membership card that is currently used to identify temporary membership status to identify membership longevity. Such methods are used by consumer credit card companies to note long-standing customers. It is recommended that late membership renewals would reset the "member since" field. Such a notation would also provide utility in the identification of more senior members when checking into CAP events.

**PROPOSED NATIONAL BOARD ACTION:**

That the National Board vote to include on the CAP Membership card, a "Member since" field.

**ESTIMATED FUNDING IMPACT:**

Estimated cost would be the additional cost of ink incurred when printing card renewals. Potential cost benefit would exist by reducing National HQ labor as a result of last minute renewals of expired memberships.

**CAP NATIONAL HEADQUARTERS' COMMENTS:**

CAP/DP has been tasked to review the structure of the entire membership card and would consider this issue in the overall review.

**COMMITTEE RECOMMENDATION:**

To be reviewed by the appropriate committee.

**REGULATIONS AND FORMS AFFECTED:**

To be determined.

**NATIONAL BOARD ACTION:**

**COL SHARKEY/FL moved and COL ROWELL/VT seconded the PROPOSED NATIONAL BOARD ACTION.**

**During discussion, it was noted that DP would make a presentation on the CAP membership cards, smart technology, etc.**

**COL SHARKEY/FL moved and COL WEISS/PA seconded to table.**

**MOTION TO TABLE CARRIED**

**FOLLOW-ON ACTION.** There was no date to bring it back to the board.

**SUBJECT: Recommendation for Metrics to Evaluate the NASCAR Marketing Program  
Project "46" Committee Chairman - Col Meighan**

**INFORMATION BACKGROUND:**

Following approval by the NEC and BOG specific actions were taken to create a plan for CAP Racing, addressing such items as events to be attended by staff, equipment design, special events, show car program, merchandising and hospitality. After reviewing the plans, the "46" Ad Hoc committee has developed a metric scale designed to serve as an evaluation tool to measure the progress and success of the program.

**PROPOSED NATIONAL BOARD ACTION:**

The National Board approve the following program metrics as presented by the committee:

- A. Increase in membership numbers - Measure cadets, seniors and corporate memberships gained as a result of this program
- B. Sponsorships - Associate and corporate. Measure numbers and dollars generated.
- C. Merchandise sales - Measure dollars, to include gross, net and trends.
- D. Exposure - Translate exposure into dollars where possible.
  - Sources - Joyce Julius report
  - Race attendance
  - Contacts at show car venues
  - Special events

**ESTIMATED FUNDING IMPACT:**

To be determined.

**CAP NATIONAL HEADQUARTERS' COMMENTS:**

Concur with the committee's recommendations.

**COMMITTEE RECOMMENDATION:**

The committee expresses confidence in the initial organization and management of the program.

**REGULATIONS AND FORMS AFFECTED:**

None.

**NATIONAL BOARD ACTION:**

COL MEIGHAN introduced the ad hoc committee consisting of Col Skiba/NFO, Col Pineda/SER, Col Charles/GLR, Col Robinson/RMR and Col Waldorf/NCR.

MR. FREEMAN/PAF showed a video of NASCAR #46 in a recent race, and presented a slide briefing on the progress of this marketing program. (See Atch 2)

**COL MEIGHAN/NC moved and COL PINEDA/SER seconded that the National Board approve the PROPOSED NATIONAL BOARD ACTION.**

**MOTION CARRIED**

**AGENDA ITEM 12**

**LG-01-0302**

**Action**

**SUBJECT: Permit 18 to 21 Year Old Drivers with Restrictions  
PA Wg/CC - Col Weiss**

**INFORMATION BACKGROUND:**

The new Transportation Regulation 77-1 dated 16 November 2001 updated vehicle and licensing requirements but left out a provision that was both logical and needed. In 5. Vehicle Operators and Authorized Passengers, only 21 year old and older members may operate CAP owned vehicles (given they meet the other requirements). Though recognizing the lesser experience of younger drivers, there is still the need for flexibility in allowing younger drivers to assist the CAP program. In most jurisdictions, 18-year-old drivers are full-fledged adult drivers. Most have been driving for at least 2 years by then. Limiting these 18 to 21 year olds can hurt a unit commander's flexibility in getting the mission accomplished. In the previous version of the regulation dated 1 September 1993, 5. b., members who are under 21 years of age but are at least 18 years of age were permitted to operate general purpose CAP owned vehicles. There were reasonable restriction on the operation of that vehicle such as written authorization and restriction against passengers. Never the less, this allowed a unit commander additional leeway when it came time to get a vehicle taken in for repairs or state safety inspection. It allowed for repositioning a vehicle for mission support as well as other single person missions while limiting due to lack of experience. The previous regulation also provided individual Wing Commanders to evaluate their needs and risk and adjust this age up if desired.

**PROPOSED NATIONAL BOARD ACTION:**

That the National Board approve permitting 18 to 21 year old drivers with restrictions as previously allowed under the CAPR 77-1 dated 1 September 1993, reinstating that part omitted from the current CAPR 77-1.

**ESTIMATED FUNDING IMPACT:**

To be determined.

**CAP NATIONAL HEADQUARTERS' COMMENTS:**

National Board action should be a directive to put the specific language in specific paragraphs of the regulation, so that the regulation doesn't have to be rewritten and then go back to NB/NEC for ratification.

**COMMITTEE RECOMMENDATION:**

To be reviewed by the appropriate committee.

**REGULATIONS AND FORMS AFFECTED:**

## March 2002 National Board Minutes

---

CAPR 77-1, *Operation and Maintenance of CAP Vehicles.*

### NATIONAL BOARD ACTION:

**COL WEISS/PA moved and COL GLASGOW/IA seconded that the National Board approve permitting 18 to 21 year old drivers with restrictions as previously allowed under CAPR 77-1 dated 1 September 1993, reinstating that part omitted from the current CAPR 77-1, EXCEPT the reference to “legal guardian or parental consent.”**

### MOTION CARRIED

**FOLLOW-ON ACTION. LG implementation of policy and notification to the field; change to CAPR 77-1, Operation and Maintenance of CAP Vehicles.**

SUBJECT: Committee Reports  
CAP/CC – Brig Gen Bowling

Committees

1. Finance Committee Col Skiba

**No Report**

2. Development Committee Col Bonner

COL FAKE/SWR, representing Col Bonner, reported on three items:

- a. Wear of CAP Ribbons on the aviator shirt. The August 2001 National Board referred this item back to committee for further discussion.

The committee recommends the National Board approve the wear of CAP distinctive ribbons on the aviator shirt.

- b. Wear of BDUs and Air Force-style flight suit by members who do not meet the weight and grooming standards. The August 2001 National Board referred this item back to committee in order to give the board the opportunity to consider the alternative uniforms first. The blue alternative uniforms are now in the Bookstore.

The committee recommends that the National Board discontinue the wear of BDUs and Air Force-style flight suits by members who do not meet the weight and grooming standards, with a suggested phase-out date of 1 January 2003.

- c. Honor Guard Cadet Special Activity Patch. This item was referred to the committee and is currently under consideration by the Historian and the committee because it does not meet certain criteria.
- d. Another item that was tabled for future consideration was the wear of the CAP uniform while providing support to federal agencies. This matter is under legal review after which it will be brought back to the board.

The committee moves National Board approval of the recommendations in paragraphs a. and b. above.

COL NACK/WI moved and COL MURRELL/OH seconded that the National Board sever these actions into two components.

**MOTION TO SEVER CARRIED**

**ITEM ONE: Approve wear of CAP Ribbons on the aviator shirt.**

**MOTION CARRIED**

**ITEM TWO: Discontinue the wear of BDUs and Air Force-style flight suits (green) by members who do not meet the weight and grooming standards, with a suggested phase-out date of 1 January 2003.**

**MOTION CARRIED (one abstention by Col Allenback)**

3. Operations Committee Col Parker

**No Report**

4. Education & Training Committee Col Convery

**No Report**

5. Strategic/Tactical Evaluation & Planning Committee Brig Gen Anderson

**No report due to lack of time to present.**

6. Paper Work Reduction Committee Col Wheless

**Report to be mailed at a later date.**

7. CAD Committee Report

**Col Greenhut/NER presented a slide briefing, final report of the CAD Committee, to the National Board (see Atch 3).**

**AGENDA ITEM 14**

**Action**

**SUBJECT: Old Business**

**1. ITEM: Picture ID Cards – November 2001 NEC Minutes: Agenda Item 6; page 17.**

DP will provide a report on this issue.

**No action due to time constraints.**

**2. ITEM: Change to CAPR 39-3, National Cadet Special Activities Ribbon – November 2001 NEC Minutes: Agenda Item 10; page 25.**

DP suggests that the regulations be changed as below:

**d. Cadet Specialty Activity Ribbon.** Awarded to cadets and senior members who participate in the national cadet special activities listed below and receive a CAP Certificate 16, Certificate of Completion of National Cadet Special Activity. NOTE: The senior member participants must be identified by the CAP project officer and approved by the member's region commander. A bronze star affixed to the basic ribbon represents each subsequent activity. Cadets earning this ribbon may continue to wear the ribbon as a senior member. Individuals who earned this ribbon under previous eligibility criteria may continue to wear the ribbon.

- ~~(1) Air Education and Training Command Familiarization Course~~
- ~~(2) Pararescue Orientation Course~~
- ~~(3) Advanced Pararescue Course,~~
- ~~(4) Air Force Space Command Familiarization Course~~
- ~~(5) Air Force Computer Orientation Program (no longer offered – must have attended prior to 1995)~~
- ~~(6) Blue Beret Activity~~
- ~~(7) Senator Jennings Randolph Soaring School~~
- ~~(8) USAF sponsored Chapel Leadership Conference~~
- ~~(9) Hawk Mountain Ranger School~~
- ~~(10) National Flight Academy – Power Track~~
- ~~(11) National Flight Academy – Glider Track~~
- ~~(12) National GSAR School~~
- ~~(13) Space Camp/Aviation Challenge~~
- ~~(14) Jacksonville University/Comair Academy~~
- ~~(15) Embry Riddle Aeronautical University Orientation Course~~
- ~~(16) Cadet Officer School~~
- ~~(17) National Honor Guard Academy~~
- ~~(18) Advanced Technologies Cadet National Activity~~
- ~~(19) The National Military Music Academy~~
- ~~(20) Aerospace Education Academy at CAP Education and Training Facility, Oshkosh~~
- ~~(21) Experimental Aircraft Association's Aerospace Education Academies~~

CAPR 52-16 already requires CP to publish a list of all National Cadet Special Activities and qualifications to attend each year. Since the CAP Certificate 16 is only presented to individuals who participate in these specific activities there is no need to list each activity separately in the ribbon eligibility criteria. CP will clarify CAPR 52-16 in its next revision to support these changes to CAPR 39-3.

**No action due to time constraints.**

**3. ITEM: Foreign National Members – November 2001 NEC Minutes: Agenda Item 12-1; page 29.**

The NEC referred this issue to National Headquarters for staffing. HQ CAP/DP Col Richards will provide a briefing on the staffing results.

**No action due to time constraints.**

**4. ITEM: Change to CAPR 77-1 – November 2001 NEC Minutes: Agenda Item 12-4; page 30.**

Item referred to Operations Committee. This item dealt with vehicle reporting and the need for changing the current reporting procedures.

**No action due to time constraints.**

**5. Item: SAR/DR Funding – November 2001 NEC Minutes: Agenda Item 12-5; page 31.**

Item referred to the Operations Committee. This item concerned the funding formula for SAR/DR.

**No action due to time constraints.**

**6. Item: CAPR 160-1, *The CAP Health Services Program* – November 2001 NEC: Agenda Item 12-7; page 33.**

This item dealt with a rewrite of health services regulation. This item is being considered under the ratification of regulations - agenda item 1.

**Tabled until the May 2002 NEC meeting.**

**7. Item: Wear of CAP Uniform while providing paid support to federal agencies – November 2001 NEC: Agenda Item 12-8; page 33.**

Item was referred to the Development Committee. It concerned the wear of CAP uniforms while being paid by federal agencies. Current CAP regulations do not allow this.

**Item under committee and legal review.**

**8. Item: Using appropriated funds for some of the vehicle scheduled maintenance – November 2001 NEC: Agenda Item 8; page 23.**

CAP/LGT will report to the National Board on this subject.

**No action due to time constraints.**

---

**AGENDA ITEM 15**

**Action**

**SUBJECT: New Business**

---

**1. ITEM: CAP USAF/CC Comments:**

Col Allenback would like to discuss the following:

- A. CAD aircraft fleet distribution and justification of requirement.
- B. AF/XOOP Mission Reporting Initiative update.
- C. IG Trends.

**COL ALLENBACK commended the CAD committee and provided a slide briefing regarding the above topics.**

**2. ITEM: Reinstate Grade of Brig Gen to Paul Bergman**

***COL KARTON/IL moved and COL KAUFFMAN/CS seconded* that the National Board reinstate the grade of Brig Gen, CAP, to Paul Bergman effective with the original date of grade.**

**MOTION CARRIED UNANIMOUSLY**

**FOLLOW-ON ACTION.** Change of personnel records and notification to Brig Gen Bergman.

**3. ITEM: Homeland Security Briefing**

***COL GROSHONG/PACR moved and COL OWENS/AL seconded* that the National Board approve the National Commander and Col Allenback (or their representatives) present the Homeland Security briefing to the Air Force.**

**MOTION CARRIED UNANIMOUSLY**

**FOLLOW-ON ACTION.** National Commander proceeds with CAP commitments to support homeland security.

**4. ITEM: Pre-M.A.R.B. Actions**

**COL KAVICH/IN reminded that at the August 2001 National Board, Gen Kehoe brought to the board's attention that in the light of circles outside CAP, there were many members**

who may not have been treated fairly. Gen Kehoe asked the board to devise a method to go back and look at these prior cases. The National Commander formed a pre-M.A.R.B. Committee with the goal to identify people who had been non-renewed over the last 5 years. The committee was to look at those non-renewals and develop a procedure for those individuals to petition for a review of their cases. Col Kavich reported that there were 36 people who were eligible to petition. Of those 36 possible cases, 16 packages were received. Of the 16 cases reviewed, 3 members did not meet the stated criteria. Of the remaining 13 cases, 3 were recommended to the National Commander that he uphold the non-renewal action. The committee is recommending to the National Commander that membership be reinstated for the 10 other members. The report was delivered to the National Commander. Final decision by the National Commander will be at a later date.

#### ADMINISTRATIVE/ANNOUNCEMENTS/APPRECIATION/AWARDS

1. Brig Gen Bowling announced that Congressman Alcee L. Hastings (D-FL) read the attached resolution into the Congressional Record, which highlighted CAP's 60<sup>th</sup> Anniversary: (See Atch 4).
2. Brig Gen Bowling recognized the commanders who were attending the National Board for the first time: Col Richard Greenhut, NER; Col Frederick Belden, MA; Col Austyn Granville, NY; Col Robert Townsend, MER; Col Raymond Harris, DE; Col Don Edwards, NC; Col Saul Hyman, SC; Col Joseph Vazquez, VA; Col Rodney Moody, WV; Col Robert Karton, IL; Col Antonio Pineda, SER; Col Matthew Sharkey, FL; Lt Col Don Greene, GA; Col Milton Tomassini, PR; Col Joe Casler, MO; Col Reggie Chitwood, AR represented by proxy; Col Lynda Robinson, RMR; Col Bobby Picker, ID; Col Jack Butterfield, UT; Col Robert Brouillette, AK; and Col Stephen Senderling, OR.
3. Brig Gen Bowling also noted the commanders who will be departing prior to the next National Board: Col Glenn Kavich, IN; Col Amy Courter, MI; Col Larry Nack, WI; Col Joseph Owens, AL; Col Sheila Waldorf, NCR; Col Thomas Weston, ND; Col Dale Newell, WA.
4. Brig Gen Bowling announced that on Saturday evening, 2 March 2002, at the Space Foundation Conference in Colorado Springs, CAP would be awarded the Space Foundation Education Achievement Award for 2002—a very prestigious award. Dr. Ben Millsbaugh and Lt. Col Mike McNeally (National Commander representative) will go and accept that award. That presentation will be made at the upcoming NCASE. Gen Bowling added, “This is another accolade for you and the people in the field and it is richly deserved.”
5. Brig Gen Bowling presented a check for \$19,000, payable to the Community Foundation for the National Capital Region, to Beth Brummel, the Director. These funds represented donations by CAP members to the Eagle Fund, which was established to support victims of the terrorist acts against the World Trade Center and the Pentagon.

## **March 2002 National Board Minutes**

---

6. Brig Gen Bowling expressed appreciation for the timely response of region and wing commanders in providing input for the compilation of available resources nationwide to support the homeland security initiatives.
7. Brig Gen Bowling expressed appreciation to the staff and commended the professionalism of the Annual Report to Congress.
8. Prototypes of the newly approved specialty badges were displayed for review by board members. Board members were requested to provide input to Brig Gen Bowling.
9. Brig Gen Bowling noted that the CAP-USAF Liaison Region Commanders were seated at the tables beside their respective CAP Region Commanders. He added: "I feel that is very important because it is a signal of unanimity, that we have that relationship. Those people are sitting there because they should be your principal advisors, both while in the field and in the National Board. They are a part of the family and are a resource that I urge you to use. So, to the Liaison Region Commanders, welcome to the floor."
10. Brig Gen Bowling announced a new policy for the beginning of NEC and National Board meetings, and urged this policy for the beginning of region and wing meetings. He asked the members to turn to the person on their left and right for a uniform check. He reminded the commanders that they need to set the example and portray that example to the troops in the field.
11. Distinguished Service Medals were presented to Col John Swain and Col Jimmy Huggins for the period 1 May 1999 to 2 November 2001, for their service as co-chairmen of the Legislative Liaison Committee.
12. A 50-year plaque was presented to Colonel Leonard Blascovich in recognition of 50 years of service in CAP, as of 3 March 2002.
13. Brig Gen Bowling apologized to committee members and other people who came prepared to brief and were unable to do so due to time constraints. The new business items will be forwarded and addressed at the NEC. He added that the report of the Paperwork Reduction Committee would be distributed to the board.
14. Brig Gen Bowling closed the meeting by reading the attached letter from Senator Tom Harkin (D-IA).

**THE NATIONAL BOARD WAS IN EXECUTIVE SESSION FROM 4:45 PM UNTIL 6:35 PM ON FRIDAY, 1 MARCH 2002.**

**THE NATIONAL BOARD ADJOURNED AT 12:00 NOON ON SATURDAY, 2 MARCH 2002.**

**AGENDA ITEM 16**

**DO**

**Information**

**SUBJECT: Boeing-Autometrics  
Director of Advanced Technologies – Col Alexa**

---

**INFORMATION BACKGROUND:**

This presentation will be a brief overview of the CAP Boeing Autometric Program. It will cover the Visual Computing Network (VCN) and Hyperspectral Imagining (HIS).

**Report not given due to time constraints.**

**AGENDA ITEM 17**

**ET**

**Information**

**SUBJECT: National Staff College 2001 Directors Report  
National Staff College Director - Col Pearson**

---

**INFORMATION BACKGROUND:**

Col Pearson will brief the National Board on the activities and results of the 2001 National Staff College.

**Report not given due to time constraints.**

**AGENDA ITEM 18**

**DO**

**Information**

**SUBJECT: CAP Counterdrug Program Presentation  
HQ CAP/DOX – Mr. Kittle**

---

**INFORMATION BACKGROUND:**

DEA, U.S. Customs Service and other war on drugs customers have identified CAP support as a critical element to their success. HQ CAP/DOX, Mr. John Kittle will present the CAP Counterdrug Program briefing that was given to the Board of Governors on 1 December 2001. The BoG endorsed the value of the CD program and recommended that the Secretary of the Air Force provide strong support for CAP's CD mission.

**Report not given due to time constraints.**

